

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**



DEPARTMENT: Streets and Maintenance
Purchasing & Strategic Sourcing
AGENDA DATE: April 15, 2025
PUBLIC HEARING DATE: Not Applicable
CONTACT PERSON NAME: Randy Garcia, Interim Director of Streets and Maintenance
Claudia A. Garcia, Director of Purchasing & Strategic Sourcing
PHONE NUMBER: (915) 212-7000
PHONE NUMBER: (915) 212-0043
DISTRICT(S) AFFECTED: All
STRATEGIC GOAL: No. 7 – Enhance and Sustain El Paso's Infrastructure Network
SUBGOAL: 7.2 – Improve competitiveness through infrastructure improvements impacting the quality of life

SUBJECT:

Request that the Director of Purchasing & Strategic Sourcing is authorized to notify TE of El Paso, LLC that the City is terminating Contract No. 2023-0168 Autocar Proprietary Parts and Service for convenience, pursuant to the Contract Clauses - Section 7A of this contract, due to contract expenditures being met and that the termination shall be effective as of April 15, 2025.

BACKGROUND / DISCUSSION:

Contract being terminated for convenience due to total contract expenditures being met.

COMMUNITY AND STAKEHOLDER OUTREACH:

N/A

SELECTION SUMMARY:

N/A

CONTRACT VARIANCE:

N/A

PROTEST

N/A

PRIOR COUNCIL ACTION:

On December 6, 2022, City Council approved the award of contract 2023-0168 Autocar Proprietary Parts and Service, to TE of El Paso, LLC for a term of three (3) years for at total amount of \$675,000.00.

On January 22, 2025, City Council approved a change order for the amount of \$168,750.00 for a revised total amount of \$843,750.00.

AMOUNT AND SOURCE OF FUNDING:

N/A

REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:

Report any contributions or donations to City Council of an accumulated total of \$500 or more. Report the name of the elected official and the amount.

NAME	AMOUNT (\$)
Form was provided to the applicant	

*******REQUIRED AUTHORIZATION*******

DEPARTMENT HEAD:



Randy Garcia, Interim Director of Streets and Maintenance



Claudia A. Garcia, Director of Purchasing & Strategic Sourcing

**COUNCIL PROJECT FORM
(Termination)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT AGENDA** for the Council Meeting of **April 15, 2025.**

STRATEGIC GOAL: No. 7: Enhance and Sustain El Paso's Infrastructure Network

The linkage to the Strategic Plan is subsection 7.2 – Improve competitiveness through infrastructure improvements impacting the quality of life.

Request that the Director of Purchasing & Strategic Sourcing is authorized to notify TE of El Paso, LLC that the City is terminating Contract No. 2023-0168 Autocar Proprietary Parts and Service for convenience, pursuant to the Contract Clauses - Section 7A of this contract, due to contract expenditures being met and that the termination shall be effective as of April 15, 2025.

RESOLUTION

WHEREAS, on December 2, 2022, the City of El Paso ("City") awarded Contract No. 2023-0168 Autocar Proprietary Parts and Service to the following vendor:

1. TE of El Paso, LLC

WHEREAS, pursuant to the Purchase Order Terms and Conditions – Section 7A, the City is authorized to terminate the Contract for convenience; and

WHEREAS, the City desires to terminate the Contract for Convenience.

NOW, THEREFORE, BE IT RESOLVED BY CITY COUNCIL OF THE CITY OF EL PASO:

That the Director of Purchasing & Strategic Sourcing is authorized to notify TE of El Paso, LLC that the City is terminating Contract No. 2023-0168 Autocar Proprietary Parts and Service for convenience, pursuant to Contract Clauses- Section 7A of this contract, due to contract expenditures being met and that the termination shall be effective as of April 15, 2025.

APPROVED this _____ day of _____, 2025.


THE CITY OF EL PASO:

Renard U. Johnson
Mayor

ATTEST:


Laura D. Prine
City Clerk

APPROVED AS TO FORM:



Mona M. Heydarian
Assistant City Attorney

APPROVED AS TO CONTENT:



Claudia A. Garcia, Director
Purchasing & Strategic Sourcing

APPROVED AS TO CONTENT:



Randy Garcia, Interim Director
Streets and Maintenance Department