



Board Appointment Form

Submitted On:

Nov 16, 2023, 09:20AM MST

City Clerk

Appointing Office	Representative Henry Rivera, District 7
Agenda Placement	Consent
Date of Council Meeting	Tuesday, November 21, 2023
Name of Board	Animal Shelter Advisory Committee
Agenda Posting Language	Appointment of Luis Mata to the Animal Shelter Advisory Committee by Representative Henry Rivera
Appointment Type	Regular
List the nominee's qualifications to serve on this Board	Please see resume
Nominee Name	Luis Mata
Nominee Date of Birth	[REDACTED]
Nominee Email Address	[REDACTED]
Nominee Residential Address	[REDACTED]
Nominee Primary Phone Number	[REDACTED]
Which District does the nominee reside in?	District 7
Does the appointee have a relative working for the City?	N/A
Has the appointee been a member of any other city boards?	Fair Housing Task Force, 2006-2007
List all real estate owned in El Paso County	[REDACTED]
Previous Appointee	Gina Gagen
Reason for Vacancy	Resigned
Date of Appointment	November 21, 2023
Term Begins On	June 28, 2022
Term Expires On	June 22, 2026
Term	Unexpired Term
Upload File(s)	Luis Resume.pdf

LUIS MATA

SUMMARY

Talented in management demonstrating strengths in the areas of leadership and customer services. Highly communicative, personable individual with skills in conflict and dispute resolution. Fluent in Spanish. Seeking a leadership role with Woodmen Life in a role with the Board of Directors.

Forward-thinking strategic manager and leadership professional with years of management experience seeking a responsible role with a progressive organization.

Results-oriented, strategic government professional with 41 years in the government sector.

Dedicated team player with expertise in continuous process improvements in the face of rapidly evolving and changing markets.

Critical thinking professional demonstrating abilities in conflict and dispute resolution. Multitasking individual focused on team collaboration, execution of team assignments in writing and editing. Bilingual and proactive with extensive leadership expertise.

Personable and meticulous leadership professional with over 35 years of experience excelling at prioritizing, completing multiple tasks simultaneously and following through to achieve project goals. Customer-oriented and energetic team player with expertise in customer relationship management, conflict resolution, safety protocol, regulatory compliance and time management. A dependable and courteous self-starter seeking to leverage background with a progressive organization.

SKILLS

- Training and development
- Microsoft Office
- Positive learning process
- Operations management
- Change management
- File/records maintenance
- Excellent communication
- Bilingual in (Spanish)
- Financial records and processing
- Conflict and dispute resolution
- Quick learner
- Time management skills
- Client-focused
- Computer proficient
- Results-oriented

EXPERIENCE

12/1994 to 8/31/19

Legislative Coordinator

Texas Dept. of Insurance/Div. of Workers' Comp. – El Paso, TX

Started my career with TDI/DWC as Field Office Manager and currently working with external relations staff. Our primary objective is to respond to Governor, Senate or State Representative offices regarding legislative inquiries from injured employees.

My employment with TDI/DWC has been a 24-year career in managing the Western Region Field Offices.

12/1991 to 12/1994 **District Director**
U.S. Rep. Ronald D. Coleman – El Paso, TX
Managed the 16th Congressional district office for Congressman Ronald D. Coleman for four years. Had oversight of all constituent inquiries and scheduling the congressman's calendar while visiting the district.

05/1978 to 01/1991 **District Director**
Texas Dept. of Agriculture – El Paso, TX
Started my career as an Assistant Agricultural Inspector in 1978 and ended as District Director managing the El Paso Field Office and 33 other counties.

EDUCATION AND TRAINING

1978 **BBA: Management**
The University of Texas at El Paso – El Paso, TX