

## PARKS AND RECREATION ADVISORY BOARD

WEDNESDAY, January 14<sup>th</sup>, 2026, AT 4:00 P.M.  
Virtual Meeting through Teams

### Minutes

#### Members Present: (8)

Mayor – Deborah Zuloaga  
District 1 – Ben Wilbanks  
District 3 – Michael Adjemian  
District 4 – Benjamin Avalos  
District 5 – Luis Terrazas  
District 6 – Timothy Haddox  
District 7 – Marcella Carrillo (Chair)  
District 8 – Ricardo Bustamante

#### City Staff Present

Pablo Caballero, Director  
Carlos Rodriguez, Recreation Manager  
Alondra Navarrete, Office Manager  
Jazmine Pullom, Customer Relations Rep.  
Karla Chavez, Parks Planning and Dev. Mgr.

#### Public Present

Ylda Capriccioso, Project Manager with Half Associates

#### Members Absent: (1)

District 2 – Anna Alemán (Vice-Chair)

#### City Attorney – Legal

Jesus Quintanilla, Assistant City Attorney  
Russel Abeln, Sr. Assistant City Attorney

- **Call to Order**

Marcella Carrillo, Board Chair, called the meeting to order at 4:05 P.M.

Marcella Carrillo, Board Chair, did a roll call.

- **Call to the Public (Parks and Recreation-related, non-agenda items):**

No members of the public were present to discuss items not on this month's meeting agenda.

- **Public Comment (for items on the agenda):**

No members of the public were present to discuss items on this month's meeting agenda.

1. **Approval of Minutes:** Of Parks and Recreation Advisory Board Meeting of December 10<sup>th</sup>, 2025 – Marcella Carrillo, Board Chair

Marcella Carrillo, Board Chair, asked the Board to review the Parks and Recreation Advisory Board for December 10<sup>th</sup>, 2025, minutes and approve them.

*Motion by Benjamin Avalos to accept the December 10<sup>th</sup>, 2025, Parks and Recreation Advisory Board minutes as written, seconded by Deborah Zuloaga.*

*AYES: Deborah Zuloaga, Ben Wilbanks, Benjamin Avalos, Luis Terrazas, Timothy Haddox, Marcella Carrillo*

*NAYS:*

*ABSENT: Anna Alemán, Michael Adjemian, Ricardo Bustamante*

*Motion passes.*

2. **Discussion & Action:** On Nomination and Election of Parks and Recreation Advisory Board Chair - Marcella Carrillo, Board Chair

Board members discussed interest in the Chair position, including the possibility of re-electing the current Chair, Marcella Carrillo.

*Motion by Deborah Zuloaga to nominate Marcella Carrillo Parks and Recreation Advisory Board chair, seconded by Benjamin Avalos.*

*AYES: Deborah Zuloaga, Ben Wilbanks, Benjamin Avalos, Luis Terrazas, Timothy Haddox, Marcella Carrillo*

*NAYS:*

*ABSENT: Anna Alemán, Michael Adjemian, Ricardo Bustamante*

*Motion passes.*

3. **Presentation & Action:** On Parks and Recreation Master Plan Overview & Visioning - Karla Chavez, Parks Planning & Development Manager

Karla Chavez, Parks Planning & Development Manager, introduced Ylda Capriccioso, Project Manager with Halff Associates, who proceeded to give a presentation to the Board on the work conducted and planned for the development of the Parks and Recreation Master Plan.

Board members had questions and comments that were addressed by Ms. Chavez and Ms. Capriccioso.

- **Adjournment:** 4:52 p.m.