

OSCAR LEESER  
MAYOR



CITY COUNCIL  
PETER SVARZBEIN, DISTRICT 1  
ALEXSANDRA ANNELLO, DISTRICT 2  
CASSANDRA HERNANDEZ, DISTRICT 3  
JOE MOLINAR, DISTRICT 4  
ISABEL SALCIDO, DISTRICT 5  
CLAUDIA L. RODRIGUEZ, DISTRICT 6  
HENRY RIVERA, DISTRICT 7  
CISSY LIZARRAGA, DISTRICT 8

TOMMY GONZALEZ  
CITY MANAGER

**AGENDA REVIEW MINUTES**  
**June 21, 2021**  
**9:00 A.M.**

**Due to the temporary suspension of specified provisions of Texas Open Meetings laws due to the COVID-19 emergency this meeting was conducted via telephonic and videoconference formats.**

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The City Council met via videoconference on the above date. The meeting was called to order at 9:03 a.m. Mayor Oscar Leeser was present and presiding and the following Council Members answered roll call: Peter Svarzbein, Alexsandra Annello, Cassandra Hernandez, Isabel Salcido, Claudia Rodriguez, and Cissy Lizarraga. Henry Rivera joined the meeting at 9:18 a.m. Joe Molinar requested to be excused.

The agenda items for the June 22, 2021 Regular City Council meeting were reviewed.

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**19. REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS**

The linkage to Strategic Plan is subsection 6.2 - Implement employee benefits and services that promote financial security.

**Award Summary:**

Discussion and action on the award of Solicitation No. 2021-0806R Benefit Consulting Services to HUB International Texas, Inc., for an initial term of five (5) years for an estimated amount of \$875,000.00. The award also includes, two (2), two (2) year options for an estimated amount of \$700,000.00. The total contract value is, including the initial term plus options is nine (9) years, for an estimated amount of \$1,575,000.00. This contract will allow the City of El Paso to obtain general benefit consulting advice.

**Contract Variance:**

The difference in price, based on comparison to the previous contract is as follows: A blended hourly increase of \$295.00, which represents a 21% increase due to additional services and rate increases.

Department: Human Resources  
Award to: HUB International Texas, Inc.  
Fort Worth, TX  
Item(s): All  
Initial Term: 5 years  
Option to Extend: 2 terms of 2 years  
Annual Estimated Award: \$175,000.00  
Initial Term Estimated Award: \$875,000.00 (5 years)  
Option Terms Estimated Award: \$700,000.00 (4 years)  
Total Estimated Award: \$1,575,000.00 (9 years)  
Account No.: 209-3500-14045-521160-P1414

Funding Source: Self Insurance Fund  
District(s): All

This is a Request for Proposal, requirements contract.

The Purchasing & Strategic Sourcing and the Human Resources Departments recommend award as indicated to Hub International Texas, Inc., the highest ranked proposer based on evaluation factors established for this procurement. In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

Mayor Leeser and Representative Hernandez questioned the following City staff members:

- Mr. Tayo Sokale, Assistant Purchasing Director
- Mr. Robert Cortinas, Chief Financial Officer
- Ms. Mary Michel, Assistant Human Resources Director
- Mr. Bruce Collins, Purchasing Director

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Motion made by Representative Hernandez, seconded by Representative Svarzbein, and unanimously carried to **ADJOURN** this meeting at 9:28 a.m.

AYES: Representatives Svarzbein, Anello, Hernandez, Salcido, Rodriguez, Rivera and Lizarraga

NAYS: None

ABSENT: Representative Molinar

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APPROVED AS TO CONTENT:

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Laura D. Prine, City Clerk