

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**



DEPARTMENT: Streets and Maintenance
Purchasing & Strategic Sourcing
AGENDA DATE: January 22, 2025
PUBLIC HEARING DATE: Not Applicable
CONTACT PERSON NAME: Richard J Bristol, Streets and Maintenance Director
K. Nicole Cote, Managing Director
PHONE NUMBER: (915)212-7000
PHONE NUMBER: (915)212-1092
DISTRICT(S) AFFECTED: All
STRATEGIC GOAL: No. 7. Enhance and Sustain El Paso's Infrastructure Network
SUBGOAL: 7.2 - Improve competitiveness through infrastructure improvements impacting the quality of life

SUBJECT:

The request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Order(s) to increase contract 2023-0168 Autocar Proprietary Parts and Service to TE of El Paso, LLC. This change order will increase referenced contract by \$168,750.00 for a total estimated amount not to exceed \$843,750.00.

BACKGROUND / DISCUSSION:

This change order will add capacity through the duration of the contract.

COMMUNITY AND STAKEHOLDER OUTREACH:

NA

SELECTION SUMMARY:

NA

CONTRACT VARIANCE:

NA

PROTEST

NA

PRIOR COUNCIL ACTION:

On December 6, 2022, City Council approved the award of contract 2023-0168 Autocar Proprietary Parts and Service to TE of El Paso, LLC for a three (3) year term for a total amount of \$675,000.00.

AMOUNT AND SOURCE OF FUNDING:

Amount: \$168,750.00

Funding Source: Internal Service Fund

Account: 532 – 3600 – 531210 – 37020 – P3701 (Parts)

532 – 3600 – 531250 – 37020 – P3701 (Service)

REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:

Report any contributions or donations to City Council of an accumulated total of \$500 or more. Report the name of the elected official and the amount.

NAME	AMOUNT (\$)
Form was provided to the applicant	

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Rene Barraza for Richard Bristol
Richard J. Bristol Streets and Maintenance Director

K. Nicole Cote
K. Nicole Cote, Managing Director

Project Form
(Change Order)

*****Posting Language Below*****

Please place the following item on the Consent Agenda for the City Council of January 22, 2025.

Strategic Goal 7 - Enhance and Sustain El Paso's Infrastructure Network.

The linkage to the Strategic Plan is subsection: 7.2 Improve competitiveness through infrastructure improvements impacting the quality of life.

Award Summary:

The request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Order(s) to increase contract 2023-0168 Autocar Proprietary Parts and Service to TE of El Paso, LLC. This change order will increase referenced contract by \$168,750.00 for a total estimated amount not to exceed \$843,750.00. This change order will add capacity through the duration of the contract.

Department:	Streets and Maintenance
Award to:	TE of El Paso, LLC
City & State:	El Paso, TX
Current Contract Estimated Amount:	\$675,000.00
Change Order Amount:	\$168,750.00
Total Estimated Amount not to Exceed:	\$843,750.00
Account(s):	532 – 3600 – 531210 – 37020 – P3701 (Parts) 532 – 3600 – 531250 – 37020 – P3701 (Service)
Funding Source(s):	Internal Service Fund
District(s):	All

This was a Non-Competitive Procurement under Local Government General Exemption: Section 252.022 - (7) a procurement of items that are available from only one source.