

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Community + Human Development

AGENDA DATE: February 16th, 2021

CONTACT PERSON/PHONE: Nicole Ferrini, Director 915-212-1659

DISTRICT(S) AFFECTED: All Districts

STRATEGIC GOAL 8: Nurture and Promote a Healthy, Sustainable Community

SUBJECT: Management update on Round 5 of the Neighborhood Improvement Program (NIP).

BACKGROUND / DISCUSSION: The Neighborhood Improvement Program (NIP) provides the opportunity for recognized neighborhood associations to identify small-scale public improvements in their neighborhoods and submit applications to compete to fund those projects. \$10 Million was included in the 2012 Quality of Life Bond to fund the NIP over a period of approximately 10 years. To date, under that funding, 72 NIP projects totaling \$6 Million have been awarded to 48 different neighborhood associations.

PRIOR COUNCIL ACTION:

City Council approved the following resolution:

- 11/26/2019 – Approved funds for recommended projects for Round 4

City Council approved the following rounds of Neighborhood Improvement Program projects under 2012 QOL Bond funds:

- Round 1 - 06/24/2014 – 18 projects
- Round 2 - 06/23/2015 – 15 projects
- Round 3 - 01/24/2017 – 20 projects
- Round 4 - 11/26/2019 – 19 projects.

AMOUNT AND SOURCE OF FUNDING:

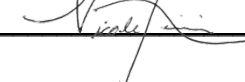
2012 Quality of Life Bond

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

DEPARTMENT HEAD: _____


APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____



Round 5 Update

NIP Overview

A total of \$4 million is allocated for Round 5. Twenty-five percent (25%) is set aside (\$1 million) to cover engineering costs to include engineering services, design, procurement and contract compliance. These engineering costs will be managed by CID. The remaining funds are allocated equally per District and are competitive among associations within the same District for project construction and contingency costs. The table below does not include any rollover funds from previous rounds

ROUND	AMOUNT
1	\$1,000,000
2	\$1,000,000
3	\$1,000,000
4	\$3,000,000
5	\$4,000,000
TOTAL	\$10,000,000

Round 5 Funding

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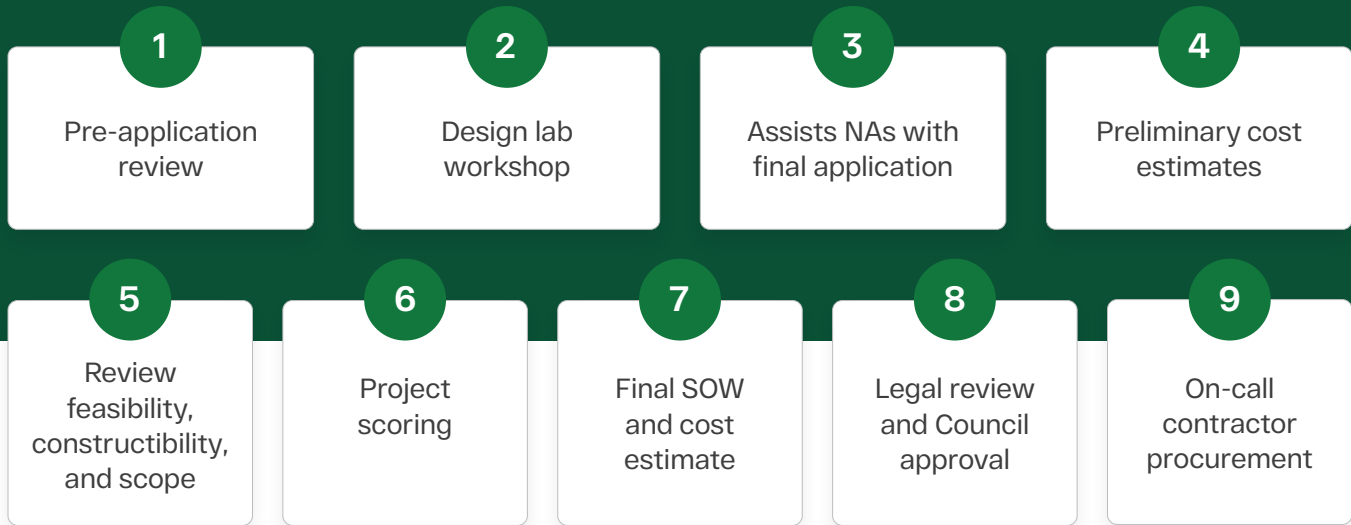
DISTRICT	ROUND ALLOCATION
1	\$375,000
2	\$375,000
3	\$375,000
4	\$375,000
5	\$375,000
6	\$375,000
7	\$375,000
8	\$375,000

NIP Application

Neighborhood Services (NS) will work with the Neighborhood Coalition and the various Neighborhood Associations to open up the application process and make them aware of the application timelines.

	OPEN	DUE
Pre-Application	Monday February 22, 2021	Friday April 2, 2021
Design Lab	TBD	
Final Applications	Monday April 5, 2021	Friday June 4, 2021

NIP Round 5 Process



Pre-Application and Internal Review

1. Projects are grouped by scale, scope, and type in the pre-application stage
2. In-house CID design assessment for pre-apps
 - a. Identify a/e services where needed
 - b. Survey and earthwork needed
 - c. Review and pre-score
 - d. Design Lab Workshop (with applicants)
 - i. Project intent review and prioritization
 - ii. SOW revisions as needed
 - iii. Pre-application modifications accepted
 - e. Final Applications received
 - f. Scoring and ranking of projects:
 - i. Equity calculator
 - ii. Sustainability coordination
3. Constructability Analysis
4. Cost estimates for project budgets

User Department and Internal Management

1. CID and DCHD will group all the NIP projects

for each user department and develop a project schedule

2. User Departments will assign one representative to coordinate with CID on the following items:
 - a. All pre-application SOWs will be reviewed for comment
 - b. Final SOW will be approved and signed off by the user department representative prior to finalizing project design
3. Community Meetings will be organized through DCHD and CID to provide assistance to potential applicants. Those meetings include:
 - a. Preliminary meetings (Design Lab – in pre-planning phase)
 - b. Progress meetings with NAs if needed (for more complex projects)
 - c. Final meetings – final project design/scope and anticipated schedule

Council Approval & Procurement

1. All approved projects will be taken to council with finalized project budgets
2. Procurement of design and construction contractors will follow Council Approval