



**MASS TRANSIT DEPARTMENT BOARD MINUTES
CITY COUNCIL CHAMBERS
August 1, 2023**

A meeting of the Mass Transit Department Board was called to order at 10:06 a.m. Board Chair Oscar Leaser was present and presiding and the following Board Members answered roll call: Brian Kennedy, Alexandra Anello, Cassandra Hernandez, Joe Molinar, Henry Rivera, and Chris Canales. Late Arrivals: Board Chair Oscar Leaser and Board Member Art Fierro at 10:08 a.m. Absent: Isabel Salcido.

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CALL TO THE PUBLIC – PUBLIC COMMENT

This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.

No members of the public commented.

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CONSENT AGENDA

Motion made by Board Member Hernandez, seconded by Board Member Molinar, and unanimously carried to **APPROVE** all matters listed under the Consent Agenda unless otherwise noted (Items approved, postponed, or deleted pursuant to the vote on the Consent Agenda will be shown with an asterisk.)

AYES: Board Members Kennedy, Anello, Hernandez, Molinar, Fierro, Rivera, Canales, and Board Chair Leaser
NAYS: None
ABSENT: Board Member Salcido

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CONSENT AGENDA – APPROVAL OF MINUTES

Goal 6: Set the Standard for Sound Governance and Fiscal Management

1. *Motion made, seconded, and unanimously carried to **APPROVE** the minutes of the Mass Transit Board Meeting of June 6, 2023.

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CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT BOARD MEMBERS

2. *Motion made, seconded, and unanimously carried to **EXCUSE** Board Member Isabel Salcido from the August 1, 2023, Mass Transit Board Meeting.

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REGULAR AGENDA – OPERATIONAL FOCUS UPDATES

Goal 7: Enhance and Sustain El Paso’s Infrastructure Network

3. Presentation and discussion on Sun Metro Service Modification Proposal.

Mr. Anthony DeKeyzer, Director, presented a PowerPoint presentation (copy on file in the City Clerk’s Office).

Board Chair Leeser and Board Member Hernandez commented.

NO ACTION was taken on this item.

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REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS

Goal 7: Enhance and Sustain El Paso’s Infrastructure Network

4. **R E S O L U T I O N**

WHEREAS, the Sun Metro Department requires natural gas ("CNG") to use as fuel for the City of El Paso's CNG bus fleet; and

WHEREAS, the City of El Paso ("City") has determined that the Texas General Land Office ("GLO") is qualified to supply the City with CNG; and

WHEREAS, the GLO is willing to supply CNG to the City; and

WHEREAS, the Texas Interlocal Cooperation Act of the Texas Government Code, §§ 791.001, et seq., allows local governments and political subdivisions of the state to contract among each other for governmental functions and services; and

WHEREAS, the City and the GLO desire to enter into an Interlocal Agreement for the City to purchase CNG from the GLO.

NOW, THEREFORE, BE IT RESOLVED BY THE MASS TRANSIT DEPARTMENT BOARD OF THE CITY OF EL PASO:

That the Chairman be authorized to sign an Interlocal Agreement with the Texas General Land Office ("GLO") pursuant to Section 791.011(b)(1) of the Texas Government Code under which the GLO will provide the City with natural gas (CNG) at an indexed gas price as published each month in the Platts Gas Daily price guide report plus a market demand factor of \$0.80 per MMBtu. The Agreement shall be effective on August 1, 2023 and shall remain in effect for a term of two (2) years with one (1) year option to extend. The option to extend shall be extended solely by mutual written agreement, subject to requisite funding appropriated by the Texas Legislature for the Texas General Land Office ("GLO") and the City. Updated pricing for option to extend will be provided by the Texas General Land Office ("GLO") per Exhibit A and Exhibit B (**exhibits available at the City Clerk's Office**).

Motion made by Board Member Annelo, seconded by Board Member Molinar, and unanimously carried to **APPROVE** the Resolution.

AYES: Board Members Kennedy, Annelo, Hernandez, Molinar, Fierro, Rivera, Canales, and Board Chair Leaser
NAYS: None
ABSENT: Board Member Salcido

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5. Motion made by Board Member Rivera, seconded by Board Member Molinar, and unanimously carried to **AWARD** solicitation 2023-0528 Printed Bus Passes (Re-Bid) to EDM Technology, Inc. for an initial term of three (3) years for an estimated amount of \$437,550.00. The award also includes a two (2) year option for an estimated amount of \$291,700.00. The total amount of the contract, including the initial term plus the option for a total of five (5) years, is for an estimated amount of \$729,250.00. This contract will provide Sun Metro with printed bus passes for passengers to use as fare for transportation needs.

Contract Variance:
The difference based in comparison to the previous contract is as follows: An increase of \$131,898.00 for the initial term, which represents a 43.15% increase due to price increases.

Department:	Mass Transit (Sun Metro)
Vendor:	EDM Technology, Inc. High Point, NC Item(s): All Initial Term: 3 Years
Option to Extend:	2 Years
Annual Estimated Award:	\$145,850.00
Initial Estimated Award:	\$437,550.00 (3 Years)
Total Estimated Award:	\$729,250.00 (5 Years)
Account No.:	560 – 3200 – 522090 – 60000 – P6003
Funding Source:	Sun Metro Operation Fund
District(s):	All

This is a Low Bid procurement, unit price contract.

The Purchasing & Strategic Sourcing Department and Mass Transit (Sun Metro) Department recommend award as indicated to EDM Technology, Inc. the lowest responsive and responsible bidder.

Board Member Canales commented.

The following staff members commented:

1. Ms. Janette Nevarez, Procurement Specialist
2. Mr. Harold D. Russell, Senior Procurement Analyst

AYES: Board Members Kennedy, Annello, Hernandez, Molinar, Fierro, Rivera, Canales, and Board Chair Leeser
 NAYS: None
 ABSENT: Board Member Salcido



6. Motion made by Board Member Hernandez, seconded by Board Member Molinar, and unanimously carried to **AUTHORIZE** the Managing Director of Purchasing & Strategic Sourcing to issue a Purchase Order to Ace Government Services, LLC referencing Contract 2017-1280 Janitorial Services – Mass Transit (Sun Metro). This will be a change order to increase the award by \$54,202.51 for a total amount not to exceed \$2,194,114.50. This change order will add capacity and additional five (5) weeks for janitorial services for bus shelters.

Department: Mass Transit (Sun Metro)
 Award to: Ace Government Services, LLC
 El Paso, TX
 Total Estimated Amount: \$54,202.51
 Account No.: 560 – 3215 – 522060 – 60050 – P6018 – P60FTA117 – G60195307
 Funding Source: FTA Formula 5307 Grant
 District(s): All

Board Member Canales commented.

Ms. Janette Nevarez, Procurement Specialist, commented.

AYES: Board Members Kennedy, Annello, Hernandez, Molinar, Fierro, Rivera, Canales, and Board Chair Leeser
 NAYS: None
 ABSENT: Board Member Salcido



ADJOURN

Motion made by Board Member Canales, seconded by Board Member Molinar, and unanimously carried to **ADJOURN** the meeting at 10:30 a.m.

AYES: Board Members Kennedy, Annello, Hernandez, Molinar, Fierro, Rivera, Canales, and Board Chair Leeser
 NAYS: None
 ABSENT: Board Member Salcido



Approved as to content:

Anthony DeKeyzer, Director of Mass Transit