

## AGENDA FOR THE CITY PLAN COMMISSION

# November 20, 2025 MAIN CONFERENCE ROOM, 300 NORTH CAMPBELL – 2ND FLOOR 1:30 PM

Notice is hereby given that a Hearing of the City Plan Commission will be conducted on the above date and time.

Members of the public may view the meeting via the following means:

Via the City's website. http://www.elpasotexas.gov/videos Via television on City15.

YouTube: https://www.youtube.com/user/cityofelpasotx/videos

In compliance with the requirement that the City provide two-way communication for members of the public, members of the public may communicate with the City Plan Commission during public comment, and regarding agenda items by calling the following number:

1-915-213-4096 or Toll Free Number: 1-833-664-9267

#### At the prompt please enter the corresponding Conference ID: 698 828 026#

If you wish to sign up to speak please contact Elsa Ramirez at RamirezEZ@elpasotexas.gov or (915) 212-0088 no later than by the start of the meeting.

A sign-up form is available outside the Main Conference Room, 2nd Floor for those who wish to sign up on the day of the meeting. Requests to speak must be received by 1:30 p.m. on the date of the meeting.

A total time of three minutes may be allowed for each speaker. The Public Comment portion shall not exceed thirty (30) minutes, unless otherwise approved by the City Plan Commission.

#### **PUBLIC COMMENT**

This time is reserved for members of the public who would like to address the City Plan Commission on any items that are not on the City Plan Commission Agenda and that are within the jurisdiction of the City Plan Commission. No action shall be taken.

### **CONSENT AGENDA**

#### NOTICE TO THE PUBLIC:

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by City Plan Commission to be routine, or have met all standards for development under state law (plats only not requiring a public hearing), and will be enacted by one motion unless separate discussion is requested by City Plan Commission or staff and the item is removed from the Consent Agenda. Members of the audience who wish to ask questions or speak regarding items on the Consent Agenda must sign up on the day of the meeting, and such requests to speak must be received by 1:30 p.m. on the date of the meeting. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The City Plan Commission may, however, reconsider any item at any time during the meeting.

#### **Approval of Minutes**

1. Discussion and action on the City Plan Commission minutes for October 23, **BC-1460** 2025

#### **Major Preliminary**

2. SUSU25-00081: Ocotillo Estates Unit Six - Being a portion of A.G. **BC-1461** 

McMath, Survey No. 298, City of El Paso, El Paso

County, Texas

Location: East of Redd Rd. and South of Transmountain Rd. Existing Zoning: PMD (Planned Mountain Development)

Property Owner: EP Park Hills II, Ltd.

Representative: Conde, Inc. District:

Staff Contact: Saul Fontes, (915) 212-1606,

FontesSA@elpasotexas.gov

POSTPONED FROM SEPTEMBER 25, 2025 POSTPONED FROM OCTOBER 23, 2025

#### **REGULAR AGENDA - DISCUSSION AND ACTION:**

#### **Subdivision Applications**

#### SUBDIVISION MAP APPROVAL

The staff report for an agenda item may include conditions, exceptions, or modifications. The Commission's motion to approve an item in accordance with the staff report or with all staff comments means that any modifications, waivers, exceptions requested by the applicant and recommended for approval by staff and any staff recommended conditions, have been approved, without necessitating that the Commission restate the modifications, exceptions, waivers, or conditions as part of the motion to approve and that any findings required to be made by the Commission, have been made. If the Commission does not wish to approve an exception or modification, or require a condition, then the Commission's motion will state which have not been approved, otherwise, the staff report, with all modifications, exceptions and conditions, is approved and the applicant shall comply with all provisions of the staff report.

### **Major Preliminary**

3. SUSU25-00089: Azzam Estates - Being a portion of Tract 2X, AF

**BC-1462** 

Miller Survey No. 215 and Tract 1G, A.F. Miller Survey No. 216, City of El Paso, El Paso County, Texas

Location: East of Mesa St. and North of Mesa Hills Dr.

Existing Zoning: R-3 (Residential)
Property Owner: Fuel Depot, LLC
Representative: Conde, Inc.

District: 1

Staff Contact: Saul Fontes, (915) 212-1606,

FontesSA@elpasotexas.gov

#### **Other Business**

4. Discussion and Action on the 2026 City Plan Commission Meeting Schedule.

Staff Contact: Kevin Smith, Assistant Director of Planning, (915) 212-1566,
SmithKW@elpasotexas.gov

Presentation on Foundation of Development Requirements in Texas.
 Staff Contact: Kevin Smith, Assistant Director of Planning, (915) 212-1566,
 SmithKW@elpasotexas.gov

**BC-1464** 

### **EXECUTIVE SESSION**

The City Plan Commission may retire into Executive Session pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Section 551.071 Consultation with Attorney, Section 551.072 Deliberation Regarding Real Property, and Section 551.073 Deliberation Regarding Prospective Gifts to discuss any item on this agenda.

### <u>ADJOURN</u>

#### NOTE TO THE PROPERTY OWNER:

CITY PLAN COMMISSION POLICY REQUIRES THAT THE APPLICANT OR REPRESENTATIVE BE PRESENT AT THE PUBLIC HEARING FOR THEIR ITEM(S). PLEASE DIRECT ANY QUESTIONS TO THE PLANNING & INSPECTIONS DEPARTMENT, PLANNING DIVISION, (915) 212-0088.

## NOTICE TO THE PUBLIC:

		ovided for this meetin s.gov a minimum of 4			
If you need Spanish advance of the meeti		vices, please email R	amirezEZ@elp	asotexas.gov	at least 48 hours in
Posted this theSupport Associate.	of	, 2025 at	AM/PI	M by Elsa Ran	nirez, Administrative

# El Paso, TX

# Legislation Text

File #: BC-1460, Version: 1

# CITY OF EL PASO, TEXAS LEGISTAR AGENDA ITEM SUMMARY FORM

#### AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

Discussion and action on the City Plan Commission minutes for October 23, 2025



### CITY PLAN COMMISSION MEETING 2<sup>nd</sup> Floor, Main Conference Room October 23, 2025 1:30 P.M.

#### **MINUTES**

The City Plan Commission met at the above place and date.

The meeting was called to order at 1:30 p.m. Chair Alfredo Borrego present and presiding and the following Commissioners answered roll call.

#### COMMISSIONERS PRESENT:

Alfredo Borrego (Chair)
Sal Masoud (2<sup>nd</sup> Chair)
Albert Apodaca
Lisa Badillo
Jose L. Reyes
Juan Uribe

#### **COMMISSIONERS ABSENT:**

Lauren Hanson (1st Chair) Jim W. Dobrowolski

#### **AGENDA**

Commissioner Reyes read the rules into the record.

Ismael Segovia, Chief Planner, noted that Item 2 is to be postponed for four weeks.

**ACTION:** Motion made by Commissioner Masoud, seconded by Commissioner Reyes and unanimously carried to **APPROVE THE CHANGES TO AGENDA**.

AYES: Commissioners Borrego, Masoud, Apodaca, Badillo, Reyes, and Uribe

NAYS: N/A ABSTAIN: N/A

ABSENT: Hanson and Dobrowolski NOT PRESENT FOR THE VOTE: N/A

Motion Passed.

## I. CALL TO THE PUBLIC – PUBLIC COMMENT

This time is reserved for members of the public who would like to address the City Plan Commission on any items that are not on the City Plan Commission Agenda and that are within the jurisdiction of the City Plan Commission. No action shall be taken.

A sign-up form is available outside the City Hall – Main Conference Room for those who wish to sign up on the day of the meeting. Requests to speak must be received by 1:30 p.m. on the date of the meeting. A total time of three minutes may be allowed for each speaker. The Public Comment portion shall not exceed thirty (30) minutes, unless otherwise approved by the City Plan Commission.

None

### II. CONSENT AGENDA

#### NOTICE TO THE PUBLIC:

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### **Approval of Minutes:**

1. Discussion and action on the City Plan Commission minutes for October 9, 2025.

### **Major Preliminary:**

2. SUSU25-00081: Ocotillo Estates Unit Six - Being a portion of A.G. McMath,

Survey No. 298, City of El Paso, El Paso County, Texas

Location: East of Redd Rd. and South of Transmountain Rd.

Existing Zoning: PMD (Planned Mountain Development)

Property Owner: EP Park Hills II, Ltd.

Representative: Conde, Inc.

District:

Staff Contact: Saul Fontes, (915) 212-1606, FontesSA@elpasotexas.gov

POSTPONED FROM SEPTEMBER 25, 2025

POSTPONED FOR FOUR WEEKS

#### **Detailed Site Development Plan**

3. **PZDS25-00026:** Tract 7L5, Fresno Place, City of El Paso, El Paso County, Texas

Location: 101 Fresno Dr.

Existing Zoning: C-1/c (Commercial/conditions) and R-5/c (Residential/conditions)
Request: Approval of Detailed Site Development Plan per Ordinance No.

CPC MINUTES Page 2 of 4 October 23, 2025

18902

Existing Use:

Vacant

Proposed Use: Property Owner:

Duplexes and Apartments Marfam Enterprices Ltd.

Representative:

H2O Terra c/o Sammy Romero

District:

7

Staff Contact:

Alejandra González, (915) 212-1506, GonzalezAG@elpasotexas.gov

**ACTION:** Motion made by Commissioner Reyes, seconded by Commissioner Badillo to **APPROVE** all matters listed under the **CONSENT AGENDA** and carried unanimously.

Motion Passed.

### **REGULAR AGENDA - DISCUSSION AND ACTION:**

#### **Subdivision Applications:**

#### SUBDIVISION MAP APPROVAL:

#### NOTICE TO THE PUBLIC AND APPLICANTS:

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#### **Other Business:**

- 4. Discussion and Action on an Ordinance amending the 2025 Proposed Thoroughfare System, as incorporated into Plan El Paso to make the following changes:
  - Delete the proposed collector connection between Suncrest and Vin Rambla.
  - Delete the proposed collector extension of Ninth Street that runs between La Mesa St and Vinton Ave
  - Connect collectors Suncrest Dr and Vin Morella to I-10
     Staff Contact: Anna Zendt, (915) 297-1558, <u>zendtad@elpasotexas.gov</u>

Anna Zendt, Transportation Planning Administrator, made a presentation to the Commission and answered questions.

ACTION: Motion made by Commissioner Apodaca TO APPROVE THE MAJOR THOROUGHFARE PLAN AS PRESENTED AND NOTED ON AGENDA, seconded by Commissioner Badillo and unanimously carried.

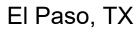
Motion Passed.

5. Presentation on the Future Land Use Map component of the Envision El Paso Comprehensive Plan Update.	
Staff Contact: Kasi Schnell, Comprehensive Plan Program Manager, schnellk@elpasotexas.gov	
Kasi Schnell, Comprehensive Plan Program Manager, made a presentation to the Commission and answered questions from the Commission.	1
<ol> <li>Presentation on reduced setbacks and building codes.</li> <li>Staff Contact: Daniel Chavira, Building &amp; Permitting Development Program Manager, (915) 212-1587, <a href="mailto:ChaviraD1@elpasotexas.gov">ChaviraD1@elpasotexas.gov</a></li> </ol>	
Kevin Smith, Assistant Director of Planning, introduced the presentation to the Commission.	
Daniel Chavira, Building & Permitting Development Program Manager, made a presentation to the Commission and answered questions.	
PUBLIC:	
<ul> <li>Richard Dayoub noted concerns from the Texas Gas Service of underground gas lines being affected.</li> </ul>	
2. Adjournment of the City Plan Commission's Meeting.	
ADJOURNMENT:	
<b>ACTION:</b> Motion made by Commissioner Masoud, seconded by Commissioner Apodaca a unanimously carried to <b>ADJOURN</b> .	nd
Motion passed.	
Meeting adjourned at 2:18 p.m.	
	• •
EXECUTIVE SESSION	
The City Plan Commission may retire into Executive Session pursuant to Section 3.5A of the Paso City Charter and the Texas Government Code, Section 551.071 Consultation with Attorno Section 551.072 Deliberation Regarding Real Property, and Section 551.073 Deliberation Regarding Prospective Gifts to discuss any item on this agenda.	еу,
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Approved as to form:	
Kevin W. Smith, City Plan Commission Executive Secretary	
Kevin W. Smith, City Plan Commission Executive Secretary	

CPC MINUTES Page 4 of 4 October 23, 2025

300 N. Campbell

El Paso, TX





## Legislation Text

File #: BC-1461, Version: 1

# CITY OF EL PASO, TEXAS LEGISTAR AGENDA ITEM SUMMARY FORM

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

SUSU25-00081: Ocotillo Estates Unit Six - Being a portion of A.G.

McMath, Survey No. 298, City of El Paso, El Paso

County, Texas

Location: East of Redd Rd. and South of Transmountain Rd.

Existing Zoning: PMD (Planned Mountain Development)

Property Owner: EP Park Hills II, Ltd.

Representative: Conde, Inc. District: 1

Staff Contact: Saul Fontes, (915) 212-1606,

FontesSA@elpasotexas.gov

POSTPONED FROM SEPTEMBER 25, 2025 POSTPONED FROM OCTOBER 23, 2025

## Ocotillo Estates Unit Six

City Plan Commission — October 23, 2025



CASE NUMBER/TYPE: SUSU25-00081 - Major Preliminary

**CASE MANAGER:** Saul Fontes, (915) 212-1606, FontesSA@elpasotexas.gov

PROPERTY OWNER: EP Park Hills II, Ltd

REPRESENTATIVE: Conde, Inc.

LOCATION: East of Redd Rd. and South of Transmountain Rd. (District 1)

PROPERTY AREA: 21.10 acres **VESTED RIGHTS STATUS:** Not Vested

Park Fees Not Required **PARK FEES: EXCEPTIONS/MODIFICATIONS:** Yes, see following section

ZONING DISTRICT(S): PMD (Planned Mountain Development)

SUMMARY OF RECOMMENDATION: Staff recommends APPROVAL of Ocotillo Estates Unit Six on a Major Preliminary basis.

### **Ocotillo Estates Unit Three**

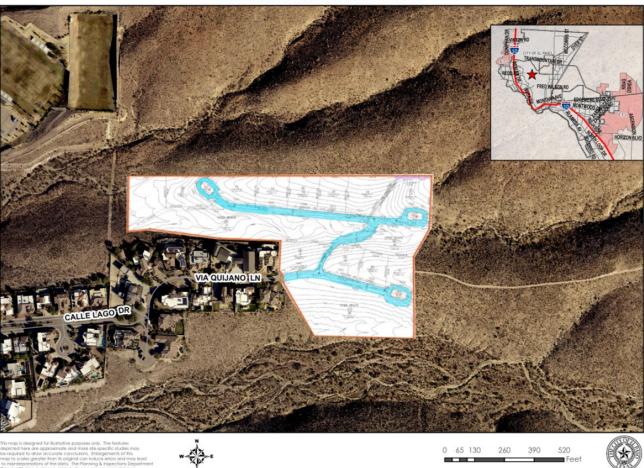






Figure A: Proposed plat with surrounding area

**DESCRIPTION OF REQUEST:** The applicant is proposing to subdivide 21.10 acres of land into 11 residential lots, ranging from 0.58 to 1.17 acres in size. Drainage will be conveyed from lots to open space areas. Access to the subdivision will be from Van Quijano Lane. The exceptions requested by the applicant are not necessary at this time. This application was reviewed under the current subdivision code.

### **CASE HISTORY/RELATED APPLICATIONS: N/A**

**NEIGHBORHOOD CHARACTER:** Surrounding neighborhood characteristics are identified in the following table.

Surrounding Zoning and Use				
North	PMD (Planned Mountain Development) / Vacant Land			
South	PMD (Planned Mountain Development) / Vacant Land			
East	PMD (Planned Mountain Development) / Vacant Land			
West	R-3A (Residential) / School and Residential Development			
Nearest Public Facili	ty and Distance			
Park	Linda Dawn Hudson Park (0.42 mi.)			
School	Hornedo (.05 mi.)			
Plan El Paso Designation				
O1, Preserve				
Impact Fee Service Area				
N/A				

#### **PUBLIC COMMENT: N/A**

**PLAT EXPIRATION:** This application will expire on <u>October 23, 2028</u>, pursuant to El Paso City Code Section 19.03.060 (Expiration). If subdivision improvement plans and a final plat application have not been approved within the specified date, the preliminary plat application, unless extended in accordance with El Paso City Code Chapter 19.41 (Expiration, extension and reinstatement), shall expire and the preliminary plat shall be null and void.

#### **CITY PLAN COMMISSION OPTIONS:**

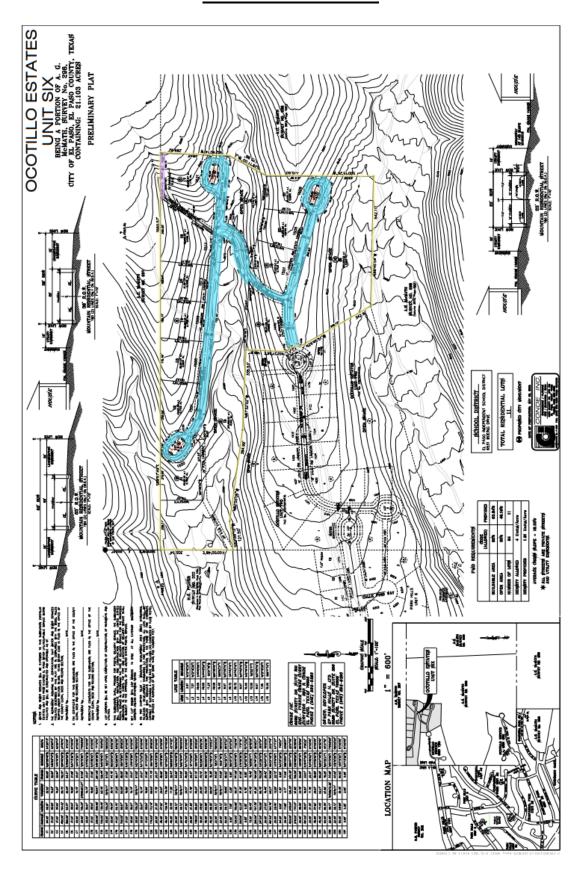
#### Subdivision

City Plan Commission (CPC) has sole and final authority on subdivision matters. Subdivision applications in conformance with all applicable code provisions shall be approved by the CPC. When a plat is brought forward to the CPC for review, the Commission may take any of the following actions:

- 1. **Approval:** The CPC finds that the proposed plat is in conformance with all applicable requirements of Title 19 of the El Paso City Code. (Staff Recommendation)
- 2. **Approval with Conditions:** The CPC may impose conditions that bring the proposed plat into conformance with all applicable requirements of Title 19 of the El Paso City Code.
- 3. **Denial:** The CPC finds that the proposed plat is not in conformance with all applicable requirements of Title 19 of the El Paso City Code.

#### **ATTACHMENTS:**

- 1. Aerial Map
- 2. Preliminary Plat
- 3. Application
- 4. Department Comments





#### MAJOR PRELIMINARY APPLICATION

	DATE: July15, 2025 CASE NO.
	SUBDIVISION NAME: OCOTILLO ESTATES UNIT THREE .
	Legal description for the area included on this plat (Tract, Block, Grant, etc.) BEING A PORTION OF A. G. MCMATH, SURVEY NO. 298, CITY OF EL PASO, EL PASO COUNTY, TEXAS
!.	Property Land Uses:
	ACRES   SITES   Office   ACRES   SITES
	What is existing zoning of the above described property? PMD Proposed zoning? N/A
	Will the residential sites, as proposed, permit development in full compliance with all zoning requirements of the existing residential zone(s)?  Yes No
	What type of utility easements are proposed: Underground Overhead Combination of Both X ,
	What type of drainage is proposed? (If applicable, list more than one)  LOT TO OPEN SPACE
	Are special public improvements proposed in connection with development? Yes No X
	Is a modification or exception of any portion of the Subdivision Ordinance proposed? Yes X No If answer is "Yes", please explain the nature of the modification or exception
9.	Remarks and/or explanation of special circumstances:
0.	Improvement Plans submitted? Yes No X
ī.	Will the proposed subdivision require the city to review and decide whether this application is subject to the standards in effect prior to the effective date of the current applicable standards? Yes No X
	If yes, please submit a vested rights petition in accordance with Title I (General Provisions) Chapter 1.04 - Vested Rights

12. Owner of record EP PARK HILLS II, LTD 6080 Surety Dr., Ste. 300, El Paso, TX 79905 915-592-0290, (Name & Address, Zip) (Email) (Phone)
13. Developer EP PARK HILLS II, LTD 6080 Surety Dr., Ste. 300, El Paso, TX 79905 915-592-0290 (Rame & Address, Zip) (Email) (Phone)
14. Engineer CONDE, INC. 6080 Surety Dr., Ste. 100 El Paso, TX 79905 cconde@condeinc.com 915-592-0283 (Name & Address) (Email) (Phone)
OWNER SIGNATURE:
REPRESENTATIVE SIGNATURE:
REPRESENTATIVE CONTACT (PHONE): 915-592-0283
REPRESENTATIVE CONTACT (E-MAIL): cconde@condeinc.com
NOTE: SUBMITTAL OF AN APPLICATION DOES NOT CONSTITUTE ACCEPTANCE FOR PROCESSING UNTIL THE PLANNING DEPARTMENT REVIEWS THE APPLICATION FOR ACCURACY AND COMPLETENESS.
Planning & Inspections Department 811 Texas   P.O. Box 1890   El Paso, Texas 79950-1890  (915) 212-0085

#### Planning and Inspections Department- Planning Division

Developer / Engineer shall address the following comments:

- 1. Submit to the Planning & Inspections Department Planning Division the following prior to recording of the subdivision:
  - a. Current certificate tax certificate(s)
  - b. Current proof of ownership.
  - c. Release of access document, if applicable.
  - d. Set of restrictive covenants, if applicable.
- 2. Label the use for Lot 8, Block 9; Lot 7, Block; and Lot 6, Block 7.
- 3. Update Block numbers per CAD comments.

#### Planning and Inspections Department- Land Development Division

We have reviewed subject plats and recommend Approval.

The Developer/Engineer shall address the following comments.

- 1. Print-out of the mathematical closure is ok.
- 2. Delineate percent buildable area for each lot, if different than lot limits.
- 3. The property area will be in the Flood zone according to the (preliminary) future FEMA maps. Meaning; that according to current maps from FEMA, the property is not in the flood zone area, but the property will be in the flood zone area in the future when new maps become effective. It is recommended to build 1 foot above the preliminary BFE for the affected lots.
- 4. Vertical cut and fill of existing grade shall not exceed 15' at time of grading (Municipal Code 19.24.030.D.2).

Subdivision improvement plans will be required at time of major final plat

#### **Parks and Recreation Department**

We have reviewed <u>Ocotillo Estates Unit 3</u>, a major preliminary plat map and on behalf of the Parks & Recreation Department, we offer the Developer / Engineer the following comments:

 Please note that this Subdivision is composed of 11 residential lots and is located within the Planned Mountain Development District (PMD) thus meeting the requirements to be excluded from the calculation for parkland dedication ordinance Title 19 – Subdivision & Development Plats, Chapter 19.20 Parks and Open Space as noted below:

#### 19.20.060 - Exclusions from Dedication Requirements.

**Exclusions.** The following shall be excluded from the calculation for parkland dedication. In all instances, the burden of proof shall be on the subdivider to demonstrate that the plat meets the requirements of this chapter:

- **F.** All property within a subdivision which is zoned planned mountain development district (PMD) whether for residential or nonresidential uses, as evidenced by the official zoning map;
  - 2. Please provide a note on the plat stating who will be maintaining the proposed Open Space. The Parks & Recreation Department will not accept the open space for maintenance.

This subdivision is located with-in Park Zone: NW-11

Nearest Park(s): Linda Daw Hudson Park

#### **Streets and Maintenance Department**

#### **Street Lights:**

For the development of a subdivision a complete set of plans shall be submitted to Street Lights Department for review showing the minimum requirements for street illumination proposals\*\*. The submission shall contain but shall not necessarily be limited to plans indicating the location on the premises of all lighting fixtures, both proposed and existing on the site\*\*\*. The description of all lighting fixtures, both proposed and existing.

Photometric data. Plans shall show street illumination design and details. El Paso city code is applicable to this process, Street Design Manual (SDM)\* and any other applicable standards or requirements of the city. Street Lights Department requires that all projects that involves a roadway is to be evaluated for lighting requirements based on the City of El Paso Street Design Manual (SDM) and the Design Standards for Construction (DSC) according to City of El Paso Codes (cited below). While developing a project or construction area the existing street illumination system shall be protected and preserved. Complete survey for street illumination system shall be shown on plans. Any change on existing street illumination systems shall be coordinated with Street Lights Department.

#### **Contract Management:**

Indicate that when placing Sidewalks, the municipal Code Chapter 19.21 of Sidewalks shall be followed, and Chapter 13.04.020 Sidewalk Specifications.

Indicate that for driveways the municipal code chapter 13.12 shall be followed.

Indicate that any type of water valve, manhole must have a concrete apron. and any city monuments if disturbed must be restored by a licensed surveyor.

Indicate that new asphalt or any new concrete structures must be compliant before acceptance and any type of damages must be restored before doing the final walkthrough.

Indicate that leading ramps must be aligned with a receiving ramp and be ADA compliant.

#### El Paso Water

We have reviewed the request described above and provide the following comments:

EPWater does not object to this request.

#### Water:

Water service can be made available to the subdivision up to elevation 4560 (PSB Datum).

There is an existing 8-inch diameter water main extending along Via Quijano Ln. The water main is located 6.5 feet south of the northern right-of-way line. This main can be extended to provide service.

Previous water pressure from fire hydrant #010317, located at 1433 Via Quijano Ln., has yielded a static pressure of 58 psi, a residual pressure of 32 psi and a discharge of 1,255 gallons per minute.

#### **Sanitary Sewer:**

There is an existing 8-inch diameter sewer main extending along Via Quijano Ln. The sewer main is located 6.5 feet north of the southern right-of-way line. This main can be extended to provide service.

There is an existing 8-inch diameter sewer main extending along the property of 6201 High Ridge Dr. The sewer main is located within a 20 feet PSB Easement.

Sanitary sewer is critical; the Developer Engineer is to coordinate the design and proposed PSB easement with El Paso Water.

#### **General:**

A water and sanitary sewer main extension is required to provide service. Water main shall be extended creating a looped system. The water and sanitary sewer main extension costs are the responsibility of the owner.

EPWater-PSB anticipates providing water and sanitary sewer service by on-site main extensions. EPWater-PSB requests that site be graded so that sanitary sewer may be provided by gravity.

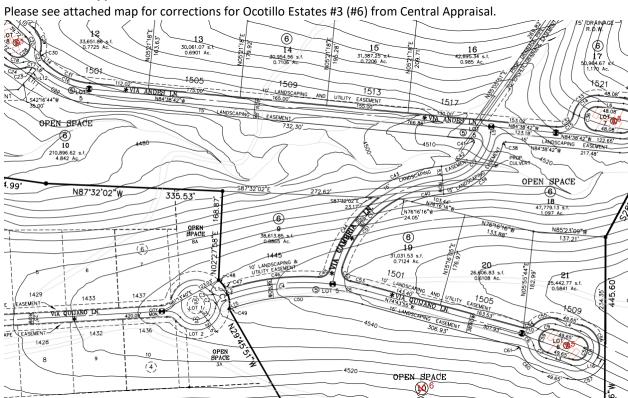
EPWater requires a new service application to provide service to the property. New service applications are available at 1154 Hawkins, 3rd floor and should be made 6 to 8 weeks in advance of construction to ensure water

for construction work. A site plan, utility plan, grading and drainage plans, landscaping plan, the legal description of the right-of-way and a certificate-of-compliance are required at the time of application. Service will be provided in accordance with the current EPWater — PSB Rules and Regulations. The applicant is responsible for the costs of any necessary on-site and off-site extensions, relocations or adjustments of water and sanitary sewer lines and appurtenances.

#### **Texas Gas**

Texas Gas Service does not have any comments.

#### El Paso Central Appraisal District



#### **Texas Department of Transportation**

No TXDOT comments as there appears to be no work affecting the ROW.

#### **El Paso Electric**

No comments received.

#### El Paso County 911 District

No comments received.

#### **El Paso County**

No comments received.

#### El Paso County Water Improvement District #1

No comments received.

#### **Sun Metro**

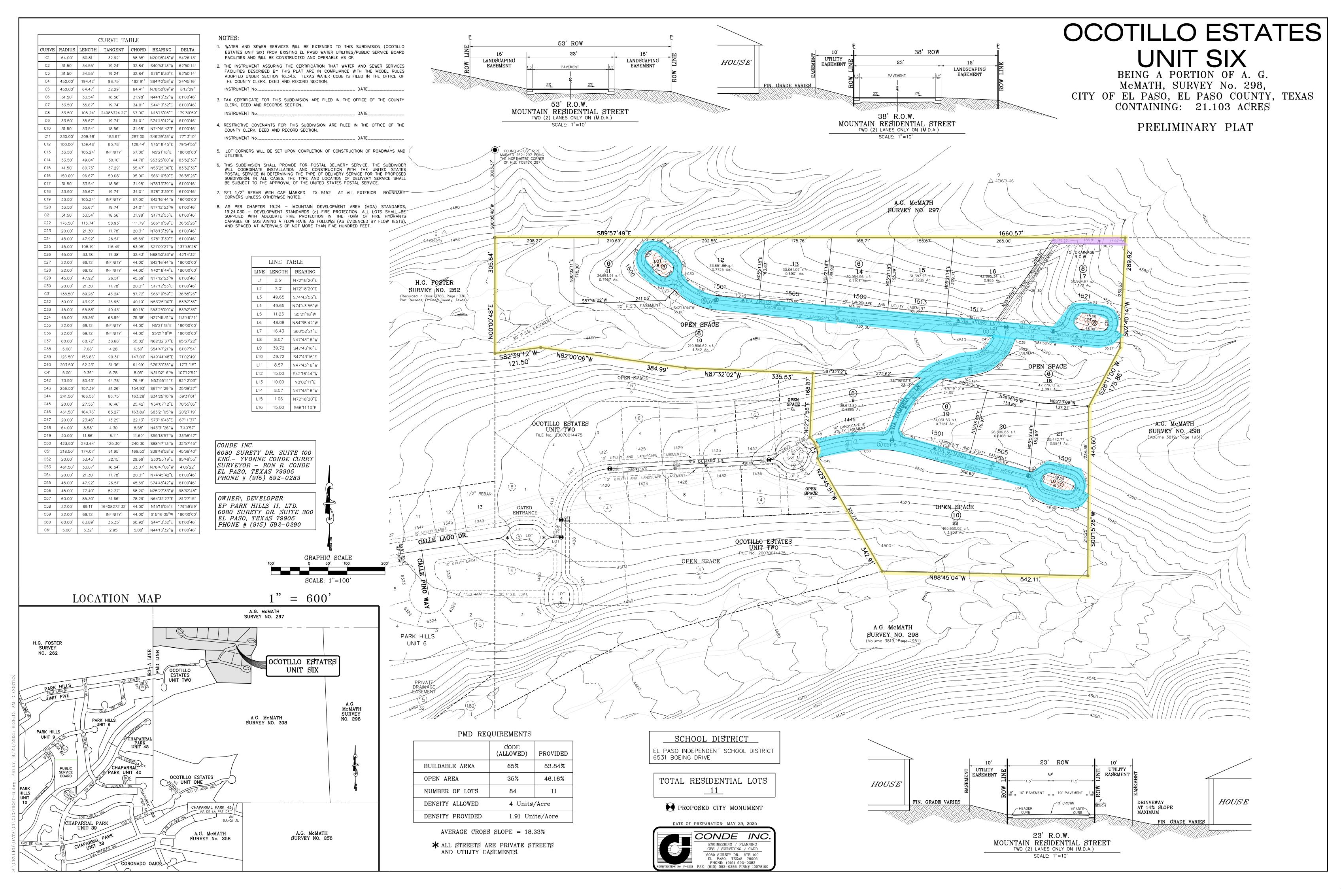
No comments received.

### **Fire Department**

No comments received.

### **Capital Improvement Department**

No comments received.







## Legislation Text

File #: BC-1462, Version: 1

# CITY OF EL PASO, TEXAS LEGISTAR AGENDA ITEM SUMMARY FORM

#### AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

SUSU25-00089: Azzam Estates - Being a portion of Tract 2X, AF

Miller Survey No. 215 and Tract 1G, A.F. Miller

Survey No. 216, City of El Paso, El Paso

County, Texas

Location: East of Mesa St. and North of Mesa Hills Dr.

Existing Zoning: R-3 (Residential)
Property Owner: Fuel Depot, LLC
Representative: Conde, Inc.

District: 1

Staff Contact: Saul Fontes, (915) 212-1606,

FontesSA@elpasotexas.gov

## **Azzam Estates**

City Plan Commission — November 20, 2025



CASE NUMBER/TYPE: SUSU25-00089 – Major Preliminary

CASE MANAGER: Saul Fontes (915) 212-1606, FontesSA@elpasotexas.gov

**PROPERTY OWNER:** Fuel Depot, LLC. **REPRESENTATIVE:** Conde, Inc.

LOCATION: East of Mesa St. and North of Mesa Hills Dr. (District 1)

PROPERTY AREA: 14.48 acres
VESTED RIGHTS STATUS: Not Vested
PARK FEES: \$39,730.00

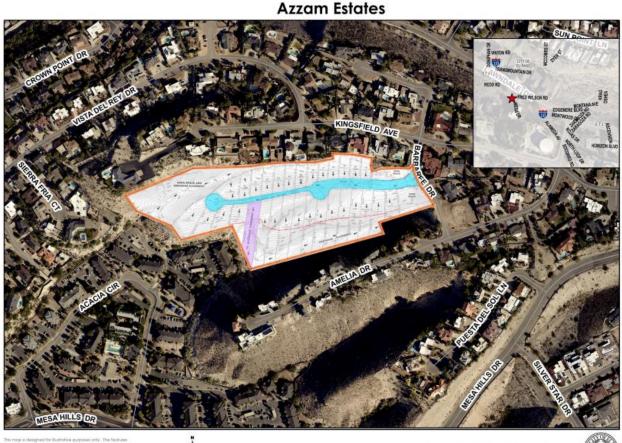
**EXCEPTIONS/MODIFICATIONS:** Yes, see following section

**ZONING DISTRICT(S):** R-3 (Residential)

• **SUMMARY OF RECOMMENDATION:** Staff recommends **PENDING** of Azzam Estates on a Major Preliminary basis and **PENDING** of the exception design requests

In addition, the applicant is requesting the following exceptions from the City Plan Commission:

- To waive the dedication and construction of 14' feet of right-of-way, 4.5' of pavement, 5' of sidewalk, 5' of planter strip along Azzam Drive.
- To waive the requirements for Barbaree Drive.
- To allow for the construction of a private street, in accordance with the Street Design Manual





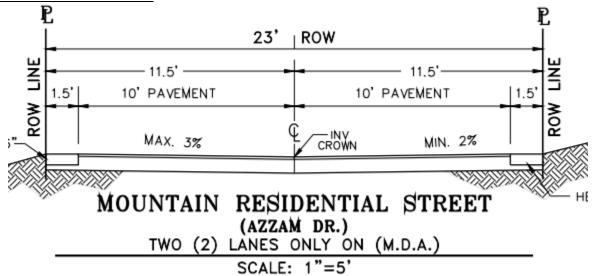
**DESCRIPTION OF REQUEST:** The applicant is proposing to subdivide 14.48 acres of land into 29 residential lots and 3 lots for open space. Residential lots range from 6,872 sq. ft. to 24,574 sq. ft. in size and open space lots total 3.26 acres in size. Stormwater drainage will be conveyed from lots to drainage easements to the nearest arroyo. Access shall be from Azzam Drive as it will connect to Barbaree Drive. This application was reviewed under the current subdivision code.

#### CASE HISTORY/RELATED APPLICATIONS: "N/A"

**EXCEPTIONS, MODIFICATIONS, OR WAIVER REQUESTS:** The applicant is requesting (2) exception requests pursuant to El Paso City Code Section 19.48 – (Petition for Waivers or Exceptions) of the current code and (1) exception request pursuant to the El Paso Street Design Manual Section 4.11.11 – Private Street of the City of El Paso Street Design Manual. The exceptions include the following:

1. To waive the dedication and construction of 14' feet of right-of-way, 4.5' of pavement, 5' of sidewalk, 5' of planter strip.

#### PROPOSED CROSS-SECTION:



- 2. To waive the requirements for Barbaree Drive.
- 3. To allow for the construction of a private street, in accordance with the Street Design Manual.

**EVALUATION OF EXCEPTION REQUEST 1 & 2:** The exception requests to waive right-of-way improvements meets the following criteria under El Paso City Code Section 19.48.030(A) — Criteria for Approval — (Petition for Waivers or Exceptions). The section reads as follows: The following criteria shall be applied in deciding a waiver or exception:

- 1. There are special circumstances or conditions arising from the physical surroundings, shape, topography or other feature affecting the land such that the strict application of the provisions of this title to the proposed use would create an unnecessary hardship or inequity upon or for the applicant, as distinguished from a mere inconvenience, in developing the land or deprive the applicant of the reasonable and beneficial use of the land;
- 2. The circumstances causing the hardship do not similarly affect all or most properties in the vicinity of the applicant's land;
- 3. The waiver or exception is necessary for the preservation and enjoyment of a substantial property right of the applicant;
- 4. Granting the waiver or exception will not be detrimental to the public health, safety or welfare, or injurious to other property within the area;

- 5. Granting the waiver or exception will not have the effect of preventing the orderly use and enjoyment of other land within the area in accordance with the provisions of this title, or adversely affect the rights of owners or residents of surrounding property;
- 6. The hardship or inequity is not caused wholly or in substantial part by the applicant;
- 7. The request for a waiver or exception is not based exclusively on the applicant's desire for increased financial gain from the property, or to reduce an existing financial hardship; and
- 8. The degree of variation requested is the minimum amount necessary to meet the needs of applicant and to satisfy the standards in this title.

The location of the proposed subdivision creates a special circumstance due to the topographical nature of the location as well as the surrounding development. The proposed development is located within the Hillside Development Area, which encourages limited physical impact within the area. Thus, the exception request meets the criteria for the exception request to waive the right-of-way improvements and is recommended for approval.

#### **EVALUATION OF EXCEPTION REQUEST 3:**

Pursuant to El Paso Street Design Manual Section 4.11.11 – *Private Streets* of the City of El Paso Street Design Manual. The exception is as follows:

• Private streets shall require approval as an exception at the time of preliminary plat approval by the City Plan Commission in accordance with this title.

In order to be considered for an exception to allow the construction of private streets, the developer shall meet the requirements set out in Section 4.11.11.D of the El Paso Street Design Manual, which requires private streets to be developed to meet the standards of a public street.

The applicant is to submit subdivision improvement plans that include the private streets designed and to be constructed to meet city standards for a public street; the applicant is also to submit covenants, conditions, and covenants prior to recordation establishing a homeowners or property owners association assuming perpetual maintenance of the private streets. Such exception is subject to City Plan Commission approval.

**NEIGHBORHOOD CHARACTER:** Surrounding neighborhood characteristics are identified in the following table.

Surrounding Zoning and Use						
North	R-3 (Residential) / Residential development					
South	R-3 (Residential) / Residential development					
East	R-3 (Residential) / Residential development					
West	R-4 (Residential) & A-2/CSC (Apartments/condition/special contract) /					
	Apartment development					
Nearest Public Facili	Nearest Public Facility and Distance					
Park	Palo Verde Park (0.88 mi.)					
School	Dr. Green Elementary School (0.44 mi)					
Plan El Paso Designation						
G4 Designation, Suburban Walkable						
Impact Fee Service Area						
N/A						

**PUBLIC COMMENT: N/A** 

**PLAT EXPIRATION:** This application will expire on **November 20, 2028**, pursuant to El Paso City Code Section 19.03.060 (Expiration). If subdivision improvement plans and a final plat application have not been approved within the specified date, the preliminary plat application, unless extended in accordance with El Paso City Code Chapter 19.41 (Expiration, extension and reinstatement), shall expire and the preliminary plat shall be null and void.

#### **CITY PLAN COMMISSION OPTIONS:**

#### Subdivision

City Plan Commission (CPC) has sole and final authority on subdivision matters. Subdivision applications in conformance with all applicable code provisions shall be approved by the CPC. When a plat is brought forward to the CPC for review, the Commission may take any of the following actions:

- 1. **Approval:** The CPC finds that the proposed plat is in conformance with all applicable requirements of Title 19 of the El Paso City Code. **(Staff Recommendation)**
- 2. **Approval with Conditions:** The CPC may impose conditions that bring the proposed plat into conformance with all applicable requirements of Title 19 of the El Paso City Code.
- 3. **Denial:** The CPC finds that the proposed plat is not in conformance with all applicable requirements of Title 19 of the El Paso City Code.

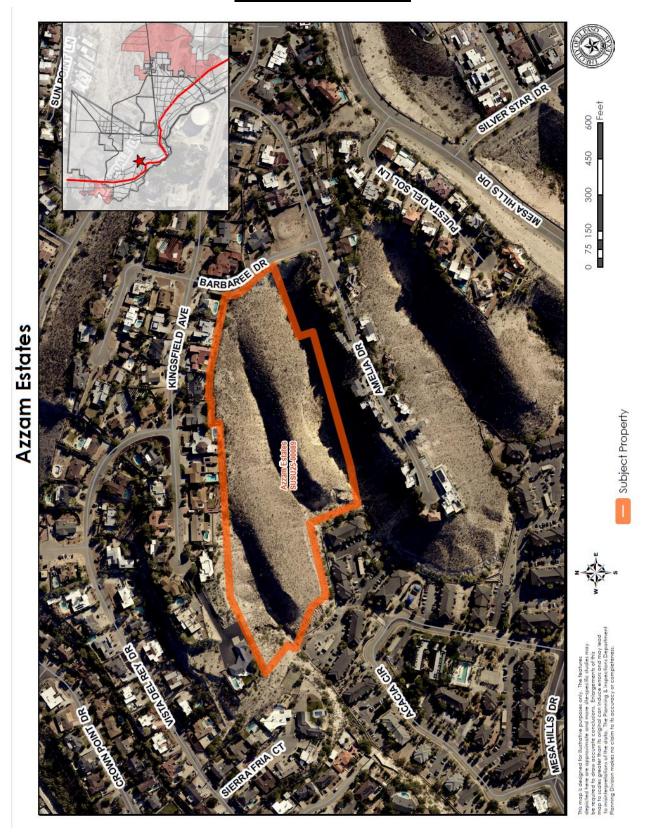
#### Waiver, Exception, Modification Request(s)

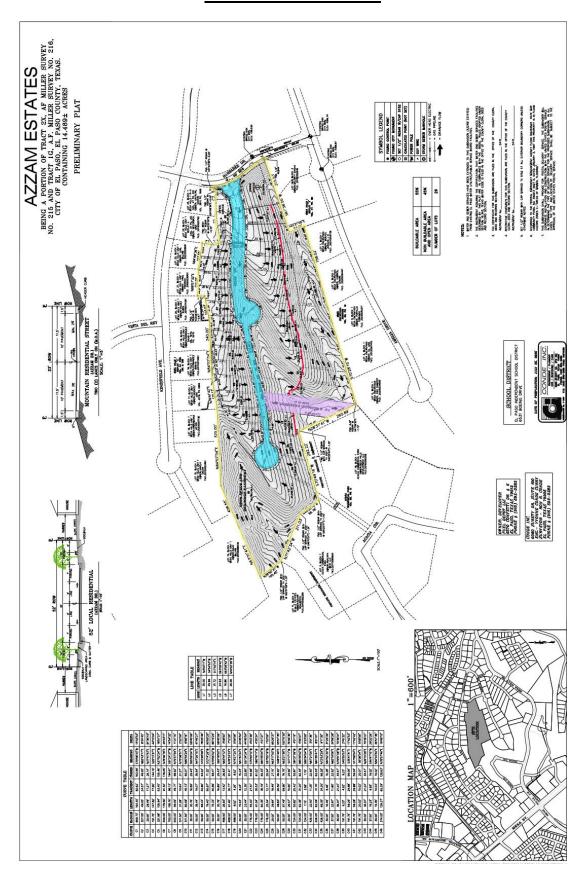
The approval of waivers from, or exceptions or modifications to any applicable code provision is at the discretion of the CPC, in consideration of any criteria provided by the El Paso City Code for the review of such waivers, exceptions, or modifications. In evaluating the request(s), the CPC may take any of the following actions:

- Approval of the waiver, exception, or modification request(s), finding that the request(s) is in conformance with the relevant review criteria provided by the El Paso City Code, as reflected in the Staff Report. (Staff Recommendation)
- 2. **Partial approval of the waiver, exception, or modification request(s)**, finding that the request(s) is partially in conformance with the relevant review criteria provided by the El Paso City Code.
- 3. **Denial** of the waiver, exception, or modification request(s), finding that the request(s) does not conform to the review criteria provided by the El Paso City Code, as reflected in the Staff Report.

#### **ATTACHMENTS:**

- 1. Aerial Map
- 2. Preliminary Plat
- 3. Exception Request
- 4. Application
- 5. Department Comments







September 10, 2025

CONDE INC

City of El Paso Planning & Inspections – Planning Division 801 Texas Avenue City of El Paso, Texas 79901

Attention: Saul Fontes

Re: AZZAM ESTATES

Dear Saul,

As per your request, we are submitting a Request for Exception per Section 19.48 due to the requirements listed in:

- El Paso Street Design Manual -- To allow for a Private Street with a gated entrance.
- El Paso Street Design Manual To allow for a modified Street Cross Section to allow for a private gated entrance as well as meeting a Mountain development cross section to preserve slopes.
- El Paso Street Désign Manual To allow for a Cul-de-Sac greater than 600° in length due to topographic constraint.
- The circumstances causing the hardship do not similarly affect all or most properties in the vicinity of the applicants land;
- 2. The wavier or exception is necessary for the preservation and enjoyment of a substantial property right of the applicant;
- Granting the waiver or exception will not be detrimental to the public health, safety or welfare, or injurious to other property within the area;
- Granting the waiver or exception will not have the effect of preventing the orderly use and enjoyment of other land
  within the area in accordance with the provisions of this Chapter, or adversely affect the rights of owners or residents of
  surrounding property;
- 5. The hardship or inequity is not caused wholly or in substantial part by the applicant;
- The request for a waiver or exception is not based exclusively on the applicant's desire for increased financial hardship;
- The degree of variation requested is the minimum amount necessary to meet the needs of applicant and to satisfy the standards in this section.

If you have any questions or comments on the above please let me know. Thank you for your time and consideration in this matter.

Sincerely,

Conrad Conde CONDE, INC.

ENGINEERING/PLANNING/SURVEYING

5080 SURETY DR., BUITE 100 / BL PASO, TEXAS 79905 / (915) 592-0283 / FAX (915) 592-0288



	DATE September 9, 2	025		CASE NO.			÷
	SUBDIVISION NAME:	AZ.7	AM ESTATES				
	Legal description for the a BEING A PORTION MILLER SURVEY N	OF TRAC O, 216, Cl	on this plat (Tract, B T 2X, AF MILLE TY OF EL PASO	lock, Grant, etc.) ER SURVEY NO. 215 A) EL PASO COUNTY.	ND TRACT	IG, A.F.	
	Property Land Uses:						
	Single-family	ACRES 8.3286	SITES 29	Office	ACRES	SITES	
	Duplex Apartment			Street & Alley	2.8978	1	
	Mobile Home			Ponding & Drainage Institutional			
	P.U.D. Park			Other (specify below):	teresus		
	School			Open Space	3,2626	3	
	Commercial Industrial				33		
	moustrial			Total (Gross) Acreage:	14.489		
	What is existing zoning of t	he above des	cribed property? I	R-3 Promosed an	ning?N/A		
					101.00 - TILY		
	Will the residential sites, as	proposed, pe	mit development in		no requiremen		
	Will the residential sites, as existing residential zone(s)?	proposed, pe Yo	mit development in	full compliance with all zoni	ng requiremen		
	Will the residential sites, as existing residential zone(s)? What type of utility easemen	Y	estal Not	full compliance with all zoni	ng requiremen	ts of the	
	existing residential zone(s)/	nts are propos posed? (If a	sed: Underground	full compliance with all zoni		ts of the	
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Owner of record Fitel Depot, LLC 5570 Confetti Dr., Ste. K. El Paso, TX 79912 915-592-0283.
(Name & Addres, Zip) (Real) (Phose)

13. Developer Fitel Depot, LLC 5570 Confetti Dr., Ste. K. El Paso, TX 79912 915-592-0283.
(Name & Addres, Zip) (Emil) (Phose)

14. Engineer Conde, Inc., 6080 Surety Dr., Ste. 100, El Paso, TX 79905 cconde@condeinc.com (915)592-0283
(Name & Address) (Emil) (Phose)

OWNER SIGNATURE

REPRESENTATIVE SKINATURE

REPRESENTATIVE CONTACT (PHONE) 915-592-0283

REPRESENTATIVE CONTACT (FHONE) 915-592-0283

NOTE: SUBMITTAL OF AN APPLICATION DOES NOT CONSTITUTE ACCEPTANCE FOR PROCESSING UNTIL THE PLANNING DEPARTMENT REVIEWS THE APPLICATION FOR ACCURACY AND COMPLETENESS.

Planning & Inspections Department 811 Texas | P.O. Box 1890 | El Paso, Texas 79950-1890| (915) 212-0085

#### Planning and Inspections Department- Planning Division

Developer / Engineer shall address the following comments:

- 1. Submit to the Planning & Inspections Department Planning Division the following prior to recording of the subdivision:
  - a. Current certificate tax certificate(s)
  - b. Current proof of ownership.
  - c. Set of restrictive covenants.
- 2. Every subdivision shall provide for postal delivery service. The subdivider shall coordinate the installation and construction with the United States Postal Service in determining the type of delivery service for the proposed subdivision. In all cases, the type and location of delivery service shall be subject to the approval of the United States Postal Service.
- 3. Per El Paso Electric, note a 10' wide utility easement along the front of the proposed lots and along Barbaree Dr.
- 4. Provide a plat note stating who will be maintaining the proposed private street.
- 5. Provide a plat note stating who will be maintaining the proposed Open Space.
- 6. Provide size for Open Space and Drainage Easements in acres on the face of the plat.
- 7. Subdivision improvement plans will be required at the time of Major Final application submittal.

#### Planning and Inspections Department- Land Development Division

We have reviewed subject plats and recommend Approval.

The Developer/Engineer shall address the following comments.

- 1. Provide print-out of the mathematical closure of the exterior boundary of the subdivision indicating the error of closure.
- 2. Provide a minimum 5' bench abutting both sides of the proposed Azzam Street on the typical street cross section view.
- 1. Subdivision improvement plans will be required at time of major final plat.

#### **Fire Department**

Approval with condition.

Check for sprinkler system requirements due to mountain development and distance to subdivision entrance.

#### **Parks and Recreation Department**

We have reviewed <u>Azzam Estates</u> a major preliminary plat map and on behalf of the Parks & Recreation Department, we offer the Developer / Engineer the following comments:

Please note that this subdivision is composed of **29** lots zoned "R-3" and is required to comply with the parkland dedication ordinance Title 19 – Subdivision & Development Plats, Chapter 19.20 - Parks & Open Space in the form of "Park fees" based on requirements for residential subdivisions.

1. Applicant shall be required to pay "Park fees" in the amount of \$39,730.00 calculated as follows:

29 single-family dwellings @ rate of \$1,370.00 per dwelling unit = \$39,730.00

2. Please provide a note on the plat stating who will be maintaining the proposed Open Space. The Parks & Recreation Department will not accept the open space for maintenance.

Please allocate any generated funds under Park Zone: NW-3

Nearest Park: Palo Verde Park

If density/acreage is increased /decreased or the property zoning /use changes, then "Park fees" will be reassessed based on applicable conditions.

#### **Streets and Maintenance Department**

#### **Traffic and Transportation Engineering:**

- No Objection to Application
- Follow required DSC standards

#### El Paso Water

#### Stormwater:

- 1. Provide an acceptable Stormwater Management plan in accordance with Section 19.19.030 of the current subdivision ordinance.
- 2. At the improvement plan stage, provide protection to the subdivision from all offsite storm water runoff that may have an adverse impact on any improvements and convey the existing watercourse through the subdivision.
- 3. There were erosion issues on Cumbre Estates due to concentrated flows. This development is similar to that one. Improvement Plans need to show how the existing flows and velocities will be maintained.

#### **Texas Gas**

Texas Gas Service has no comments.

#### **El Paso Electric**

Please note a 10' wide utility easement along the front of the proposed lots and along Barbaree Dr.

#### El Paso County Water Improvement District #1

The above mentioned item is not within the boundaries of EPCWID

#### **El Paso County 911 District**

No comments received.

#### **Texas Department of Transportation**

No comments received.

#### **El Paso County**

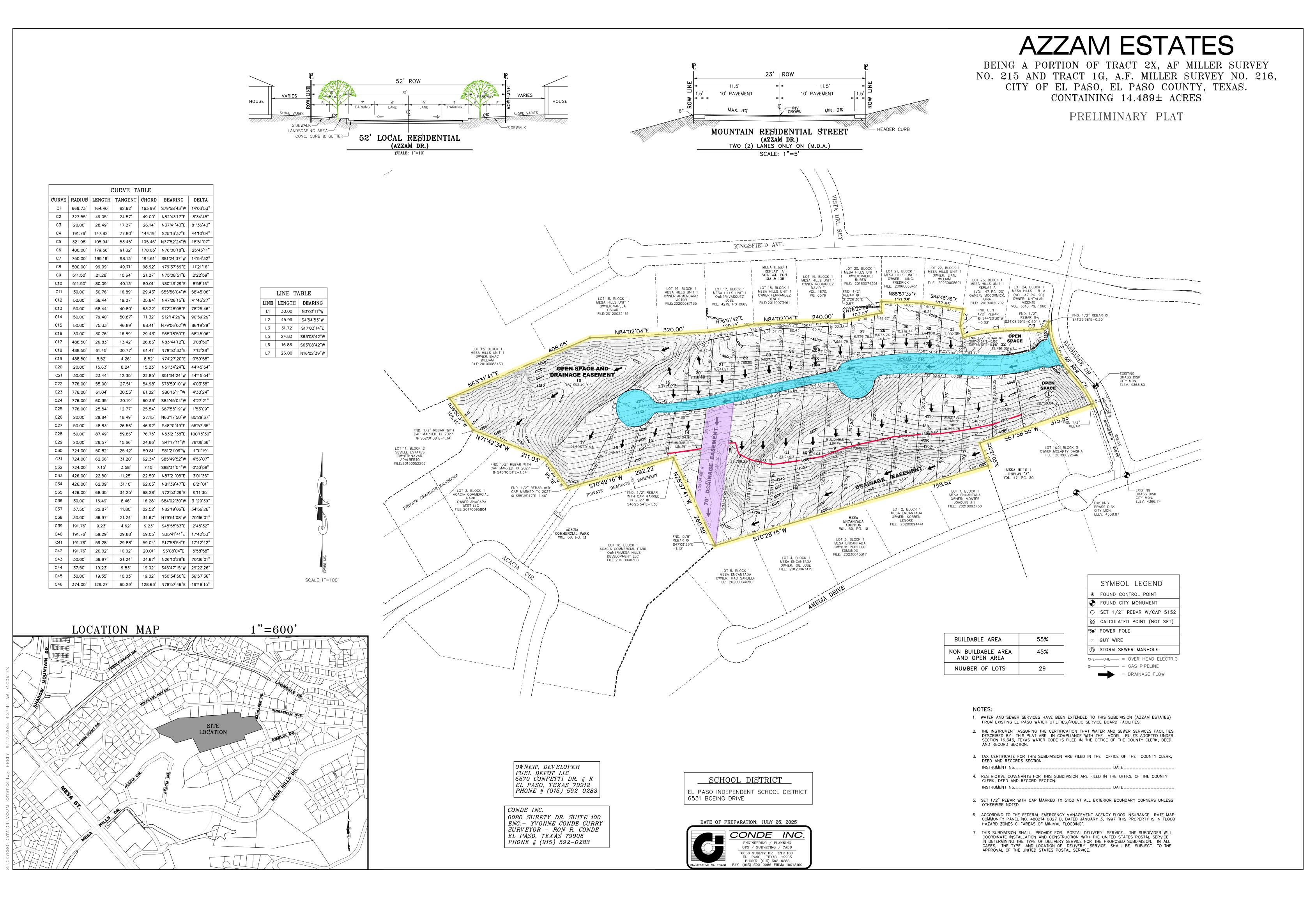
No comments received.

#### **Capital Improvement Department**

No comments received.

#### Sun Metro

No comments received.



# El Paso, TX

# Legislation Text

File #: BC-1463, Version: 1

# CITY OF EL PASO, TEXAS LEGISTAR AGENDA ITEM SUMMARY FORM

#### AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

Discussion and Action on the 2026 City Plan Commission Meeting Schedule.

Staff Contact: Kevin Smith, Assistant Director of Planning, (915) 212-1566, SmithKW@elpasotexas.gov

# 2026 CITY PLAN COMMISSION MEETING SCHEDULE

<b>JANUARY 15, 2026</b>	ANNUAL BUSINESS MEETING, 1:30 P.M.
JANUARY 29, 2026	REGULARLY SCHEDULED MEETING, 1:30 P.M.
FEBRUARY 12, 2026	REGULARLY SCHEDULED MEETING, 1:30 P.M.
FEBRUARY 26, 2026	REGULARLY SCHEDULED MEETING, 1:30 P.M.
MARCH 12, 2026	REGULARLY SCHEDULED MEETING, 1:30 P.M.
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MARCH 26, 2026	REGULARLY SCHEDULED MEETING, 1:30 P.M.
APRIL 9, 2026	REGULARLY SCHEDULED MEETING, 1:30 P.M.
APRIL 23, 2026	REGULARLY SCHEDULED MEETING, 1:30 P.M.
MAY 7 2026	DECLII ADI V SCHEDILI ED MEETING 4:20 D M
MAY 7, 2026	REGULARLY SCHEDULED MEETING, 1:30 P.M.
MAY 21, 2026	REGULARLY SCHEDULED MEETING, 1:30 P.M.
JUNE 4, 2026	REGULARLY SCHEDULED MEETING, 1:30 P.M.
JUNE 18, 2026	REGULARLY SCHEDULED MEETING, 1:30 P.M.
JONE 10, 2020	REGULARET SCHEDULED WELLTING, 1.30 F.W.
JULY 2, 2026	REGULARLY SCHEDULED MEETING, 1:30 P.M.
JULY 16, 2026	REGULARLY SCHEDULED MEETING, 1:30 P.M.
JULY 30, 2026	REGULARLY SCHEDULED MEETING, 1:30 P.M.
AUGUST 13, 2026	REGULARLY SCHEDULED MEETING, 1:30 P.M.
AUGUST 27, 2026	REGULARLY SCHEDULED MEETING, 1:30 P.M.
AUGUS1 21, 2020	REGULARLY SCHEDULED MEETING, 1.30 P.M.
SEPTEMBER 10, 2026	REGULARLY SCHEDULED MEETING, 1:30 P.M.
SEPTEMBER 24, 2026	REGULARLY SCHEDULED MEETING, 1:30 P.M.
OCTOBER 8, 2026	REGULARLY SCHEDULED MEETING, 1:30 P.M.
OCTOBER 22, 2026	REGULARLY SCHEDULED MEETING, 1:30 P.M.
NOVEMBER 5, 2026	REGULARLY SCHEDULED MEETING, 1:30 P.M.
NOVEMBER 19, 2026	REGULARLY SCHEDULED MEETING, 1:30 P.M.
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<b>DECEMBER 3, 2026</b>	REGULARLY SCHEDULED MEETING, 1:30 P.M.
<b>DECEMBER 17, 2026</b>	REGULARLY SCHEDULED MEETING, 1:30 P.M.

# El Paso, TX

# Legislation Text

File #: BC-1464, Version: 1

# CITY OF EL PASO, TEXAS LEGISTAR AGENDA ITEM SUMMARY FORM

#### AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

Presentation on Foundation of Development Requirements in Texas.

Staff Contact: Kevin Smith, Assistant Director of Planning, (915) 212-1566, SmithKW@elpasotexas.gov