



CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING

DATE: November 14, 2024
TIME: 11:00 A.M.
PLACE: City Hall Building
300 N. Campbell
2nd Floor, Main Conference Room
El Paso, Texas

MINUTES

BOARD MEMBERS PRESENT:

Board member Manny Moreno (Vice Chair)
Board member Donald Brown
Board member David Marino
Board member Shane Mercer
Board member Roberto Franco

BOARD MEMBERS ABSENT:

Board member Sylvia Acosta
Board member Sebastian Alcazar
Board member Juan Gomez
Board member Duane Murphy

The Capital Improvements Advisory Committee Meeting was called to order at 9:02 a.m. by Manny Moreno, Vice Chair.

AGENDA

1. Discussion and Action of the following:

- a. Staff presentation and El Paso Water Utility Report on Impact Fees Program.
 - 1) Report for the period from 3/1/24 – 8/31/24

Gustavo Hurtado, Fiscal Operations Manager, El Paso Water, made a presentation to the Committee and answered questions from the Committee.

ACTION: Motion made by Committee member Donald Brown **TO ACCEPT THE EL PASO WATER UTILITY REPORT ON IMPACT FEES FOR THE PERIOD FROM 3/1/24 – 8/31/24**, seconded by Committee member Shane Mercer and unanimously accepted.

Motion Passed.

- b. Filing of semi-annual reports as required under Chapter 395 of the Texas Local Government Code with respect to the progress of the capital improvements plan and report to the El Paso City Council any perceived inequities in implementing the plan or imposing of the impact fees.
 - 1) Report for the period from 3/1/24 – 8/31/24

ACTION: Motion made by Committee member Donald Brown **TO APPROVE FILING OF SEMI-ANNUAL REPORT OF EL PASO WATER UTILITY REPORT ON IMPACT FEES PROGRAM FOR THE PERIOD OF 3/1/24 TO 8/31/24**, seconded by Committee member Shane Mercer and unanimously approved.

Motion Passed.

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2. Approval of 2025 CIAC schedule

ACTION: Motion made by Shane Mercer **TO APPROVE 2025 CAPITAL IMPROVEMENTS ADVISORY COMMITTEE**, seconded by Committee member Donald Brown and motion carried.

Motion Passed.

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3. Approval of the minutes for the CIAC meeting of:
1) April 4, 2024

ACTION: Motion made by Committee member Shane Mercer **TO APPROVE THE APRIL 4, 2024 CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING MINUTES**, seconded by Committee member David Marino and motion carried.

Motion Passed.

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Adjournment

ACTION: Motion by Committee member Donald Brown, seconded by Committee member Shane Mercer to **ADJOURN MEETING**. Motion carried unanimously.

Motion passed.

The meeting was adjourned at 9:35 a.m.

 for
Philip F. Etiwe, Executive Secretary