

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** 7/6/2022  
**PUBLIC HEARING DATE:** N/A

**CONTACT PERSON(S) NAME AND PHONE NUMBER:** Nicole Ferrini, 915-212-1659

**DISTRICT(S) AFFECTED:** All Districts

**STRATEGIC GOAL:** Goal 8 – Nurture and promote a healthy, sustainable community

**SUBGOAL:** 8.1 – Deliver prevention, intervention and mobilization services to promote a healthy, productive and safe community

**SUBJECT:**

**APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.**

Discussion and action on a resolution authorizing the City Manager to sign all contracts, contract amendments and related documents between the City of El Paso and the State of Texas to receive a projected \$474,257 in 2022-2023 Homeless Housing and Services Program (HHSP) funds from the Texas Department of Housing & Community Affairs (TDHCA); and authorizing the Director of the Department of Community and Human Development (DCHD) to sign all contracts, amendments and related documents between the City of El Paso and agencies receiving sub-awards of 2022-2023 HHSP funds from the City, as well as all certifications, performance reports, and other related documents.

**BACKGROUND / DISCUSSION:**

**Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?**

In 2009, funding for the Homeless Housing and Services Program (HHSP), a program administered by the Texas Department of Housing & Community Affairs (TDHCA), was established by the Texas State Legislature to address the needs of persons and families experiencing homelessness, or at risk of becoming homeless.

The 2022-2023 formula allocation for El Paso in general HHSP funds is projected to be \$348,133. These general HHSP funds will be sub-awarded to non-profit agencies providing homeless prevention, homeless assistance, and case management services. The City of El Paso is also projecting a supplemental set-aside of \$126,124 specifically to support efforts to address youth homelessness. Those activities include transitional housing, case management and essential services for youth ages 24 and below.

**PRIOR COUNCIL ACTION:**

**Has the Council previously considered this item or a closely related one?**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

**How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?**

Projected funding of \$474,257 in HHSP funds from TDHCA

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?  YES  NO**

**PRIMARY DEPARTMENT:** Department of Community + Human Development

Revised 04/09/2021

SECONDARY DEPARTMENT: N/A

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

DEPARTMENT HEAD:

A handwritten signature in black ink, appearing to read "Nicole", is written over a horizontal line.

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(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

**RESOLUTION**

**WHEREAS**, in 2009, funding for the Homeless Housing and Services Program (HHSP), a program administered by the Texas Department of Housing & Community Affairs (TDHCA), was established by the Texas State Legislature to address the needs of persons and families experiencing homelessness, or at risk of becoming homeless; and

**WHEREAS**, the Department of Community and Human Development (DCHD) is projecting level funding from the previous year, which would result in TDHCA appropriated General Revenue Funds in the amount of \$474,257 to award to the City of El Paso under 2022-2023 HHSP funding to be executed under two contracts; one contract for general HHSP funds totaling \$348,133 for homelessness prevention, homeless assistance and case management activities; the other for youth set-aside funds totaling \$126,124 for transitional housing, essential services and case management activities. The period of both contracts to run through August 31<sup>st</sup>, 2023.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. That the City Manager be authorized to sign all contracts, contract amendments and related documents between the City of El Paso and the State of Texas and/or TDHCA for 2022-2023 HHSP funds; and
2. That the Director of DCHD be authorized to sign all contracts, amendments and related documents between the City of El Paso and agencies receiving sub-awards from the City (Sub-Grantee Agencies) for 2022-2023 HHSP funds, as well as all certifications, performance reports, and related documents for TDHCA and Sub-Grantee Agencies.

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_ 2022.


**CITY OF EL PASO:**

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Oscar Leeser  
Mayor

**ATTEST:**

\_\_\_\_\_  
Laura D. Prine  
City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Joyce Garcia  
Assistant City Attorney

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
Nicole Ferrini, Director  
Community and Human Development

## 2022-2023 Homeless Housing and Services Program (HHSP) Final Recommended Budget

Applicant	Project Description	Component/Service Category	Recommended 48th Year Budget
<b>General HHSP</b>			
YWCA - YWCA HHSP	YWCA will make decent housing available to at least 12 households through the provision of rental assistance, supportive services, and basic needs assistance.	Rapid Rehousing/Homeless Assistance; Case Management	\$69,687.00
El Paso Human Services - EPHSI Housing Program	At least 60 HHSP eligible clients/30 households will access or keep a suitable living environment through the availability of rental and/or financial assistance, case management and supportive services which will enable them to obtain and/or maintain affordable housing.	Rapid Rehousing/Homeless Assistance; Homeless Prevention; Case Management	\$115,913.00
Opportunity Center for the Homeless - Rapid Rehousing	Through the provision of intensive case management, suitable living environment will be provided to 164 eligible clients (single adults and families) through greater availability and accessibility to case management to support placement and sustainability.	Rapid Rehousing/Homeless Assistance	\$124,926.00
<b>Youth Set-Aside</b>			
El Paso Center for Children - Therapeutic Transitional Living Program	Youth Set-Aside - HHSP Youth Set Aside funding is requested to provide Rental Assistance to 12 persons/youth and Essential Services to 6 persons/youth in a transitional housing program environment that particularly targets homeless youth who have aged out of foster care (males, females, and LGBTQI+ youth). 12 households will be served in this program.	Rapid Rehousing/Homeless Assistance	\$70,769.00
El Paso Human Services - EPHSI Youth Transitional Housing Program	At least 10 HHSP Youth Set-Aside eligible clients and 8 households will receive access to a suitable living environment through the availability of transitional housing, case management and essential services, which will enable them to obtain permanent housing and exit to permanent affordable housing.	Rapid Rehousing/Homeless Assistance; Case Management	\$55,355.00
<b>Administration</b>			
Community + Human Development - HHSP City Administrative Fees	Grantee may use not more than 7% of the grant amount for its own administrative costs.	N/A	\$37,607.00
<b>48th YEAR HHSP BUDGET TOTAL</b>			<b>\$474,257.00</b>

Recommended budget allocations are based on a *projected* HHSP allocation from TDCHA. Final amounts will be modified administratively to align with the actual HHSP allocation.