

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**



DEPARTMENT: El Paso Police Department

AGENDA DATE: 01/20/2026

PUBLIC HEARING DATE:

CONTACT PERSON NAME: Executive Assistant Chief Zina Silva

PHONE NUMBER: 915 212-4306

DISTRICT(S) AFFECTED: All Districts

STRATEGIC GOAL:

Goal 2 Set the Standard for a Safe and Secure City

SUBGOAL:

2.3 Increase public safety operational efficiency

SUBJECT:

A resolution authorizing the City Manager or designee to submit to the Public Safety Office of the State of Texas, grant application number 4365505, for the City of El Paso Police Department project identified as "Body Worn Camera, FY2027" to provide financial assistance to the City of El Paso. Requesting \$127,653.00, which requires a cash match by the city of \$42,551.00 for a total project amount of \$170,204.00. Grant period will be from September 1, 2026, through August 31, 2027.

BACKGROUND / DISCUSSION:

The El Paso Police Department will utilize the Body Worn Camera Grant Program to fund 85 new Body Worn Cameras and accessories for its patrol and traffic officers. Providing Body Worn Cameras to all patrol and traffic officers, EPPD will have the ability to record and capture digital evidence of citizen and officer interactions.

COMMUNITY AND STAKEHOLDER OUTREACH:

N/A

PRIOR COUNCIL ACTION:

The grant application for FY26 Body Worn Camera Program was approved on 2/25/2025 by City Council. For FY24 Body Worn Camera was approved by City Council on 1/31/2023. FY22 Body Worn Camera was approved by City Council on 11/9/2021.

AMOUNT AND SOURCE OF FUNDING:

N/A

REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:

N/A

NAME	AMOUNT (\$)

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Peter F. Pacillas



(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

RESOLUTION

WHEREAS, the City of El Paso (the "City") is eligible to apply for grants through the Public Safety Office of the State of Texas; and

WHEREAS, the El Paso City Council seeks to receive grant funding through the grant/application number 4365505 for the El Paso Police Department project identified as "Body Worn Camera FY27"; and

WHEREAS, pursuant to Ordinance No. 016016, the City Council previously designated the City Manager as the authorized signatory for City grant applications and acceptances in the interest of efficiency of administrative governmental operations; and

WHEREAS, the City Council desires to reaffirm the City Manager, or designee, as the City's as the Authorized Official for purposes of compliance with grant application, administration, and reporting requirements imposed by the Office of the Governor of the State of Texas and other applicable state granting authorities; and

WHEREAS, the City acknowledges that, for purposes of compliance with grant requirements imposed by the Office of the Governor of the State of Texas and other applicable state granting authorities, a Financial Officer separate from the Authorized Official is required to administer grant-related financial and programmatic reporting functions on behalf of the City.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

1. **THAT**, the City Manager or designee is authorized to apply and submit to the Public Safety Office of the State of Texas, grant application number 4365505, for the City of El Paso Police Department project identified as "Body Worn Camera FY2027" to provide financial assistance to the City of El Paso.
2. **THAT**, the City of El Paso shall provide all applicable matching funds for said grant if applicable.
3. **THAT**, the City Manager or designee is authorized to apply for, accept, reject, alter and/or terminate said grant.
4. **THAT**, the City Council agrees that in the event of loss or misuse of said grant funds, the City of El Paso will return all funds for said grant to the Public Safety Office of the State of Texas.
5. **THAT**, the City Council hereby designates the Deputy Chief Financial Officer – Comptroller or the Office of the Comptroller Grants Administrator, as the City's Financial Officer for purposes of compliance with grant requirements imposed by the Office of the Governor of the State of Texas and other applicable state granting authorities, either of whom is authorized to submit financial and programmatic reports and to perform grant-related actions on behalf of the City.

BE IT FURTHER RESOLVED THAT, the City Manager or designee is authorized to sign any related paperwork, including but not limited to, the actual grant contract, the authorization of budget transfers, and/or revisions to the operation plan, as well as any grant amendments, corrections or extensions of the grant agreement which increase, decrease or de-obligate program funds, provided that no additional City funds are required.

(Signatures to follow on the next page)

ADOPTED this ____ day of _____ 2026

CITY OF EL PASO

Renard U. Johnson
Mayor

ATTEST:

Laura D. Prine
City Clerk

APPROVED AS TO FORM:



Eric Gutierrez
Senior Assistant City Attorney

APPROVED AS TO CONTENT:



Chief Peter Pacillas
El Paso Police Department

Print This Page

Agency Name: El Paso, City of
Grant/App: 4365505 **Start Date:** 9/1/2026 **End Date:** 8/31/2027

Project Title: Body Worn Cameras FY2027
Status: Application Pending Submission

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:
17460007499014

Application Eligibility Certify:

Created on:12/15/2025 5:12:43 PM By:Edith Munoz

Profile Information

Applicant Agency Name: El Paso, City of
Project Title: Body Worn Cameras FY2027
Division or Unit to Administer the Project: El Paso Police Department Strategic Planning Division
Address Line 1: 300 North Campbell Street
Address Line 2:
City/State/Zip: El Paso Texas 79901-1402
Start Date: 9/1/2026
End Date: 8/31/2027

Regional Council of Governments(COG) within the Project's Impact Area: Rio Grande Council of Governments

Headquarter County: El Paso

Counties within Project's Impact Area: El Paso

Grant Officials:

Authorized Official

Name: Elda Hefner
Email: rodriguez-hefnere@elpasotexas.gov
Address 1: 300 N. Campbell
Address 1:
City: El Paso, Texas 79901
Phone: 915-212-1795 Other Phone: 915-212-1162
Fax:
Title: Ms.
Salutation: Ms.
Position: Grants Administrator

Financial Official

Name: Elida Puchi
Email: puchie@elpasotexas.gov
Address 1: 300 N Campbell St
Address 1:
City: El Paso, Texas 79938
Phone: 915-212-1729 Other Phone:
Fax:
Title: Ms.
Salutation: --- Select One ---
Position: Accounting Manager

Project Director

Name: Jeremiah Poust
Email: 2451@elpasotexas.gov
Address 1: 911 N. Raynor
Address 1:
City: El Paso, Texas 79903

Phone: 915-212-4313 Other Phone:
Fax:
Title: Mr.
Salutation: Lieutenant
Position: Lieutenant, Planning & Research

Grant Writer

Name: Edith Munoz
Email: C2087@elpasotexas.gov
Address 1: 911 N. Raynor
Address 1:
City: El Paso , Texas 79903
Phone: 915-212-4286 Other Phone:
Fax:
Title: Ms.
Salutation: --- Select One ---
Position: Research Assistant

Grant Vendor Information

Organization Type: Unit of Local Government (City, Town, or Village)
Organization Option: applying to provide services to all others
Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 17460007499014
Unique Entity Identifier (UEI): KLZGKXNFVTL4

Narrative Information

Introduction

The purpose of this announcement is to solicit applications from law enforcement agencies to equip peace officers with body-worn cameras.

Program-Specific Questions

Organization Information

The number of licensed officers directly employed by the applicant agency:
1133

The number of licensed, front-line officers who are engaged in traffic or highway patrol or otherwise regularly detain or stop motor vehicles, or are primary responders who respond directly to calls for assistance from the public:
1133

Certifications

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

Constitutional Compliance

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

Eligible Officers

Applicant assures that grant funds will be used only to equip peace officers of a municipal police department or sheriff's office, who are engaged in traffic or highway patrol otherwise regularly detain or stop motor vehicles; or are primary responders who respond directly to calls for assistance from the public.

Reporting Requirements

Applicant assures that it will annually file reports with the Texas Commission on Law Enforcement (TCOLE), in a manner prescribed by TCOLE, regarding the costs of implementing a body worn camera program, including all known equipment costs and costs for data storage.

Body-Worn Camera Policy

Applicant assures that it will adopt a policy for the use of body-worn cameras which, at a minimum, includes all provisions described in Article 2B.0102, Texas Code of Criminal Procedure.

Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution with the application to be considered eligible for funding. The resolution must contain the following elements (see [Sample Resolution](#)):

- Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
- A commitment to provide all applicable matching funds;
- A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant;
- A designation of the name and/or title of a financial officer who is given the authority to submit financial and/or performance reports or alter a grant; and
- A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Cybersecurity Training Requirement

Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Government](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources [Statewide Cybersecurity Awareness Training](#) page.

Criminal History Reporting

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90 percent of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

Uniform Crime Reporting (UCR)

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis.

complete and accurate user data, as well as the Texas mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

Entities That Collect Sexual Assault/Sex Offense Evidence or Investigate/Prosecute Sexual Assault or Other Sex Offenses

In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit DPS's [Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

Compliance with State and Federal Laws, Programs and Procedures

Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii); (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3)); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to PSO and is active until August 31, 2027 or the end of the grant period, whichever is later.

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

X I certify to all of the application content and requirements.

Project Abstract :

The El Paso Police Department (EPPD) will utilize the Body-Worn Camera Grant Program to fund the lease of an additional 85 Body-Worn Cameras, licenses, and related accessories for its patrol and traffic officers. The El Paso Police Departments anticipates hiring approximately 85 officers in the next year and will need the grant funding to outfit these officers. The EPPD already has outfitted 763 officers with cameras and is expanding by 47 cameras in FY2026. Providing Body-Worn Cameras and accessories to new patrol and traffic officers will ensure that EPPD will have access to BWCs in the field to record and capture digital video evidence of citizen and officer interactions.

Problem Statement :

The El Paso Police Department serves the City of El Paso which was incorporated in 1873. El Paso is the 22nd largest city in the United States and the 6th largest city in Texas. It is the largest metropolitan city on the U.S.-Mexico border, and spans over 255 square miles with a population just under 700,000. El Paso is bordered by the City of Juarez, Mexico, and the State of New Mexico. The City of El Paso's population is approximately 81% Hispanic, 12% White, 4% Black or African American and 3% other race, according to the 2020 US Census. The City of El Paso receives a large number of people visiting and working in our city daily. The EPPD is the largest local law enforcement agency in the area and consists of 1,133 total sworn law enforcement employees. Officers are

distributed throughout the city in six regional command centers. Each regional command is responsible for the patrol functions of that particular area. EPPD also has a centralized traffic division. Starting in 2023 the EPPD began rapid expansion of its BWC program to patrol and traffic officers. Over the last two years the department has been able to successfully deploy over 700 cameras into the field. During this time the department has struggled but successfully provided cameras to all patrol and traffic sections. The department has reached a point where new academy graduates will not have an issued BWC. The EPPD is requesting additional assistance in funding to lease 85 new cameras for patrol officers graduating from the academy during the grant period. EPPD recognizes that the use of Body-Worn Cameras helps to improve the quality of service to the citizens of El Paso. The use of Body-Worn Cameras ensures public safety, trust, operational efficiency, and transparency. Outfitting all patrol and traffic officers with Body-Worn Cameras provides quality digital evidence to assist with the prosecution of offenses. Additionally, the use of Body-Worn Cameras provide the following benefits: the use of Body-Worn Cameras allows for evidence and events to be captured and saved digitally to assist in the prosecution of offenses. Body-Worn Cameras provide for another means of documentation of an incident to corroborate an officer's testimony. Body-Worn Cameras can increase transparency and accountability of law enforcement to the communities they serve by providing a digital record of officers' interactions with the public available for review. This improves public relations, confidence, and police legitimacy in the community. Lastly, Body-Worn Cameras can assist in the resolution of complaints against police officers. If officer's interactions are recorded, this allows the department quick review and objective analysis of an incident in question that either may substantiate or unfound a complaint of misconduct. Funding from this grant will continue the lease of body-worn cameras and accessories for the El Paso Police Department.

Supporting Data :

Year to date in 2025 the El Paso Police Department responded to over 191,000 calls for service. There were over 76,000 officer initiated calls for service. Over 29,000 NIBRS Group A crimes were reported year to date in 2025. The El Paso Police Department made over 15,000 arrests in 2025 and anticipates similar numbers of activity in future years. Year to date in 2025, the El Paso Police Department captured over 576,000 additional videos with body-worn cameras.

Project Approach & Activities:

One of the City's strategic goals is to set the standard for a safe and secure city, and its mission is to deliver exceptional services to support a high quality of life and place for our community. The funding from this grant will allow the El Paso Police Department to continue the success of the Body-Worn Camera Program and ensure cameras are deployed to future graduating classes of patrol officers. This ensures EPPD's objective to provide a Body-Worn Camera to every officer working in a patrol or traffic functions and those units responding directly to public calls for assistance. In the two years since the initial deployment of the BWCs the department has worked on the department wide training on the cameras, the deployment of the cameras to the field, managing the digital evidence in the cloud-based evidence library, and sharing recordings for public records requests and prosecution. As demonstrated in our growing number of videos created, the BWCs are being used to record officer and citizen interactions and document incidents. This increases the amount and quality of digital evidence available for prosecutions of offenses and to corroborate officer testimony. Increased recordings of interactions also increases accountability of officers and the public's confidence that officers are delivering exceptional services to its citizens. Supervisors, Internal Affairs, and appropriate investigative sections have direct access to view videos as necessary for quality control purposes and to ensure that events recorded are properly categorized by incident type and case number, submitted as evidence and stored for appropriate retention periods. Additionally, body-Worn Camera video has been available to the District Attorney, County Attorney, and Municipal Court for prosecution and open records request to the public, media, and other interested parties.

Capacity & Capabilities:

The El Paso Police Department currently employs 1,133 commissioned police officers. In January 2023, the EPPD began its deployment of BWC to all officers assigned to one of the 6 regional commands, the traffic division, and units that frequently engage in calls for service with the public such as the Metro Unit, Gang Unit, and Crisis Intervention Team. The EPPD also upgraded and integrated our current in-car video systems to seamlessly pair with the deployed BWCs. The EPPD has created a digital video recording systems unit. This unit is experienced and trained in managing digital video recording system software, performing redactions, distributing videos and evidence as necessary to the District Attorney, County Attorney, State prosecutors, municipal court, and the public via open records requests.

Performance Management :

The goal of EPPD is to have video documentation of every police/citizen interaction. This is especially true in critical incidents, newsworthy events and events that capture public interest. Since inception of the program BWCs have

assisted in the investigation of 15 officer-involved shootings and two in-custody deaths. Additionally, the objective is to provide video documentation to our Law Enforcement partners such as the District Attorney’s Office, the County Attorney, municipal court, and to the public via open records requests. In 2023 the EPPD handled approximately 1,200 video requests to the District Attorney’s Office, 500 to the County Attorney, and 1,100 open records requests. In 2024 the EPPD handled approximately 5,000 District Attorney requests for video, 800 from the County Attorney, and over 1,000 open records requests. EPPD continues to see an upward trend of these numbers and year to date 2025 we have handled 8,300 District Attorney requests, 405 County Attorney requests, and over 1,500 open records requests.

Target Group :

The EPPD provides videos obtained through our BWC technology to the District Attorney’s Office, the County Attorney’s Office, Municipal Court, the Department of Public Safety, Texas Alcoholic Beverage Commission, and a number of Federal Agencies such as Customs and Border Protection, and Ft. Bliss. This is in addition to the open records requests the EPPD receives from the public. In 2023 the EPPD handled a over 4,000 requests for video. In 2024 the EPPD handled over 7,100 requests. Again, the EPPD is seeing an increase in these numbers with year to date over 9,000 requests in 2025.

Evidence-Based Practices:

The EPPD follows the Texas Commission on Law Enforcement the best practices and model policy for it’s BWC program. In EPPD’s approach to establishing a BWC program we also reviewed policies and best practices from nearly 20 cities such as Houston, San Antonio, Plano, Phoenix.

Project Activities Information

Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Body-Worn Camera Program Implementation	100.00	The El Paso Police Department (EPPD) will utilize the Body-Worn Camera (BWC) Grant Program to lease 85 body-worn cameras and accessories for sworn officers. Officers will be performing patrol and traffic related functions while utilizing the BWC, such as responding to calls for service, traffic enforcement, and direct interactions with citizens for public safety concerns.

CJD Purpose Areas

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Number of body-worn cameras purchased with grant funds.	85

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
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Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
Number of body-worn cameras purchased with grant funds.	85

Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

- ☐ Yes
☒ No
☐ N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

☐ Yes
☒ No
☐ N/A

Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

☒ I Certify
☐ Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

Fiscal Capability Information

Section 1: Organizational Information

*** FOR PROFIT CORPORATIONS ONLY ***

Enter the following values in order to submit the application

Enter the Year in which the Corporation was Founded: 0

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900

Enter the Employer Identification Number Assigned by the IRS: 0

Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

☐ Yes
☐ No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

☐ Yes
☐ No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

- ☐ Yes
- ☐ No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- ☐ Yes
- ☐ No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- ☐ Yes
- ☐ No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- ☐ Yes
- ☐ No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- ☐ Yes
- ☐ No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- ☐ Yes
- ☐ No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- ☐ Yes
☐ No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- ☐ Yes
☐ No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Contractual and Professional Services	Installation of grant purchased equipment and technology	The funding of this project will pay for 12 months of operation for the 85 BWC devices purchased. This covers the hardware costs associated with the actual BWC devices, cables, and mounts (\$72,166). 85 BWC unlimited licenses which provides for unlimited storage of videos in evidence.com for that particular license (\$57,966). 10 Ab4 Multi Bay Dock Bundles, provides for the docking station for the BWC to upload digital evidence, charge, and update device settings. The dock contains 8	\$127,653.00	\$42,551.00	\$0.00	\$0.00	\$170,204.00	0

		bays and have the capability of docking all 85 BWCs (\$16,380). Purchase of 85 Axon Fusus license and BWC connectivity and plus user allows for the real-time GPS and LTE connectivity of the 85 devices. This provides detailed location information and the ability to 2 way livestream the device (\$21,032). Purchase of 85 axon body rapidlock single molle mounts allows for a 2nd mount for each device to be mounted to outer vest carriers or external plate carriers (\$2,660).						
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Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
El Paso, City of General Funds	Cash Match	\$42,551.00

Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$42,551.00	\$42,551.00	\$0.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Contractual and Professional Services	\$127,653.00	\$42,551.00	\$0.00	\$0.00	\$170,204.00

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$127,653.00	\$42,551.00	\$0.00	\$0.00	\$170,204.00

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
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You are logged in as **User Name:** emunozmo