



AGENDA FOR THE SPECIAL MASS TRANSIT DEPARTMENT BOARD MEETING

**April 29, 2025
COUNCIL CHAMBERS, CITY HALL, 300 N. CAMPBELL AND VIRTUALLY
10:00 AM**

**Teleconference phone number: 1-915-213-4096
Toll free number: 1-833-664-9267
Conference ID: 553-313-748#**

AND

**AGENDA REVIEW MEETING
COUNCIL CHAMBERS, CITY HALL
300 N. CAMPBELL AND VIRTUALLY
April 28, 2025
9:00 AM**

**Teleconference phone number: 1-915-213-4096
Toll free number: 1-833-664-9267
Conference ID: 518-912-381#**

Members of the public may view the meeting via the following means:

Via the City's website. <http://www.elpasotexas.gov/videos>
Via television on City15,
YouTube: <https://www.youtube.com/user/cityofelpasotx/videos>

In compliance with the requirement that the City provide two-way communication for members of the public, members of the public may communicate with Council during public comment, and regarding agenda items by calling either of the numbers listed above and entering the corresponding conference ID.

The public is strongly encouraged to sign up to speak on items on this agenda before the start of this meeting on the following links:

<https://www.elpasotexas.gov/city-clerk/forms/>

<https://app.smartsheet.com/b/form/7086be5f4ed44a239290caa6185d0bdb>

The following Board Member(s) will be present via video conference:

Josh Acevedo

A quorum of the Mass Transit Department Board must participate in the meeting.

ROLL CALL

CALL TO THE PUBLIC – PUBLIC COMMENT:

This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.

Members of the public may communicate with Board Members during public comment, and regarding agenda items by calling 1-915-213-4096 or toll free number 1-833-664-9267 at the prompt please enter the following Conference ID: 553-313-748#

A sign-up form is available on line at:

<https://app.smartsheet.com/b/form/dfad29e838da41fd86052bb264abd397>

for those who wish to sign up in advance of the meeting date. Requests to speak must be received by 9:00 a.m. on the date of the meeting. 30 Minutes total is allotted for speakers. Three to five minutes may be allowed for each speaker.

NOTICE TO THE PUBLIC:

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by Mass Transit Department Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Mass Transit Department Board may, however, reconsider any item at any time during the meeting.

CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT DEPARTMENT BOARD MEMBERS

1. Request to excuse absent Mass Transit Board Members. [25-159](#)

CONSENT AGENDA - BEST VALUE PROCUREMENTS:

Goal 7: Enhance and Sustain El Paso’s Infrastructure Network

2. The linkage to the Strategic Plan is subsection: 7.3 Enhance a regional [25-497](#)

comprehensive transportation system.

The award of Solicitation 2025-0132R Paratransit Software to Rideco US Inc., for an initial term of three (3) years for an estimated amount of \$634,161.08. The award also includes a two (2) terms of two (2) years each option for an estimated amount of \$716,510.48. The total contract time is for seven (7) years for a total estimated amount of \$1,350,671.56. This contract will allow Sun Metro - LIFT to schedule services on a timely manner.

Contract Variance:

The difference based in comparison to the previous contract is as follows: A decrease of \$120,918.92 for the initial term, which represents a 16.01% decrease due to a decrease in pricing.

Department:	Sun Metro - Mass Transit
Award to:	Rideco US Inc
City & State:	Los Angeles, CA
Item(s):	All
Initial Term:	3 Years
Option Term:	2 of 2 Years
Total Contract Time:	7 Years
Initial Term Estimated Award:	\$634,161.08
Option Term Estimated Award:	\$716,510.48
Total Estimated Award:	\$1,350,671.56
Account(s):	560 - 3200 - 60030 - 522020 - P6005
Funding Source(s):	Sun Metro Operating Funds
District(s):	All

This was a Request for Proposals Award - service contract.

The Purchasing & Strategic Sourcing Department and Sun Metro - Mass Transit recommend award as indicated to Rideco US Inc., the highest ranked offeror based on the evaluation factors established in the evaluation criteria for this procurement.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award. In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

All Districts

Sun Metro Mass Transit, Anthony R. DeKeyzer, (915) 212-3306
Purchasing and Strategic Sourcing, Claudia A. Garcia, (915) 212-0043

EXECUTIVE SESSION

The Mass Transit Department Board of the City of El Paso may retire into EXECUTIVE SESSION pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Mass Transit Department Board of the City of El Paso may

move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Mass Transit Department Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071 CONSULTATION WITH ATTORNEY
Section 551.072 DELIBERATION REGARDING REAL PROPERTY
Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFTS
Section 551.074 PERSONNEL MATTERS
Section 551.076 DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS
Section 551.087 DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS
Section 551.089 DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS; CLOSED MEETING

ADJOURN

NOTICE TO THE PUBLIC:

Sign Language interpreters are provided for meetings. If you need Spanish Interpretation Services, please email CityClerk@elpasotexas.gov by 12:00 p.m. on the Friday before the meeting.

Si usted necesita servicios de interpretación en español, favor de enviar un correo electrónico a CityClerk@elpasotexas.gov a mas tardar a las 12:00 p.m. del viernes previo a la fecha de la junta.

MASS TRANSIT BOARD AGENDAS ARE PLACED ON THE INTERNET THE THURSDAY PRIOR TO EACH MEETING AT THE FOLLOWING ADDRESS:

<http://www.elpasotexas.gov/>



Legislation Text

File #: 25-159, Version: 1

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

Request to excuse absent Mass Transit Board Members.



Legislation Text

File #: 25-497, Version: 1

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

DISTRICT, DEPARTMENT, CONTACT INFORMATION:

*Please choose District and Department from drop down menu. Please post exactly as example below.
No Title's, No emails. Please use ARIAL 10 Font.*

All Districts

Sun Metro Mass Transit, Anthony R. DeKeyzer, (915) 212-3306
Purchasing and Strategic Sourcing, Claudia A. Garcia, (915) 212-0043

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

The linkage to the Strategic Plan is subsection: 7.3 Enhance a regional comprehensive transportation system.

The award of Solicitation 2025-0132R Paratransit Software to Rideco US Inc., for an initial term of three (3) years for an estimated amount of \$634,161.08. The award also includes a two (2) terms of two (2) years each option for an estimated amount of \$716,510.48. The total contract time is for seven (7) years for a total estimated amount of \$1,350,671.56. This contract will allow Sun Metro - LIFT to schedule services on a timely manner.

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DISCLOSURE OF CAMPAIGN CONTRIBUTIONS AND DONATIONS FORM

In compliance with [Title 2, Chapter 2.92, Section 2.92.080](#)

Introduction:

Individuals or entities benefiting by a City Council Agenda item must disclose contributions or donations made to current members of Council under the City's Ethics Code. The information on this form is being captured for transparency purposes and will be noted on the relevant City Council Agenda. **Contributions and Donations do NOT disqualify an applicant from doing business with the City.**

Definitions:

- "Contribution" A direct or indirect transfer of money, goods, services, or any other thing of value and includes an agreement made or other obligation incurred, whether legally enforceable or not, to make a transfer. The term includes a loan or extension of credit, other than those expressly excluded by the Texas Election Code, and a guarantee of a loan or extension of credit.
- "Contributor" A person making a contribution, including the contributor's spouse.
- "Donation" Cash and the value of any in-kind contributions or gifts to the council member for use by their office or in their district.
- "Donor" An individual and spouse, a business entity, or an individual who owns a business entity in whole or in part, or is operated by the individual, that is the subject of a council agenda item.
- "Benefiting" Shall include but not be limited to any contract, bid award, franchise, permit, zoning or rezoning, and other award that council will vote on.

Instructions: Please read and complete this form carefully. If you have made campaign contributions or donations to any current City Council member(s) totaling an aggregate of \$500 or more during their campaign(s) or term(s) of City office, you are required to disclose the information as specified below. If you have not made such contributions or donations past the limit specified in the ordinance, you are required to affirm your compliance with the municipal code. Please submit this completed form along with your application or proposal to the relevant city department. Failure to disclose campaign contributions or donations as required by the ordinance may result in a violation of the City's Ethics Code requirements, and sanctions under the Ethics Code 2.92.

Contributor / Donor Information:

Full Name

Business Name

Agenda Item Type

Relevant Department

Disclosure Affirmation: Please check the appropriate box below to indicate whether you have made campaign contributions or donations totaling an aggregate of \$500 or more to any City Council member(s) during their campaign(s) or term(s) of City office specified in Section 2.92.080 of the El Paso Municipal Code.


I have **NOT** made campaign contributions or donations totaling an aggregate of \$500 or more to any City Council member(s) during their campaign(s) or term(s) of City office, as specified in Section 2.92.080 of the El Paso Municipal Code.

OR

I have made campaign contributions or donations totaling an aggregate of \$500 or more to the following City Council member(s) during their campaign(s) or term(s) of City office:

OFFICE	CURRENT COUNCIL MEMBER NAME	AMOUNT (\$)
Mayor		
District 1		
District 2		
District 3		
District 4		
District 5		
District 6		
District 7		
District 8		

Declaration: I hereby affirm that the information provided in this disclosure form is true and accurate to the best of my knowledge. I understand that this disclosure is required by Title 2, Chapter 2.92 of the El Paso Municipal Code and is subject to verification by the city authorities. Further, **I understand that upon submission of this form, I must disclose any subsequent contributions or donations prior to the relevant council meeting date.**

Signature: _____  _____ Date: _____

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**



DEPARTMENT: Sun Metro – Mass Transit
Purchasing & Strategic Sourcing

AGENDA DATE: April 29, 2025

PUBLIC HEARING DATE: NA

CONTACT PERSON NAME: Anthony R. DeKeyzer, Director of Mass Transit **PHONE NUMBER:** (915)212-3306

Claudia A. Garcia, Director **PHONE NUMBER** (915)212-0043

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 7 Enhance and Sustain El Paso's Infrastructure Network

SUBGOAL: 7.3 Enhance a regional comprehensive transportation system

SUBJECT:

Discussion and action on the award of solicitation 2025-0132R Paratransit Software to Rideco US Inc., for an initial term of three (3) years for an estimated amount of \$634,161.08. The award also includes two (2) terms of two (2) years each for an estimated amount of \$716,510.48. The total contract time is for seven (7) years for a total estimated amount of \$1,350,671.56.

BACKGROUND / DISCUSSION:

This contract will allow Sun Metro - LIFT to schedule services on a timely manner, respond dynamically to scheduling changes, ensuring that passengers receive timely transportation services, even in unforeseen circumstances.

COMMUNITY AND STAKEHOLDER OUTREACH:

A pre-bid/proposal meeting was held on February 5, 2025. Five (5) suppliers were in attendance.

SELECTION SUMMARY:

Solicitation was advertised on January 28, 2025 and February 4, 2025. The solicitation was posted on City website on January 28, 2025. There were twenty (23) viewers online; six (6) proposal were received, none of them being local.

CONTRACT VARIANCE:

The difference based in comparison to the previous contract is as follows: A decrease of \$120,918.92 for the initial term, which represents a 16.01% decrease due to a decrease in pricing.

PROTEST

No protest received for this requirement.

PRIOR COUNCIL ACTION:

NA

AMOUNT AND SOURCE OF FUNDING:

Amount: 1,350,671.56

Funding Source: Sun Metro Operating Funds

Account: 560 – 3200 – 60030 – 522020 – P6005

2025-0132R Paratransit Software

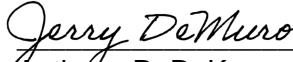
REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:


Report any contributions or donations to City Council of an accumulated total of \$500 or more. Report the name of the elected official and the amount.

NAME	AMOUNT (\$)
Form was provided to the applicant	NA

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

 Deputy Transit Officer for
Anthony R. DeKeyzer - Director of Mass Transit


Claudia A. Garcia - Director of Purchasing & Strategic Sourcing

Project Form
Request for Proposals

*****Posting Language Below*****

Please place the following item on the Consent Agenda for the Mass Transit Board Meeting of April 29, 2025.

Strategic Goal 7 - Enhance and Sustain El Paso's Infrastructure Network

The linkage to the Strategic Plan is subsection: 7.3 Enhance a regional comprehensive transportation system

Award Summary:

Discussion and action on the award of Solicitation 2025-0132R Paratransit Software to Rideco US Inc., for an initial term of three (3) years for an estimated amount of \$634,161.08. The award also includes a two (2) terms of two (2) years each option for an estimated amount of \$716,510.48. The total contract time is for seven (7) years for a total estimated amount of \$1,350,671.56. This contract will allow Sun Metro - LIFT to schedule services on a timely manner.

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CITY OF EL PASO RFP SCORESHEET

PROJECT: 2025-0132R Paratransit Software

Evaluation of Submittal

	MAX POINTS	HBSS Connect Corp.	Rideco US Inc.	Spare Labs Inc.	Via Transportation Inc. dba Via Mobility, LLC	Ecolane USA, Inc.	Foxster Opco, LLC Foxster Opco, LLC dba CTS Software	AutoFleet, Inc.
Factor A - Price								
	25	19.90	25.00	23.30	Proposals deemed Non-responsive			
Factor B - Experience								
	15	13.00	14.33	14.67	Proposals deemed Non-responsive			
Factor C - Reference								
	10	5.06	10.00	6.67	Proposals deemed Non-responsive			
Factor D - Qualification of Staff or Project Personnel								
	10	5.00	10.00	10.00	Proposals deemed Non-responsive			
Factor E - Presentation of Demo								
	15	9.67	13.67	14.67	Proposals deemed Non-responsive			
Factor F - Application Functionality and Alignment with Operational Requirements								
	25	17.67	24.33	24.67	Proposals deemed Non-responsive			
TOTAL SCORE	100.00	70.30	97.33	93.97	Proposals deemed Non-responsive			
Rank		3	1	2				



CITY OF EL PASO
REVISED REQUEST FOR PROPOSALS TABULATION FORM



Title: Paratransit Software

Solicitation #: 2025-0132R

Bid Opening: March 12, 2025

Department: Mass Transit (Sun Metro)

OFFEROR'S NAME:	LOCATION:	AMENDMENT(S) ACKNOWLEDGED:
Autofleet, Inc.	Claymont, DE	YES
Foxster Opco, LLC	Swansboro, NC	YES
Ecolane USA, Inc	Wayne, PA	YES
HBSS Connect Corp.	Lowell, MA	YES
Rideco US Inc.	Los Angeles, CA	YES
Via Transportation dba Via Mobility, LLC	New York, NY	No

RFPs SOLICITED: 509 LOCAL RFPs SOLICITED: 195 RFPs RECEIVED: 6 LOCAL RFPs RECEIVED: 0 NO BIDS: 5

Approved: /S/

Date: 4/23/2025

**2025-0132R Paratransit Software
Views List**

<u>No.</u>	<u>Participant Name</u>	<u>City</u>	<u>State</u>
1	A-1 Auto Body Shop	El Paso	TX
2	All Security Equipment (Hibiscus Road Capital LLC)	Miami Gardens	FL
3	Autofleet	Wilmington	DE
4	Axkan Systems	Plano	TX
5	Barracuda Public Relations	El Paso	TX
6	Construction Reporter	Albuquerque	NM
7	CTS Software (Foxster Opco, LLC)	Swansboro	NC
8	Delegard Tool of Texas	Houston	TX
9	DYER CYCLE	El Paso	TX
10	Ecolane USA, Inc.	Wayne	PA
11	FOX CONSTRUCTOR LLC	El Paso	TX
12	Freightwell Logistics LLC	Sunland Park	NM
13	HBSS Connect Corp	Lowell	MA
14	INTEGRATED MECHANICS, LLC	EL PASO	TX
15	Panchos Home Delivery LLC	El Paso	TX
16	Pwxpress	Jacksonville	FL
17	R-Family Trucking, LLC	EL PASO	TX
18	Rideco US Inc.	Los Angeles	CA
19	Ritz Safety LLC	Dayton	OH
20	Spare Labs Inc.	Vancouver	BC Canada
21	Via Transportation Inc.	New York City	NY
22	WOFFORD TRUCK PARTS (TE EL PASO,LLC)	EL PASO	TX
23	Zeraus Iluminacion	El Paso	TX