

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: June 20, 2023
PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:

Yvette Hernandez, City Engineer, Capital Improvement (915) 212-1845
K. Nicole Cote, Managing Director, Purchasing & Strategic Sourcing (915) 212-1092

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 3. Promote the Visual Image of El Paso

SUBGOAL: 3.1 Improve the visual impression of the community.

SUBJECT:

Discussion and action on the award of Solicitation No.2023-0295R Comprehensive Plan Update 2023 to CallisonRTKL, Inc., for an initial term of two (2) years, the award also includes a one (1) year option. The total amount of the contract is, including the initial term plus the option for a total of three (3) years, for an estimated amount of \$1,499,618.00.

BACKGROUND / DISCUSSION:

Update to the City's comprehensive plan. "Plan El Paso" was adopted in 2012 and set a 25-year horizon for implementation. 10 years post adoption the City seeks to update the plan to reflect significant changes in land use, growth, development trends, Texas legislative changes, and demographic changes in El Paso and the surrounding communities. The scope of work includes the following tasks: 1) Project Management, 2) Public Outreach and Engagement, 3) Reconnaissance and Visioning, 4) Comprehensive Update to Plan El Paso, 5) Realign Project Goals and Policies with an Equity Lens, 6) Project List and Recommendations, and 7) Final Documents and Implementation.

SELECTION SUMMARY:

Solicitation was advertised on December 20, 2022 and December 27, 2022. The solicitation was posted on City website on December 20, 2022. The email (Purmail) notification was sent out on December 20, 2022. There were a total of twenty-nine (29) viewers online; four (4) proposals were received; none from local suppliers.

CONTRACT VARIANCE:

Not Applicable

PROTEST

No protest received for this requirement.

PRIOR COUNCIL ACTION:

Not Applicable

AMOUNT AND SOURCE OF FUNDING:

Amount: 1,499,618.00

Funding Source: 2020 CIP

Account: 190-4746-38290-580280-PCP20PLANDOCS

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? YES NO

PRIMARY DEPARTMENT: Capital Improvement

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Yvette Hernandez

Yvette Hernandez – City Engineer

**COUNCIL PROJECT FORM
(RFP)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **REGULAR** agenda for the Council Meeting of **June 20, 2023**.

Strategic Goal 3: Promote the Visual Image of El Paso

The linkage to the strategic plan is subsection 3.1 – Improve the visual impression of the community

Award Summary:

Discussion and action on the award of Solicitation No.2023-0295R Comprehensive Plan Update 2023 to CallisonRTKL, Inc., for an initial term of two (2) years, the award also includes a one (1) year option. The total amount of the contract is, including the initial term plus the option for a total of three (3) years, for an estimated amount of \$1,499,618.00. This contract will allow for the update of the City’s comprehensive plan, Plan El Paso, adopted in 2012.

Contract Variance:

Not Applicable

Department:	Capital Improvement
Vendor:	CallisonRTKL, Inc. Washington, DC
Item(s):	All
Initial Term	2 years
Option to Extend:	1 year
Total Estimated Award:	\$1,499,618.00
Account No.:	2020 CIP
Funding Source:	190-4746-38290-580280-PCP20PLANDOCS
District(s):	All

This is an Request for Proposal.

The Purchasing & Strategic Sourcing and Capital Improvement recommend award as indicated to CallisonRTKL, Inc. the highest ranked offeror based on the evaluation factors established for this procurement. In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

*******ADDITIONAL INFO BELOW*******

Request for Proposals - BAFO

PROJECT: 2023-0295R Comprehensive Plan Update 2023

		CallisonRTKL, Inc.	HDR Architecture, Inc.	Stantec Consulting Services, Inc.
MAX POINTS				
Factor A - Price	10	8.67	10.00	9.29
Factor B - Experience	20	16.00	14.50	15.25
Factor C - Personnel Qualifications & Experience	20	14.63	16.75	14.13
Factor D - Public Outreach and Engagement Methodology	20	15.50	16.50	15.50
Factor E - Project Approach	20	18.00	16.00	16.25
Factor F - Sample Comprehensive Work Plan	5	4.75	3.38	3.75
Factor G - Reference	5	1.67	1.67	1.43
Totals	100	79.22	78.80	75.60



**CITY OF EL PASO
REQUEST FOR PROPOSALS TABULATION FORM**



Solicitation Title: Comprehensive Plan Update 2023

Solicitation #: 2023-0295R

Due Date: January 25, 2023

Department: Capital Improvement

BIDDER'S NAME:	LOCATION:	AMENDMENT(S) ACKNOWLEDGED:
CallisonRTKL, Inc.	Washington, DC	Yes
DPZ CoDesign, LLC	Miami, FL	Yes
HDR Architecture, Inc.	Omaha, NE	Yes
Stantec Architecture, Inc.	Plano, TX	Yes
RFPs SOLICITED: 520 LOCAL RFPs SOLICITED: 171 RFPs RECEIVED: 4 LOCAL RFPs RECEIVED: 0 NO BIDS: 3		

NOTE: The information contained in this RFP tabulation is for information only and does not constitute actual award/execution of contract.

Approved: ___/s/___

Date: 2/6/2023

**2023-0295R Comprehensive Plan Update 2023
View List**

<u>No.</u>	<u>Participant Name</u>	<u>City</u>	<u>State</u>
1	Wilkinson Pendergras & Associates, LP	El Paso	TX
2	UebelKorp industries	El Paso	TX
3	Advanced Security Contractors, Inc.	EL PASO	TX
4	Brian Wancho Photography	El Paso	TX
5	EMA Engineers	El Paso	TX
6	MACNEILL AND SONS GENERAL CONTRACTORS	EL PASO	TX
7	Moreno Cardenas Inc.	El Paso	TX
8	New Republic Architects (New Republic Design Co)	El Paso	TX
9	Servin, LLC	El Paso	TX
10	Sites Southwest, LLC	El Paso	TX
11	WOFFORD TRUCK PARTS (TE EL PASO,LLC)	EL PASO	TX
17	CallisonRTKL Inc.	Dallas	TX
23	DPZ CoDESIGN, LLC.	Miami	FL
25	HDR Architecture, Inc. (HDR, Inc.)	Omaha	NE
26	Stantec (Stantec Consulting Services, Inc)	Plano	TX
12	Construction Reporter	Albuquerque	NM
13	PlaceMakers, LLC (Susan Mouzon Henderson)	ALBUQUERQUE	NM
14	Souder, Miller & Associates	Albuquerque	NM
15	Acuity International LLC	Cape Canaveral	FL
16	Elwood Staffing Services	Columbus	IN
18	BofA Securities, Inc.	Dallas	TX
19	Continuum Global Solutions LLC (Continuum Government Solutions, LLC,)	Dallas	TX
20	Kimley-Horn and Associates, Inc.	Dallas	TX
21	Alexander Dubose & Jefferson (Alexander Dubose & Jefferson LLP)	Houston	TX
22	Senture, LLC	London	KY
24	Veoci Inc.	New Haven	CT
27	Half Associates, Inc.	Richardson	TX
28	Ralph Andersen & Associates	Rocklin	CA
29	RANCO Response LLC	StatesBoro	GA