

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**



DEPARTMENT: Animal Services
Purchasing & Strategic Sourcing

AGENDA DATE: December 16, 2025

PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON NAME: Michael D. Wachsmann, Interim
Director

PHONE NUMBER: (915) 212-8742

Claudia A. Garcia, Director

PHONE NUMBER: (915) 212-0043

DISTRICT(S) AFFECTED: All

SUBJECT:

Discussion and action on the award of solicitation 2025-0296 Veterinary Vaccines to be determined by the casting of lots conducted in the presence of the governing body of the municipality.

BACKGROUND / DISCUSSION:

On September 10, 2025, bids for solicitation 2025-0296 Veterinary Vaccines were opened and the City of El Paso received five (5) responses. The two lowest responsive, responsible bidders submitted identical pricing resulting in a tie.

Pursuant to the Local Government Code Sec. 271.901(c) Procedure for Awarding Contract if Municipality or District Receives Identical Bids.

COMMUNITY AND STAKEHOLDER OUTREACH:

A pre-bid meeting was held on August 20, 2025. One (1) supplier was in attendance.

SELECTION SUMMARY:

Solicitation was advertised on August 12, 2025 and August 19, 2025. The solicitation was posted on City website on August 12, 2025. There were a total eighteen (18) viewers online; Five (5) bids were received; one (1) from a local supplier.

CONTRACT VARIANCE:

The difference based in comparison to the previous contract is as follows: A decrease of \$687,070.00 which represents a 49.97% decrease due to less quantities and a shorter contract term.

PROTEST

No protest received for this requirement.

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

Amount: \$687,930.00

Funding Source: Special Fund

Account: 225-2580-25120-531120

2025-0296 Veterinary Vaccines

REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:

Report any contributions or donations to City Council of an accumulated total of \$500 or more. Report the name of the elected official and the amount.


NAME	AMOUNT (\$)
Form was provided to the applicant	N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Michael Wachsmann

Michael D. Wachsmann, Interim Director of Animal Services



Claudia A. Garcia – Director of Purchasing & Strategic Sourcing

Project Form
Low Bid

*****Posting Language Below*****

Please place the following item on the Regular Agenda for the City Council of December 16, 2025.

Award Summary:

Discussion and action that the award of solicitation 2025-0296 Veterinary Vaccines to be determined by the casting of lots conducted in the presence of the governing body of the municipality.

Contract Variance:

The difference based in comparison to the previous contract is as follows: A decrease of \$687,070.00 which represents a 49.97% decrease due to less quantities and a shorter contract term.

Department:	Animal Services
Item(s):	All
Initial Term:	3 Years
Option Terms:	NA
Total Contract Time:	3 Years
Annual Estimated Award:	\$229,310.00
Initial Term Estimated Award:	\$687,930.00
Option Term Estimated Award:	NA
Total Estimated Award:	\$687,930.00
Account(s)	225-2580-25120-531120
Funding Source(s):	Special Fund
District(s):	All

This was a Low Bid Procurement - unit price contract

The Purchasing & Strategic Sourcing and Animal Services Departments recommend award to the lowest responsive and responsible bidder.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.



CITY OF EL PASO
BID TABULATION FORM



BID TITLE: Veterinary Vaccines Solicitation Number: 2025-0296

BID DATE: September 10, 2025 Department: Animal Services

				Manuel Talamantes III dba El Paso Veterinary Supply El Paso, TX			Intervet Inc. dba Merck Animal Health Omaha, NE			Midwest Veterinary Supply, Inc Lakeville, MN			'Patterson Veterinary Supply Inc St Paul, MN			Dr M Ghumman dba Wholesale Medical Midwest LLC Hastings, NE		
				Bidder 1 of 5			Bidder 2 of 5			Bidder 3 of 5			Bidder 4 of 5			Bidder 5 of 5		
Item No.	Description	Unit of Measure	Approximate/ Estimate Quantity (A)	Price (B)	Yearly Total (C = A X B) (C)	3-Year Total (D = C X 3) (D)	Price (B)	Yearly Total (C = A X B) (C)	3-Year Total (D = C X 3) (D)	Price (B)	Yearly Total (C = A X B) (C)	3-Year Total (D = C X 3) (D)	Price (B)	Yearly Total (C = A X B) (C)	3-Year Total (D = C X 3) (D)	Price (B)	Yearly Total (C = A X B) (C)	3-Year Total (D = C X 3) (D)
1	Canine Distemper, Parvovirus, Adenovirus type 2, Parainfluenza Vaccine (25 per tray) Canine 1-DAPPV (Injectable)	Tray	1000	\$ 220.00	\$ 220,000.00	\$ 660,000.00	\$ 63.25	\$ 63,250.00	\$ 189,750.00	\$ 63.25	\$ 63,250.00	\$ 189,750.00	\$ 63.25	\$ 63,250.00	\$ 189,750.00	\$ 118.25	\$ 118,250.00	\$ 354,750.00
2	Canine Distemper, Parvovirus, Adenovirus type 2, Parainfluenza Vaccine (25 per tray) Canine 1-DAPPV+CV (Injectable)	Tray	10	\$ 340.00	\$ 3,400.00	\$ 10,200.00	\$ 95.50	\$ 955.00	\$ 2,865.00	\$ 95.50	\$ 955.00	\$ 2,865.00	\$ 95.50	\$ 955.00	\$ 2,865.00	\$ 178.06	\$ 1,780.60	\$ 5,341.80
3	Canine Distemper, Parvovirus, Adenovirus type 2, Parainfluenza Vaccine (25 per tray) Canine 1-DAPPV+L2 (Injectable)	Tray	10	\$ 267.00	\$ 2,670.00	\$ 8,010.00	\$ 75.00	\$ 750.00	\$ 2,250.00	\$ 75.00	\$ 750.00	\$ 2,250.00	\$ 75.00	\$ 750.00	\$ 2,250.00	\$ 139.91	\$ 1,399.10	\$ 4,197.30
4	Canine Distemper, Parvovirus, Adenovirus type 2, Parainfluenza Vaccine (25 per tray) Canine 1-DAPPV+L2+CV (Injectable)	Tray	10	\$ 388.00	\$ 3,880.00	\$ 11,640.00	\$ 108.75	\$ 1,087.50	\$ 3,262.50	\$ 108.75	\$ 1,087.50	\$ 3,262.50	\$ 108.75	\$ 1,087.50	\$ 3,262.50	\$ 202.81	\$ 2,028.10	\$ 6,084.30
5	Canine Distemper, Parvovirus, Adenovirus type 2, Parainfluenza Vaccine (25 per tray) Canine 1-DAPPV+L4 (Injectable)	Tray	10	\$ 347.00	\$ 3,470.00	\$ 10,410.00	\$ 93.75	\$ 937.50	\$ 2,812.50	\$ 93.75	\$ 937.50	\$ 2,812.50	\$ 93.75	\$ 937.50	\$ 2,812.50	\$ 181.16	\$ 1,811.60	\$ 5,434.80
6	Canine Bordetella Vaccine (25 per tray) (Intranasal)	Tray	900	\$ 220.00	\$ 198,000.00	\$ 594,000.00	\$ 61.75	\$ 55,575.00	\$ 166,725.00	\$ 61.75	\$ 55,575.00	\$ 166,725.00	\$ 61.75	\$ 55,575.00	\$ 166,725.00	\$ 133.73	\$ 120,357.00	\$ 361,071.00
7	Feline Rhinotracheitis, Calici, Panleukopenia Vaccine, Chlamydia Felis Vaccine (25 per tray) Feline 1-HCP+FeLV (Injectable)	Tray	10	\$ 525.00	\$ 5,250.00	\$ 15,750.00	\$ 148.50	\$ 1,485.00	\$ 4,455.00	\$ 148.50	\$ 1,485.00	\$ 4,455.00	\$ 148.50	\$ 1,485.00	\$ 4,455.00	\$ 277.06	\$ 2,770.60	\$ 8,311.80
8	Feline Rhinotracheitis, Calici, Panleukopenia Vaccine, Chlamydia Felis Vaccine (25 per tray) Feline 1-HCP+FeLV (Injectable)	Tray	900	\$ 198.00	\$ 178,200.00	\$ 534,600.00	\$ 56.00	\$ 50,400.00	\$ 151,200.00	\$ 56.00	\$ 50,400.00	\$ 151,200.00	\$ 56.00	\$ 50,400.00	\$ 151,200.00	\$ 104.50	\$ 94,050.00	\$ 282,150.00
9	Feline Rhinotracheitis, Calici, Panleukopenia Vaccine, Chlamydia Felis Vaccine (25 per tray) Feline 1-HCP+FeLV (Injectable)	Tray	10	\$ 575.00	\$ 5,750.00	\$ 17,250.00	\$ 162.00	\$ 1,620.00	\$ 4,860.00	\$ 162.00	\$ 1,620.00	\$ 4,860.00	\$ 162.00	\$ 1,620.00	\$ 4,860.00	\$ 302.50	\$ 3,025.00	\$ 9,075.00
10	Rabies Vaccine (50 per tray) (1 Year) (Injectable)	Tray	500	\$ 174.00	\$ 87,000.00	\$ 261,000.00	\$ 51.50	\$ 25,750.00	\$ 77,250.00	\$ 51.50	\$ 25,750.00	\$ 77,250.00	\$ 51.50	\$ 25,750.00	\$ 77,250.00	\$ 105.88	\$ 52,940.00	\$ 158,820.00
11	Rabies Vaccine (50 per tray) (3 Year) (Injectable)	Tray	500	\$ 185.00	\$ 92,500.00	\$ 277,500.00	\$ 55.00	\$ 27,500.00	\$ 82,500.00	\$ 55.00	\$ 27,500.00	\$ 82,500.00	\$ 55.00	\$ 27,500.00	\$ 82,500.00	\$ 114.13	\$ 57,065.00	\$ 171,195.00
Total					\$ 800,120.00	\$ 2,400,360.00		\$ 229,310.00	\$ 687,930.00		\$ 229,310.00	\$ 687,930.00		\$ 229,310.00	\$ 687,930.00		\$ 455,477.00	\$ 1,366,431.00
OPTION TO EXTEND THE TERM OF THE AGREEMENT																		
THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF THE SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND.																		
BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:																		
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S)							NA											
NO OPTION OFFERED				X			NA			X			X			X		
AMENDMENTS ACKNOWLEDGED:				X			X			X			X			X		

BIDS SOLICITED: 421 LOCAL BIDS SOLICITED: 149 BIDS RECEIVED: 5 LOCAL BIDS RECEIVED: 1 NO BID: 7

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

2025-0296 Veterinary Vaccines Viewers List

<u>No.</u>	<u>Participant Name</u>	<u>City</u>	<u>State</u>
1	El Paso Veterinary Supply	El Paso	TX
2	ChemGiant llc	Anthony, TX	TX
3	Patterson Veterinary Supply	St. Paul	MN
4	Intervet Inc. Merck Animal Health	Madison	NJ
5	Wholesale Medical Midwest LLC	Hastings	NE
6	Midwest Veterinary Supply	Lakeville	MN
7	Richmond Equipment (Jamie Crandall Equipment Corp.)	Richmond	TX
8	MP Healthcare Medical Supply (Procare Mobility and Medical Supply)	San Antonio	TX
9	Zeraus Iluminacion	El Paso	TX
10	DPC advantage (ASO Plan Advantage)	Truckee	CA
11	Campbell Pet Company	Vancouver	WA
12	Unipak Corp.	West Long Branch	NJ
13	Alpha Point Strategies, LLC	El Paso	TX
14	Lovett's Bookkeeping LLC (Nayda Yolanda Lovett)	El Paso	TX
15	MEDICO MART INC	WAUKESHA	WI
16	Starbucks4321	El Paso	TX
17	Technology World LLC Dba Sentry	El Paso	TX
18	Woody & Finn Doggy Daycare	El Paso	TX

RESOLUTION

WHEREAS, on September 10, 2025, bids for solicitation 2025-0296 Veterinary Vaccines were opened and the City of El Paso received five (5) responses.

1. Intervet Inc. dba Merck Animal Health and Midwest Veterinary Supply, Inc. both submitted identical pricing on the bid form.

WHEREAS, pursuant to the Local Government Code Sec. 271.901(c) Procedure for Awarding Contract if Municipality or District Receives Identical Bids, and

WHEREAS, the casting of lots must be in a manner prescribed by the mayor of the municipality or the governing body of the district and must be conducted in the presence of the governing body of the municipality or district.

NOW, THEREFORE, BE IT RESOLVED BY CITY COUNCIL OF THE CITY OF EL PASO:

That the award of contract 2025-0296 Veterinary Vaccines will be determined by the casting of lots, pursuant to Local Government Code Sec. 271.901(c), and that the award shall be effective as of December 16, 2025.

APPROVED this _____ day of _____, 2025.

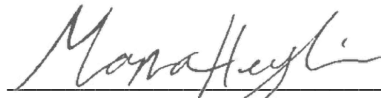
THE CITY OF EL PASO:

Renard U. Johnson
Mayor

ATTEST:

Laura D. Prine
City Clerk

APPROVED AS TO FORM:



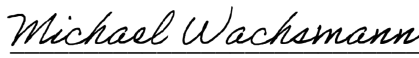
Mona Heydarian
Assistant City Attorney

APPROVED AS TO CONTENT:



Claudia A. Garcia, Director
Purchasing & Strategic Sourcing Department

APPROVED AS TO CONTENT:



Michael D. Wachsmann, Interim Director
Animal Services Department