

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**



DEPARTMENT: Streets and Maintenance Department
Purchasing & Strategic Sourcing

AGENDA DATE: April 15, 2025

PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON NAME: Randy Garcia, Interim Director of
Streets and Maintenance
Claudia A. Garcia, Director of
Purchasing & Strategic Sourcing

PHONE NUMBER: (915)212-7000

PHONE NUMBER: (915)212-0043

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 7 – Enhance and Sustain El Paso's Infrastructure Network

SUBGOAL: 7.2 – Improve Competitiveness Through Infrastructure Improvements Impacting the Quality of Life

SUBJECT:

Discussion and action that the Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Order(s) for solicitation 2025-0276 Autocar Proprietary Parts and Service to TE El Paso, LLC dba Vernon Gene's Megastore, the sole and authorized distributor, for a term of three (3) years for an estimated amount of \$1,140,000.00. Supplier will be required to provide an updated sole source letter and affidavit each year.

BACKGROUND / DISCUSSION:

This contract will allow the purchase of Autocar proprietary parts and service for the Fleet Division. The Fleet Division utilizes this contract for Autocar parts and service to support the repairs of all City owned vehicles on Autocar chassis. The City currently has 119 Refuse vehicles on Autocar Chassis in inventory. This manufacturer supports the repairs of all refuse trucks in order to be compliant with the mandatory Refuse Truck Rollout each day. This rollout is in place to ensure there are trucks in service to pick up citizens' trash in a timely manner.

COMMUNITY AND STAKEHOLDER OUTREACH:

N/A

SELECTION SUMMARY:

General Exemption Section 252.022 Part 7 (D), captive replacement parts or components for equipment. TE El Paso, LLC dba Vernon Gene's Megastore is the sole and authorized distributor of Autocar Parts and Service.

CONTRACT VARIANCE:

The difference based in comparison to the previous contract is as follows: An increase of \$465,000.00 for the initial term, which represents a 68.89% increase due to price increases and additional contract capacity to maintain parts inventory.

PROTEST

N/A

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

Amount: \$1,140,000.00
Funding Source: 532 – 3600 – 531210 – 37020 – P3701 (Parts)
532 – 3600 – 531250 – 37020 – P3701 (Service)
Account: Internal Service Fund

REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:

Report any contributions or donations to City Council of an accumulated total of \$500 or more. Report the name of the elected official and the amount.

NAME	AMOUNT (\$)
Form was provided to the applicant	

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



Randy Garcia, Interim Director of Streets and Maintenance



Claudia A. Garcia, Director of Purchasing & Strategic Sourcing

Project Form
Non-Competitive

*****Posting Language Below*****

Please place the following item on the Regular Agenda for the City Council Meeting of April 15, 2025.

Strategic Goal 7 - Enhance and Sustain El Paso's Infrastructure Network

The linkage to the Strategic Plan is subsection: 7.2 – Improve Competitiveness Through Infrastructure Improvements Impacting the Quality of Life.

Award Summary:

Discussion and action that the Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Order(s) for solicitation 2025-0276 Autocar Proprietary Parts and Service to TE El Paso, LLC dba Vernon Gene's Megastore, the sole and authorized distributor, for a term of three (3) years for an estimated amount of \$1,140,000.00. Supplier will be required to provide an updated sole source letter and affidavit each year. This contract will allow the purchase of Autocar proprietary parts and service.

Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$465,000.00 for the initial term, which represents a 68.89% increase due to price increases and additional contract capacity to maintain parts inventory.

Department:	Streets & Maintenance
Award to:	TE El Paso, LLC dba Vernon Gene's Megastore
City & State:	El Paso, TX
Item(s):	All
Initial Term:	3 Years
Option Term:	N/A
Total Contract Time:	3 Years
Annual Estimated Award:	\$380,000.00
Initial Term Estimated Award:	\$1,140,000.00
Option Term Estimated Award:	N/A
Total Estimated Award:	\$1,140,000.00
Account(s):	532-3600-531250-37020-P3701 (Service) 532-3600-531210-37020-P3701 (Parts)
Funding Source(s):	Internal Service Fund
District(s):	All

Non-Competitive Procurement under Local Government General Exemption: Section 252.022 - (7) a procurement of items that are available from only one source – (D) captive replacement parts or components for equipment;

The Purchasing & Strategic Sourcing and Streets & Maintenance Departments recommend award as indicated to TE El Paso, LLC dba Vernon Gene's Megastore under the exemption listed above.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.



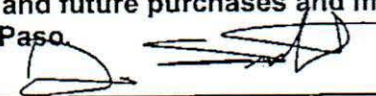
PURCHASING & STRATEGIC SOURCING DEPARTMENT

SOLE SOURCE AFFIDAVIT

THIS IS AN OFFICIAL PURCHASING DOCUMENT-RETAIN WITH PURCHASE ORDER FILE

Before me, the undersigned official, on this day, personally appeared _____ a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is DUSTIN SMITH. I am over the age of 18, have never been of a convicted crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: TE EL PASO, LLC DBA VERNON GENE'S MEGASTORE
3. The above named company or firm is the sole source for the following item(s), product(s) or service(s):
AUTOCAR PARTS
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. **Note: This Vendor understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible Vendor on this and future purchases and may result in discontinuation of any/all business with the City of El Paso.**


Signature

SUBSCRIBED AND SWORN to before me on this 25 day of March 2025



Maycee Aleene Wilson
NOTARY PUBLIC

Maycee Aleene Wilson

PRINTED NAME

9/25/28

MY COMMISSION EXPIRES

COMPANY NAME: TE EL PASO, LLC DBA VERNON GENE'S MEGASTORE

ADDRESS, CITY, STATE & ZIP CODE: 13675 GATEWAY W BLVD EL PASO TX 779928

PHONE: 915-858-4464

FAX NUMBER: _____

CONTACT NAME AND TITLE: GONZALO VALDEZ - PARTS SALES

WEB ADDRESS: WWW.DOGGETTFREIGHTLINER.COM

EMAIL: GONZALO.VALDEZ@DOGGETT.COM

FEDERAL TAX ID NUMBER: 84-2565460

TEXAS SALES TAX NUMBER: 32071440468



March 26, 2025

To: Whom it may concern,

The purpose of this letter is to assure those it may concern that TE El Paso, LLC dba Vernon Gene's Megastore is the exclusive and only provider of Autocar service parts in the El Paso marketplace.

If there are any questions concerning this statement regarding Autocar service parts availability in El Paso, please have those parties with questions contact me directly.

Respectfully,

Bill House

VP of Dealer Sales

Autocar LLC/ GVW Parts

PH: 630-414-6366