



City of El Paso  
Parks and Recreation Department  
Injury/Incident Report  
(NON-EMPLOYEE)



Complete this report immediately following any injury/incident and notify the immediate supervisor.  
Reports are due to the Parks and Recreation Administrative Office within 2 business days.

Incident Date:	6/18/2025	Incident Time:	9:40	X	AM	PM	
Incident Location:	563 N Carolina- Happiness Senior Center						
Person(s) Involved:	Dora Trillo, Irene Duran						
Parent's Name (if minor):							
Street Address:	563 N Carolina						
City:	El Paso	State:	Tx	Zip Code:	79915	Phone:	915-212-0435

<b>Type of Injury/Incident (Continue on Page 2, if more space needed)</b>			
<b>Describe What Happened (Continue on Page 2, if more space needed)</b>			
Following an incident witnessed by Lluvia between Irene and Dora, Lluvia requested to speak with Dora in her office to address the matter. I was also asked to be present as a witness during the conversation. As the meeting began, I stood behind Lluvia near the office window and listened attentively to the discussion. I occasionally nodded in agreement with the points Lluvia was making. At one point, as I attempted to contribute to the conversation, Dora told me to "shut up" and made a hand gesture for me to go away. She then instructed me to stop nodding my head. I responded that I was simply nodding in agreement with Lluvia's statements. Lluvia continued to explain to Dora that her behavior—specifically yanking stickers away from Irene—was inappropriate, and that there are more appropriate ways to indicate that an item is in use. Dora responded by saying, "Oh no, is she really making a big deal of that?" and "Did she really tell you that?" Lluvia clarified that she had personally witnessed the incident in question.			
<b>Action Taken (Continue on Page 2, if more space needed)</b>			
EMS Called? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Transported to: _____			
Police Called? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> PD Case No.: _____			
<b>Witnesses</b>		<b>Check One</b>	
<b>Name</b>	<b>Staff</b>	<b>Other</b>	<b>Title (if applicable)</b>
Lluvia Espinoza	X		Recreation Program Supervisor
<b>Employee Completing Injury/Incident Report</b>			
<b>Employee Name (print)</b>	<b>Title</b>	<b>Signature</b>	<b>Date</b>
Mindy Neria	Rec Specialist		6.18.25
<b>Reviewed</b>			
<b>Reviewer</b>	<b>Employee Name (print)</b>	<b>Signature</b>	<b>Date</b>
Site Supervisor / Coordinator	Lluvia Espinoza		6.18.25
Division Manager	Enrique Valadez		6/19/25
Assistant Director	VACANT		
Director	Pablo Caballero		7/8/25

**Type of Injury/Incident** (Continued from first page)**Describe What Happened** (Continued from first page)

Enrique then informed both of us that he would investigate the incident further and asked if there were any witnesses. I responded that the incident had been captured on our surveillance cameras and that footage could be reviewed. Enrique requested that I inform Lluvia to send him the video footage on Monday upon her return. He also advised Dora that if the investigation finds her complaint to be false, she would face appropriate consequences. Dora then backtracked that her primary concern was not the physical contact but that Irene should not have taken the supplies, as she was not finished using them. Enrique asked me whether the supplies provided by Aliviane were communal. I confirmed that they were, as per standard procedure during every monthly visit from Aliviane. Dora claimed she had not been informed that the supplies were communal. I asked her whether she had attended previous Aliviane arts and crafts sessions, to which she replied yes. Both Enrique and I explained that Aliviane's procedures had not changed and that the supplies have always been communal. Dora reiterated that she did not know they were communal and maintained that Irene should be reprimanded for taking them. Enrique clarified that since the supplies were communal, there would be no grounds for disciplinary action against Irene, but he would still review the incident involving potential physical contact. Enrique then brought up another incident from the same day when Dora was initially brought in to discuss the interaction with Irene. He informed Dora that it was inappropriate for her to tell staff to "shut up" and that she must treat all center staff with respect. Dora asked who had she said that to, and Enrique turned in my direction, stating that she had directed the remark at me during our earlier meeting.

**Action Taken** (Continued from first page)

(Continuation from above) Dora responded loudly, denying the accusation. She stated that all she said was, "Can you stop shaking your head." Enrique asked me if there were witnesses present. I replied that both Lluvia and I were in the office at the time. At that point, Dora turned to me, pointed her finger, and raised her voice, yelling, "You are a liar!" I calmly responded, "You are welcome to feel like that, but that is what we both understood." Dora continued to raise her voice and repeatedly called me a liar. Enrique concluded the meeting by stating that he would investigate both incidents and determine the appropriate course of action.