

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: 6/20/2023
PUBLIC HEARING DATE: N/A

CONTACT PERSON(S) NAME AND PHONE NUMBER: Nicole Ferrini, 915-212-1659

DISTRICT(S) AFFECTED: All Districts

STRATEGIC GOAL: Goal 8 – Nurture and promote a healthy, sustainable community

SUBGOAL: 8.1 – Deliver prevention, intervention and mobilization services to promote a healthy, productive and safe community

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Discussion and action on a resolution authorizing the City Manager to sign all contracts, contract amendments and related documents between the City of El Paso and the State of Texas to receive a projected \$ 478,775 in 2023-2024 Homeless Housing and Services Program (HHSP) funds from the Texas Department of Housing & Community Affairs (TDHCA); and authorizing the Director of the Department of Community and Human Development (DCHD) to sign all contracts, amendments and related documents between the City of El Paso and agencies receiving sub-awards of 2023-2024 HHSP funds from the City, as well as all certifications, performance reports, and other related documents.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

In 2009, funding for the Homeless Housing and Services Program (HHSP), a program administered by the Texas Department of Housing & Community Affairs (TDHCA), was established by the Texas State Legislature to address the needs of persons and families experiencing homelessness, or at risk of becoming homeless.

The 2023-2024 formula allocation for El Paso in general HHSP funds is projected to be \$358,611. These general HHSP funds will be sub-awarded to non-profit agencies providing homeless prevention, homeless assistance, and case management services. The City of El Paso is also projecting a supplemental set-aside of \$120,164 specifically to support efforts to address youth homelessness. Those activities include homeless assistance and case management for youth ages 24 and below.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

Projected funding of \$ 478,775 in HHSP funds from TDHCA

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? YES NO

PRIMARY DEPARTMENT: Department of Community + Human Development

SECONDARY DEPARTMENT: N/A

Revised 04/09/2021

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

A handwritten signature in black ink, appearing to be 'V. J. ...', is written over a horizontal line.

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

RESOLUTION

WHEREAS, in 2009, funding for the Homeless Housing and Services Program (HHSP), a program administered by the Texas Department of Housing & Community Affairs (TDHCA), was established by the Texas State Legislature to address the needs of persons and families experiencing homelessness, or at risk of becoming homeless; and

WHEREAS, the Department of Community and Human Development (DCHD) is projecting level funding from the previous year, which would result in TDHCA appropriated General Revenue Funds in the amount of \$478,775.00 to award to the City of El Paso under 2023-2024 HHSP funding to be executed under two contracts; one contract for general HHSP funds totaling \$358,611 for homelessness prevention, homeless assistance and case management activities; the other for youth set-aside funds totaling \$120,164 for homeless assistance and case management. The period of both contracts to run through August 31st, 2024.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

1. That the City Manager, or designee, be authorized to sign all contracts, contract amendments and related documents between the City of El Paso and the State of Texas and/or TDHCA for 2023-2024 HHSP funds; and
2. That the Director of DCHD, or designee, be authorized to sign all contracts, amendments and related documents between the City of El Paso and agencies receiving sub-awards from the City (Sub-Grantee Agencies) for 2023-2024 HHSP funds, as well as all certifications, performance reports, and related documents for TDHCA and Sub-Grantee Agencies.

APPROVED this _____ day of _____, 2023.


CITY OF EL PASO:

Oscar Leeser, Mayor

ATTEST:

Laura D. Prine, City Clerk

APPROVED AS TO FORM:



Joyce Garcia
Assistant City Attorney

APPROVED AS TO CONTENT:



Nicole Ferrini
Climate & Sustainability Officer

2023-2024 Homeless Housing and Services Program (HHSP) Tentative Recommended Budget

| Applicant | Address | Project Description | Component | Rep. District | Current Budget (2023-2024) | Recommended 49th Year Budget |
|---|---|--|---|---------------|----------------------------|------------------------------|
| YWCA - YWCA HHSP | 3700 Altura Ave. El Paso, TX 79930 | YWCA will make decent housing available to at least 44 HHSP eligible individuals and 15 households through the provision of rental assistance, supportive services, and basic needs assistance. | Homeless Assistance Case Management | Citywide | \$ 69,687.00 | \$ 91,310.00 |
| El Paso Human Services - EPHSI Housing Program | 820 Montana Ave. El Paso, TX 79902 | At least 60 HHSP eligible clients/30 households will access or keep a suitable living environment through the availability of rental and/or financial assistance, case management and supportive services which will enable them to obtain and/or maintain affordable housing. | Homeless Assistance Homeless Prevention Case Management | Citywide | \$ 115,913.00 | \$ 132,235.00 |
| La Posada Home - La Posada HHSP | 1020 N. Campbell St. El Paso, TX 79902 | At least 75 HHSP eligible clients/20 households will receive access to job training, self-help classes, parenting classes, and other services, which will empower clients to move into rental housing and maintain permanent housing for at least 6 months. | Homeless Assistance Case Management | Citywide | N/A | \$ 126,866.00 |
| El Paso Human Services - EPHSI Youth Transitional Housing Program | 820 Montana Ave. El Paso Texas 79902 | At least 10 HHSP Youth Set-Aside eligible clients and 8 households will receive access to a suitable living environment through the availability of transitional housing, case management and essential services, which will enable them to obtain permanent housing and exit to permanent affordable housing. | Homeless Assistance Case Management | Citywide | N/A | \$ 99,210.00 |
| Community + Human Development - HHSP City Administrative Fees | City 3, 801 Texas Ave, 3rd Floor El Paso, Texas, 79901 | Grantee will use approximately 6% for administrative cost. | N/A | N/A | \$ 29,154.00 | \$ 29,154.00 |
| 48th YEAR HHSP BUDGET TOTAL | | | | | \$ 214,754.00 | \$ 478,775.00 |