

CITY OF EL PASO, TEXAS AGENDA SUMMARY FORM



DEPARTMENT/COUNCIL OFFICE: Animal Services

AGENDA DATE: August 4, 2026

PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON NAME: Michael D. Wachsmann, Animal Services

PHONE NUMBER: (915) 212-8742

2nd CONTACT PERSON NAME: Claudia A. Garcia, Purchasing & Strategic Sourcing

PHONE NUMBER: (915) 212-0043

DISTRICT(S) AFFECTED: All

AGENDA ITEM:

The award of solicitation 2026-0269 Field Training (Re-Bid) to Amy Perrenot dba Texas Academy of Animal Control Officers for an initial term of three (3) years for an estimated amount of \$154,350.00. The award also includes a two (2) year option for an estimated amount of \$102,900.00. The total contract time is for five (5) years for a total estimated amount of \$257,250.00.

Department:	Animal Services
Award to:	Amy Perrenot dba Texas Academy of Animal Control Officers
City & State:	Seguin, TX
Item(s):	All
Initial Term:	3 Years
Option Term:	2 Years
Total Contract Time:	5 Years
Annual Estimated Award:	\$51,450.00
Initial Term Estimated Award:	\$154,350.00
Option Term Estimated Award:	\$102,900.00
Total Estimated Award	\$257,250.00
Account(s)	225-2580-25140-544120
Funding Source(s):	Special Fund
District(s):	All

This was a Low Bid Procurement for a replacement contract

The Purchasing & Strategic Sourcing and Animal Services Departments recommend award as indicated to Amy Perrenot dba Texas Academy of Animal Control Officers the lowest responsive and responsible bidder.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

ISSUE STATEMENT:

City Council is asked to approve the award of a new contract for Field Training (Re-Bid). This contract will provide Animal Protection Officers with the hands-on training and certification services necessary to obtain and maintain compliance with applicable certification and continuing education requirements.

BACKGROUND:

Animal Services Department is required to conduct state-mandated training for Animal Protection Officers (APOs) that complies with Texas Health and Safety Code Chapter 829 and aligns with Texas ACO/APO standards.

Solicitation was advertised on April 14, 2026 and April 21, 2026 the solicitation was posted on City website on April 14, 2026. There were thirty- one (31) viewers online; One (1) bid was received; none (0) from local suppliers.

An Inadequate Competition Survey was conducted indicating the following:

1. Did not offer the requested trainings
2. Did not view the invitation as it went to spam folder

Contract Variance: Not Applicable, no prior contract.

No protest received for this requirement.

COUNCIL OPTIONS:

- 1. Award the contract as recommended;
- 2. Deny award if Council determines such action is in the best interest of the City;
- 3. Direct staff to re-solicit the procurement with revised evaluation criteria or policy direction, as permitted by law;
or
- 4. Postpone action, pending additional information.

COMMITTEE REVIEW AND/OR RECOMMENDATION:

This item was not reviewed by a City Council committee.

COMMUNITY AND STAKEHOLDER OUTREACH:

A pre-bid meeting was held April 22, 2026. No suppliers were in attendance.

RELATED POLICIES:

- 1. Procurement Sourcing Policy

PRIOR COUNCIL ACTION:

N/A

LEGAL REVIEW:

- ☒ Legal counsel reviewed as part of the Council packet
- ☐ Legal counsel reviewed in advance of packet as individual item

AMOUNT AND SOURCE OF FUNDING:

Amount: \$257,250.00

Funding Source: Special Fund

REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:

Report any contributions or donations to City Council of an accumulated total of \$500 or more. Report the name of the elected official and the amount.

NAME	AMOUNT (\$)
Form was provided to the applicant	NA

ATTACHMENTS:

- 1. Tabulation
- 2. Viewer's List
- 3. Inadequate Competition Survey

FOR MORE INFORMATION:

Carmen Melgosa	915-212-5449	MelgosaCI@elpasotexas.gov
----------------	--------------	---------------------------



City of El Paso
Bid Tabulation Form

Bid Title: Field Training (Re-Bid)

Solicitation Number: 2026-0269

Bid Opening: May 13, 2026

Department: Animal Services

				Amy Perrenot dba Texas Academy of Animal Control Officers Seguin, TX		
				Bidder 1 of 1		
Item No.	Description	Unit of Measure	Approximate/ Estimate Quantity	Price	Yearly Total (C=AXB)	3-Year Total (D=CX3)
1	Officer Safety & Survival/Bite Stick & Pepper Spray Training	per attendee	(A)	(B)	(C)	(D)
			21	\$150.00	\$3,150.00	\$9,450.00
2	Advanced Animal Cruelty Investigation Training	per attendee	21	\$150.00	\$3,150.00	\$9,450.00
3	Euthanasia Training	per attendee	21	\$250.00	\$5,250.00	\$15,750.00
4	Recertification Euthanasia Training	per attendee	21	\$150.00	\$3,150.00	\$9,450.00
5	ACO 1-3 Combo Training	per attendee	21	\$400.00	\$8,400.00	\$25,200.00
6	Advanced ACO Training	per attendee	21	\$250.00	\$5,250.00	\$15,750.00
7	Chemical Capture and Restraint	per attendee	21	\$250.00	\$5,250.00	\$15,750.00
8	Dangerous Vicious Dog & Bite Investigation	per attendee	21	\$75.00	\$1,575.00	\$4,725.00
9	Equine 101	per attendee	21	\$175.00	\$3,675.00	\$11,025.00
10	Zoonotic Diseases	per attendee	21	\$250.00	\$5,250.00	\$15,750.00
11	Compassion Fatigue	per attendee	21	\$150.00	\$3,150.00	\$9,450.00
12	DSHS Approved Basic ACO Course & Exam	per attendee	21	\$200.00	\$4,200.00	\$12,600.00
Total					\$51,450.00	\$154,350.00
<u>Option to extend the term of the contract</u> The City at its sole discretion, may exercise any option to extend the term of the agreement, by giving the contractor written notice within the time period noted on the selected options. The term of this contract shall be based on one of the selections below and under the same terms and conditions. The city manager or designee may extend the option to extend. Bidder offers the City the option of extending the term of the contract for:						
Two (2) additional years at the same unit price(s), if the option is exercised prior to the expiration of the original term of the contract				X		
No option offered						
Amendment's Acknowledged				Yes		
Hire El Paso First Certified:				No		
Bids Solicited: 591 Local Bids Solicited: 225 Bids Received: 1 Local Bids Received: 0 No Bid: 3						
NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.						

2026-0269 Field Training (Re-Bid)
Viewer's List

#	Participant Name	City	State
1	Dykman Electrical, Inc.	Boise	ID
2	Texas Academy of Animal Control Officers	Seguin	TX
3	Crisis Prevention Institute, Inc.	Milwaukee	WI
4	Campbell Pet Company	Vancouver	WA
5	915 Gypsy LLC	El Paso	TX
6	AME Plumbing & Drains LLC	El Paso	TX
7	Balance Public Relations and Strategic Solutions Inc	Shafter	CA
8	Blaze & Hook Towing LLC	El Paso	TX
9	Borderland Sparkle	El Paso	TX
10	Cage Pros & Landscaping LLC	El Paso	TX
11	Chalk It Up! Enterprises LLC (Isabel Griego)	El Paso	TX
12	Condor Consulting Group, LLC	El Paso	TX
13	Construction Reporter	Albuquerque	NM
14	Constructors, Inc.	Carlsbad	NM
15	danika j felix	EL PASO	TX
16	DragonLady Defense LLC (Bobbie J Jackson)	Las Vegas	NV
17	El Paso Home Hero	El Paso	TX
18	Enigma Advisory	Pflugerville	TX
19	Fallsway Equipment Co., LLC	Akron,	OH
20	FANAR 1 ENTERPRISE LLC	Houston	TX
21	Heavy Duty Welding Works LLC	el paso	TX
22	INNOV8 TX (Parachute RGV LLC)	McAllen	TX
23	ISO el paso	el paso	TX
24	Luca TX LLC (LUCA LLC)	El Paso	TX
25	Outdoor Lighting Perspectives El Paso (Border Outdoorsof El Paso, LLC)	El Paso	TX
26	Starbucks4321	El Paso	TX
27	Sysol LLC	El Paso	TX
28	Technical Training Solutions, LLC	Vance	AL
29	Teledyne API (Teledyne Instruments, Inc.)	San Diego	CA
30	TIGUA CONSTRUCTION SERVICES (Tigua Enterprises, Inc.)	El Paso	TX
31	Woody & Finn Doggy Daycare	El Paso	TX

Inadequate Competition Survey

Number of views

31

Sample Size Scale

17 or less - Contact 4

18 to 23 - Contact 5

24 to 27 - Contact 6

28 or More - Contact 25%

Sample Size Selected

4

Survey Questions:

Please indicate, why you did not respond to our solicitation?	Number of Responses	Pct
Did not receive the Bid Notification (Confirm address on file)	1	25%
Did not have time to respond		0%
Could not provide competitive pricing		0%
Could not meet the submission deadline		0%
Not interested		0%
Does not have equipment	3	75%
Out of business		0%
No response		0%
Total	4	100%
Please provide feedback to our Specification	Number of Responses	Pct
Specifications were good or adequate		0%
Specifications were not clear		0%
Could not meet specifications		0%
Specifications were limited or closed		0%
Did not receive/no opinion	3	75%
Just needed more time to review.		0%
Did not receive bid notification.	1	25%
Total	4	100%