



City of El Paso
Parks and Recreation Department
Injury/Incident Report
(NON-EMPLOYEE)



Complete this report immediately following any injury/incident and notify the immediate supervisor.
Reports are due to the Parks and Recreation Administrative Office within 2 business days.

Incident Date:	4/24/2025	Incident Time:	9:40	X	AM	PM	
Incident Location:	Wellington Chew Senior Center						
Person(s) involved:	Theresa Valdez / Loteria ladies						
Parent's Name (if minor):	n/a						
Street Address:	4430 Maxwell Ave						
City:	El Paso	State:	TX	Zip Code:	79904	Phone:	915-212-0423

Type of Injury/Incident (Continue on Page 2, if more space needed)			
Behavioral			
Describe What Happened (Continue on Page 2, if more space needed)			
After lunch, Estela Mesa, went to my office to ask if they were not allowed to play at the table they usually play at. I told her they are allowed just as long they don't move other participants items or take their seat without asking them. She said she knew that but when they were going to sit down and play loteria again, Theresa Valdez was rude with them and told them they can not sit there, they have to move somewhere else. The ladies said no they can sit there and Theresa told them again they were not allowed. They moved all their belongings to another table to play. Estela was upset because she said she should not be telling them anything, I told her she is right and we will address it. I told her if that happens again to come get either Rebecca or myself so we can address the situation when it happens or she can tell Theresa to go tell staff instead approaching them.			
Action Taken (Continue on Page 2, if more space needed)			
Informed Rebecca Freeman-Hendericks			
EMS Called?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Transported to: _____
Police Called?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	PD Case No.: _____
Witnesses		Check One	
Name	Staff	Other	Title (if applicable)
Roberto Limas		X	
Employee Completing Injury/Incident Report			
Employee Name (print)	Title	Signature	Date
Ruby M. Ybarra	Rec Specialist	<i>Ruby M. Ybarra</i>	4/24/2025
Reviewed			
Reviewer	Employee Name (print)	Signature	Date
Site Supervisor / Coordinator	NICOLAS VALDEZ	<i>Nicolas Valdez</i>	4-24-25
Division Manager	Enrique Valadez	<i>Enrique Valadez</i>	4/24/25
Assistant Director	VACANT		
Director	Pablo Caballero	<i>Pablo Caballero</i>	4/29/25