



City of El Paso  
Parks and Recreation Department  
Injury/Incident Report  
(NON-EMPLOYEE)



Complete this report immediately following any injury/incident and notify the immediate supervisor.  
Reports are due to the Parks and Recreation Administrative Office within 2 business days.

Incident Date:	6/18/2025	Incident Time:	9:40	<input checked="" type="checkbox"/>	AM	<input type="checkbox"/>	PM
Incident Location:	563 N Carolina- Happiness Senior center						
Person(s) Involved:	Dora Trillo and Irene Duran						
Parent's Name (if minor):							
Street Address:	563 N Carolina						
City:	El Paso	State:	Texas	Zip Code:	79915	Phone:	915-212 2336

<b>Type of Injury/Incident (Continue on Page 2, if more space needed)</b>			
Verbal disagreement			
<b>Describe What Happened (Continue on Page 2, if more space needed)</b>			
On Wednesday June 18, 2025 at 9:40am, Aliviane was providing an arts and crafts day for the seniors. Aliviane staff told the seniors doing the crafts that all supplies in the table were for everyone to share to decorate their stuff. Ms. Irene stand up to get more stickers for her craft to be decorated since everything was towards the opposite side of the table from where she was sitting at. As Ms. Irene tried to grab items, Ms. Dora trillo rudely took away the stuff from her hand and told her to leave it there that she cannot get anything because she was not done. Ms. Irene just went away and told aliviane staff that she couldnt get items and Aliviane staff end up getting some for her. Later, I proceed to go to the restroom, when I found Mrs. Irene crying in the restroom for the mentioned incident with Mrs. Dora trillo and Mrs. Irene feeling humiliated infront of people. I Lluvia Espinoza, proceed to talk to Ms. Dora trillo since her attitude was not the appropriate behavior towards another member. I emphasized that all items in the table were for everyone to share as the aliviane members had told everyone.			
<b>Action Taken (Continue on Page 2, if more space needed)</b>			
Notified Supervisor			
EMS Called?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Transported to: _____
Police Called?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	PD Case No.: _____
<b>Witnesses</b>		<b>Check One</b>	
Name	Staff	Other	Title (if applicable)
Mindy Neria	X		Recreation Specialist
<b>Employee Completing Injury/Incident Report</b>			
Employee Name (print)	Title	Signature	Date
Lluvia Espinoza	Recreation Program supervisor		6/18/2025
<b>Reviewed</b>			
Reviewer	Employee Name (print)	Signature	Date
Site Supervisor/Coordinator	Nicolas Valdes		6/22/25
Division Manager	Enrique Valadez		6/20/25
Assistant Director	VACANT		
Director	Pablo Caballero		7/8/25

Incident Report

**Type of Injury/Incident** (Continued from first page)

Ms. Trillo very defensively and rude started responding that she was never rude she just told her to leave the items there because she was not done, and she never heard aliviane said anything about sharing. I proceed to explain to her that as mentioned by the aliviane staff everything was to be shared. As I keep explaining her, she continued with a rude and disrespectful behavior towards us. Mindy Neria tried to explain to her as well the situation, but when she tried talking, Ms. Trillo told her that she was not talking to her that if she can please shut up and stop nodding her head. I replied back to her telling her that we were just trying to explain to her in the best possible way that things needed to be share but I was not going to allow any disrespectful behavior or attitude towards a staff or any member of the center, that Ms. Neria is my assitant and she needs to respect her. Ms. Trillo in a rude way again said " I'm not being rude I'm just loud because of my hearing disability", after mentioning that she just stand up and said she was leaving. After reviewing the surveillance cameras, I got to see that Mrs. Dora trillo did not only proceed to be rude with Mrs. Irene but with Mrs. Maria Portillo as well. Mrs. Dora made the same action with Mrs. Maria Portillo by taking away in a rudely manner her stuff, and where you can see that they had a verbal dissagrement against each other after the fact.

**Describe What Happened** (Continued from first page)**Action Taken** (Continued from first page)