

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: March 14, 2023
PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:
Richard J. Bristol, Streets and Maintenance Director, (915) 212-7000
K. Nicole Cote, Managing Director, (915) 212-1092

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 7 – Enhance and Maintain the City's Infrastructure Network

SUBGOAL: 7.2 – Improve Competitiveness Through Infrastructure Improvements Impacting the Quality of Life.

SUBJECT:

The award of solicitation 2023-0307 Heavy Duty Vehicle and Tank Repair Services to Frontera Radiators and Parts, Inc., for a term of three (3) years for an estimated amount of \$194,325.00.

BACKGROUND / DISCUSSION:

This contract will allow for the maintenance and repair services of radiators for the cooling systems and HVAC systems for all vehicles and equipment in the City's inventory. The services portion of the contract will be utilized whenever the radiator or parts are unavailable due to age of the vehicle or if the original parts are obsolete. It also gives the option to recondition the original part or radiator to manufacturer's specifications. The parts portion will allow the purchase of new parts that meet OEM specifications whenever the original parts are damaged beyond repair.

SELECTION SUMMARY:

As per Section 9.1.8.1 of The Amended and Restated Procurement and Sourcing Policy, "if a contract cannot be awarded after two competitive procurement/selection process, the requirement can be fulfilled by a non-competitive award. Prior solicitations 2023-0091 and 2023-0249.

CONTRACT VARIANCE:

The difference based in comparison to the previous contract is as follows: An increase of \$7,565.85 for the initial term, which represents a 4.05% increase due to price increases.

PROTEST

N/A

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

Amount: \$194,325.00

Funding Source: Internal Service Fund

Account: 532 – 3600 – 531210 – 37020 – P3701 (Parts)

532 – 3600 – 531250 – 37020 – P3701 (Service)

2023-0307 Heavy Duty Vehicle and Tank Repair Services

Revised 2/23/2022-V2 – Previous Versions Obsolete

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? ☒ YES ☐ NO

PRIMARY DEPARTMENT: Streets and Maintenance

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:


Richard J. Bristol, Streets and Maintenance Director

2-87-23

**COUNCIL PROJECT FORM
(NON-COMPETITIVE)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda for the Council Meeting of **March 14, 2023.**

Strategic Goal 7: Enhance and Sustain El Paso's Infrastructure Network

The linkage to the strategic plan is subsection 7.2 – Improve Competitiveness Through Infrastructure Improvements Impacting the Quality of Life.

Award Summary:

The award of solicitation 2023-0307 Heavy Duty Vehicle and Tank Repair Services to Frontera Radiators and Parts, Inc., for a term of three (3) years for an estimated amount of \$194,325.00. This contract will allow for the maintenance and repair services of radiators for the cooling systems and HVAC systems for all vehicles and equipment in the City's inventory.

Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$7,565.85 for the initial term, which represents a 4.05% increase due to price increases.

Department:	Streets and Maintenance
Vendor:	Frontera Radiators and Parts, Inc.
	El Paso, TX
Initial Term:	3 years
Annual Estimated Award:	\$64,775.00 (1 year)
Total Estimated Award:	\$194,325.00 (3 years)
Account No.:	532 – 3600 – 531210 – 37020 – P3701 (Parts)
	532 – 3600 – 531250 – 37020 – P3701 (Service)
Funding Source:	Internal Service Fund
District(s):	All

This is a Non-Competitive, service contract in accordance with Section 9.1.8.1 of The Amended and Restated Procurement and Sourcing Policy.

The Purchasing & Strategic Sourcing and Streets and Maintenance Departments recommend award as indicated to Frontera Radiators and Parts, Inc.

*******ADDITIONAL INFO BELOW*******