

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Municipal Courts

AGENDA DATE: January 19, 2021

CONTACT PERSONS/PHONE: Lilia Worrell, Municipal Court Clerk, 212-5822

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: NO. 2: Set the Standard for Safe and Secure City

SUBJECT:

APPROVE a resolution I ordinance I lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

That the City Manager be authorized to execute a Contract with Maria Ramirez, Judge of the Municipal Court of Appeals, to provide reasonable compensation to the Judge to cover her own clerical support and other administrative requirements for the administration of the court. The contract is for \$ 2,000 per month (\$ 24,000 per year), totaling \$ 96,000 over the 4-year term of the contract.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

The Appellate Court is a separate court, located off premises. The contract will allow Judge Ramirez to provide her own clerical assistance and other administrative support for the operation of the Court.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Yes – for Judge Odell Holmes

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify unding source by account numbers and description of account. Does it require a budget transfer?

The item has been budgeted in the Judiciary budget – General Fund. Dept 111 Fund 1000
Division 11060 Account 522150

BOARD / COMMISSION ACTION:

None at this time.

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: _____

Lilia Worrell

RESOLUTION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the City Manager be authorized to execute a Contract with Maria Ramirez, Judge of the Municipal Court of Appeals, to provide reasonable compensation to the Judge to cover her own clerical support and other administrative requirements for the administration of the court. The contract is for \$ 2,000 per month (\$ 24,000 per year), totaling \$ 96,000 over the 4-year term of the contract.

ADOPTED this the __ day of January, 2021.


**CITY OF EL PASO,
TEXAS**

Oscar Leeser
Mayor of the City of El Paso

ATTEST:


Laura D. Prine
City Clerk

APPROVED AS TO FORM:



Ana Schumacher
Assistant City Attorney

**APPROVED AS TO
CONTENT:**



Lilia Worrell
Municipal Court Clerk

AFFIDAVIT

STATE OF TEXAS

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COUNTY OF EL PASO

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BEFORE ME, on this day personally appeared the Honorable Maria B. Ramirez, being by me duly sworn, and deposed as follows:

“My name is Maria B. Ramirez, Municipal Court of Appeals Judge for the City of El Paso, Texas. I am over twenty-one (21) years of age, of sound mind, capable of making this affidavit, and personally acquainted with the facts herein stated:

- 1. I, Maria B. Ramirez, have not been convicted of any felony, or a misdemeanor involving moral turpitude.
- 2. I have been a resident of the City of El Paso for the 12 months preceding the November 3, 2020 election.”

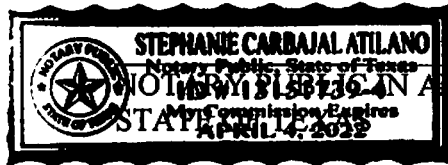
Further, Affiant sayeth not.

Maria B. Ramirez
Municipal Court of Appeals Judge for the
City of El Paso, Texas

Approved as to form:

Ana Schumacher
Assistant City Attorney
El Paso, Texas

SWORN TO AND SUBSCRIBED BEFORE ME, the undersigned authority, by _____
Stephanie Carbajal-Atilano on January 8, 2021.



#13151739-4

MY COMMISSION EXPIRES:
4-4-2022