



# 2023-0397 Horizontal Construction Improvements

November 7, 2023

Strategic Plan Goal:

7) Enhance and Sustain El Paso's Infrastructure Network





## Project Details

On November 7, 2023 the City of El Paso approved the award of contract No. 2023-0397 Horizontal Construction Improvements for a term of one (1) years and three (3), one (1) year options. The length of each contract including the initial term plus options is four (4) years for an estimated total aggregate of \$5,000,000.00. This contract is an indefinite-delivery indefinite-quantity (IDIQ) contract to perform maintenance, repair,

alteration, renovation, remediation, or minor construction projects on a task order basis. There were a total number twenty one (21) viewers online; one (1) proposal was received; being from local contractor. The selected contractor:

- Keystone GC, LLC





# Basic Contract Requirements



1. Insurance requirements are as follows:
  - Performance and Payment (P&P) Bonds
  - Certificate of Insurance (COI)
2. Under State Statute a Performance Bond is only needed if PO request is in excess of \$25,000.00; Payment bonds are necessary if the PO is in excess of \$25,000.00

1. Selecting a Prime Contractor (Keystone GC, LLC)
  - The projects approved under Keystone GC, LLC be spread out as evenly as possible. POC to determine Prime Contractor will be Brad Thompson
  - Once a contractor has been selected, the PM will send a “Request for Proposal” letter along with the Time for construction, Liquidated Damages, Scope of Work, Plans & Specs to obtain final proposal.
  - As soon price has been agreed upon the PM will send an Acceptance of Proposal Letter to the contractor
2. Project Manager – Will use a standard Change Order form as a means to document the approved task. Change order #1 will establish the task to the On-Call contract subsequent change orders will be done as the necessary

3. Contract Compliance Division will then send the contractor a letter requesting the required bonds and insurances.
4. Once the change order has been approved the PM will inform the Prime Contractor that a pre-construction meeting will be scheduled as soon as CID obtains the required P&P Bonds and COI documents and are approved by the Risk Manager.
5. A contract Compliance Specialist will be assigned who will oversee the Certified Payrolls and other payroll requirements

# 6 Other Items

- A PO will be issued for every task
- Total construction under \$500,000.00 does not need City Council approval and can commence once price and NTP date is agreed upon
- Projects over \$500,000.00 will require City Council approval prior to start
- Contractor must use the latest version of Heavy Construction Cost with RSMeans data, Date to provide the cost estimate.
- Each individual PM will be the Point of Contact between the City and Contractor, and will schedule all meetings.





## Mission

Deliver exceptional services to support a high quality of life and place for our community



## Values

Integrity, **R**espect, **E**xcellence,  
**A**ccountability, **P**eople



## Vision

Develop a vibrant regional economy, safe and beautiful neighborhoods and exceptional recreational, cultural and educational opportunities powered by a high performing government