

DATE: February 8, 2021

TO: City Clerk

FROM: Mayor Oscar Leeser

ADDRESS: 300 N. Campbell, 2nd Floor TELEPHONE (915) 212-0021

Please place the following item on the (Check one): CONSENT X REGULAR _____

Agenda for the Council Meeting of February 16, 2021

Item should read as follows: Appointment of Richarda Duffy Momsen to the Ethics Review Commission by Mayor Oscar Leeser

BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM

NAME OF BOARD/COMMITTEE/COMMISSION: Ethics Review Commission

NOMINATED BY: Oscar Leeser DISTRICT: Mayor

NAME OF APPOINTEE Richarda Duffy Momsen
(Please verify correct spelling of name)

E-MAIL ADDRESS: N/A

BUSINESS ADDRESS: n/a

CITY: _____ ST: _____ ZIP: _____ PHONE: _____

HOME ADDRESS: N/A

CITY: N/A ST: TX ZIP: N/A PHONE: _____

YES: _____ NO X

**DOES THE PROPOSED APPOINTEE HAVE A RELATIVE WORKING FOR THE CITY?
IF SO, PLEASE PROVIDE HIS OR HER NAME, CITY POSITION AND RELATIONSHIP TO THE PROPOSED APPOINTEE:**

HAS APPOINTEE BEEN A MEMBER OF OTHER CITY BOARDS/COMMISSIONS/COMMITTEES? IF SO, PLEASE PROVIDE NAMES AND DATES: RIO GRANDE COUNCIL OF GOVERNMENTS-SEE ATTACHED BIO _____
LIST ALL REAL ESTATE OWNED BY APPOINTEE IN EL PASO COUNTY (BY ADDRESS):
N/A

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?
NAME OF INCUMBENT: Christopher Antcliff

EXPIRATION DATE OF INCUMBENT: 2/20/22

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: _____
RESIGNED _____
REMOVED x

DATE OF APPOINTMENT: 2/16/2021

TERM BEGINS ON : 2/16/2021

EXPIRATION DATE OF NEW APPOINTEE: 2/20/2022

PLEASE CHECK ONE OF THE FOLLOWING: 1st TERM: _____
2nd TERM: _____
UNEXPIRED TERM: x

Richarda Duffy Momsen

Richarda Duffy Momsen is a retired City of El Paso executive. She served the City for thirty years in a series of professional\managerial positions of increasing responsibility.

Ms. Momsen began her career as a graduate student intern in the administration of Mayor Jonathan Rogers. She drew upon her experience in writing her Master's thesis on the City of El Paso's initial program using tax increment financing to stimulate downtown redevelopment. Ms. Momsen then promoted to professional\managerial positions in the Office of Management and Budget, the Library system and the El Paso Municipal Courts. In 1992 Ms. Momsen became the El Paso Municipal Court Clerk, directing the administrative modernization of the office through technological, organizational and procedural advancements that were designed to broaden equitable access to justice for community members.

In 2002 Mayor Raymond Caballero expanded Ms. Momsen's duties to include the City Clerk's Office the City's Records Management Office, designating her as the Municipal Clerk of the newly combined department. She continued as Municipal Clerk until her retirement in 2017. During this time Ms. Momsen shepherded the combined department through the transition from a strong mayor form of government to a Council\City Manager form of government. As Municipal Clerk, Ms. Momsen handled the procedural challengers of Regular, Special, City Charter, Bond elections; recall elections; initiative petitions, referendum elections and election recounts; weekly City Council Regular and Special Agendas and official meetings.

Throughout Ms. Momsen's career she served nine mayors, two city managers, dozens of City Council members and dozens of Municipal Court judges. Invaluably, she was assisted by talented and dedicated staff members who employed ingenuity, dedication and integrity in performing their jobs. To her delight, many of those staff members have advanced professionally in government service and in private industry.

Ms. Momsen is an Eastwood Trooper and a UTEP Miner. She has B.A. in History and a Master's degree in Public Administration (M.P.A.) from UTEP. She is a Nationally Certified Court Manager, through the National Center for State Courts in Williamsburg, Virginia.

Ms. Momsen enjoyed long tenure on the Criminal Justice Advisory Committee of the Rio Grande Council of Government, representing the City of El Paso among justice and law enforcement officials in the West Texas region in the allocation of State funding for criminal justice initiatives.

Ms. Momsen's civic associations have included leadership roles in:

Junior League of El Paso
Candlelighters of El Paso
Planned Parenthood of El Paso
University Presbyterian Church
Rosa Guerrero P.T.A.
Hornedo Middle School P.T.A.
Franklin High School P.T.A.
University Interscholastic League (U.I.L.) Judge, Business Division