

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** October 8, 2024  
**PUBLIC HEARING DATE:** Not Applicable

**CONTACT PERSON(S) NAME AND PHONE NUMBER:**  
Peter Pacillas, Police Chief (915) 212-4305  
K. Nicole Cote, Managing Director (915) 212-1092

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** No. 2 – Set the Standard for a Safe and Secure City

**SUBGOAL:** 2.4 – Improve motorist safety and traffic management solutions

**SUBJECT:**

Discussion and action on the award of Solicitation No. 2024-0605 Police Ordered and Non-Consent Towing (Re-Bid) to 1) AD Wrecker Service, Inc., dba AD Towing & Recovery, 2) Chacon Business Group, Inc. dba Chacon Towing, 3) Raul Fernandez Jr. dba El Paso Dependable Towing LLC, 4) Kamel Towing, Inc., and 5) Sohle Express Towing, Inc., for an initial term of three (3) years for an estimated amount of \$2,451,000.00. The award also includes a one (1), two (2) year option for an estimated amount of \$1,634,000.00. The total amount of the contract, including the initial term plus the option for a total of five (5) years, is for an estimated amount of \$4,085,000.00 on a rotation and as needed basis. This contract will allow the Police department to receive services in response to accidents and to transport vehicles to the El Paso Police Department Municipal Vehicle Storage Facility.

**BACKGROUND / DISCUSSION:**

This solicitation is for police-ordered and non-consent towing services for the El Paso Police Department. All awarded vendors will be placed on a rotational list for each group. Each vendor will be contacted in order from the beginning of the list to the end then repeating.

**SELECTION SUMMARY:**

Solicitation was advertised on July 7, 2024. The solicitation was posted on City website on July 7, 2024. There were a total number in twenty-one (21) viewers online; ten (10) bids were received; eight (8) from local suppliers.

**CONTRACT VARIANCE:**

The difference based in comparison to the previous contract is as follows: A decrease of \$486,898.50 annual term, which represents a 16.57% decrease due to the short-term contract only for 6 months and to make sure there was enough capacity until new contract is awarded.

**PROTEST**

No protest received for this requirement.

**PRIOR COUNCIL ACTION:**

Not applicable.

**AMOUNT AND SOURCE OF FUNDING:**

Amount: \$2,451,000.00

Funding Source: Police Tow Lot

Account: 321 – 2811 – 21280 – 522070

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?  YES  NO**

**PRIMARY DEPARTMENT:** Police  
**SECONDARY DEPARTMENT:** Purchasing & Strategic Sourcing

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



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Peter Pacillas, Police Chief

Project Form  
Best Value Bid

\*\*\*\*\*Posting Language Below\*\*\*\*\*

Please place the following item on the Regular Agenda for the City Council of October 8, 2024.

Strategic Goal 2 - Set the Standard for a Safe and Secure City

The linkage to the Strategic Plan is subsection: 2.4 Improve motorist safety and traffic management solutions

**Award Summary:**

Discussion and action on the award of Solicitation No. 2024-0605 Police Ordered and Non-Consent Towing (Re-Bid) to 1) AD Wrecker Service, Inc., dba AD Towing & Recovery, 2) Chacon Business Group, Inc. dba Chacon Towing, 3) Raul Fernandez Jr. dba El Paso Dependable Towing LLC, 4) Kamel Towing, Inc., and 5) Sohle Express Towing, Inc., for an initial term of three (3) years for an estimated amount of \$2,451,000.00. The award also includes a one (1), two (2) year option for an estimated amount of \$1,634,000.00. The total amount of the contract, including the initial term plus the option for a total of five (5) years, is for an estimated amount of \$4,085,000.00 on a rotation and as needed basis. This contract will allow the Police department to receive services in response to accidents and to transport vehicles to the El Paso Police Department Municipal Vehicle Storage Facility.

**Contract Variance:**

The difference based in comparison to the previous contract is as follows: A decrease of \$486,898.50 annual term, which represents a 16.57% decrease due to the short-term contract only for 6 months and to make sure there was enough capacity until new contract is awarded.

Department:	Police
Award to Supplier 1:	AD Wrecker Service, Inc., dba AD Towing & Recovery
City & State:	El Paso, TX
Item(s):	All
Initial Term:	3 Years
Option Terms:	2 Years
Total Contract Time:	5 Years
Annual Estimated Award:	\$163,400.00
Initial Term Estimated Award:	\$490,200.00
Option Term Estimated Award:	\$326,800.00
Total Estimated Award:	\$817,000.00

Award to Supplier 2:	Chacon Business Group, Inc. dba Chacon Towing
City & State:	Atascosa, TX
Item(s):	All
Initial Term:	3 Years
Option Terms:	2 Years
Total Contract Time:	5 Years
Annual Estimated Award:	\$163,400.00
Initial Term Estimated Award:	\$490,200.00
Option Term Estimated Award:	\$326,800.00
Total Estimated Award:	\$817,000.00

Award to Supplier 3:	Raul Fernandez Jr. dba El Paso Dependable Towing
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City & State: LLC  
 El Paso, TX  
 Item(s): Group 1 - Item 1 - GVW 10,000 lbs or less  
 Group 1 - Item 3 - GVW 25,000 lbs and over  
 Group 2  
 Initial Term: 3 Years  
 Option Terms: 2 Years  
 Total Contract Time: 5 Years  
 Annual Estimated Award: \$163,400.00  
 Initial Term Estimated Award: \$490,200.00  
 Option Term Estimated Award: \$326,800.00  
 Total Estimated Award: \$817,000.00

Award to Supplier 4: Kamel Towing, Inc.  
 City & State: El Paso, TX  
 Item(s): All  
 Initial Term: 3 Years  
 Option Terms: 2 Years  
 Total Contract Time: 5 Years  
 Annual Estimated Award: \$163,400.00  
 Initial Term Estimated Award: \$490,200.00  
 Option Term Estimated Award: \$326,800.00  
 Total Estimated Award: \$817,000.00

Award to Supplier 5: Sohle Express Towing, Inc.  
 City & State: El Paso, TX  
 Item(s): All  
 Initial Term: 3 Years  
 Option Terms: 2 Years  
 Total Contract Time: 5 Years  
 Annual Estimated Award: \$163,400.00  
 Initial Term Estimated Award: \$490,200.00  
 Option Term Estimated Award: \$326,800.00  
 Total Estimated Award: \$817,000.00

Total Annual Estimated Award: \$817,000.00  
 Total Initial Term Estimated Award: \$2,451,000.00 5 vendors  
 Total Option Term Estimated Award: \$1,634,000.00  
 Total Estimated Award: \$4,085,000.00  
 Account(s): 321 – 2811 – 21280 – 522070  
 Funding Source(s): Police Tow Lot  
 District(s): All

This was a Best Value Bid Procurement - unit price contract.

The Purchasing & Strategic Sourcing Department and Police Department recommend award as indicated to 1) AD Wrecker Service, Inc., dba AD Towing & Recovery, 2) Chacon Business Group, Inc. dba Chacon Towing, 3) Raul Fernandez Jr. dba El Paso Dependable Towing LLC, 4) Kamel Towing, Inc., and 5) Sohle Express Towing, Inc., the highest ranked bidders based on the evaluation factors established in the evaluation criteria for this procurement and to deem 3H Towing LLC non-responsive for not filling out the bid form and Moises Garcia dba Moy's Towing Services LLC for failure to submit the required surety letter.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

Additionally, it is requested that the City Attorney's Office review and that the City Manager or designee be authorized to execute any related contract documents and agreements necessary to effectuate this award.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

CITY OF EL PASO BEST VALUE SCORESHEET

PROJECT: 2024-0369 Police Ordered and Non-Consent Towing

Evaluation of Submittal

		3H Towing LLC El Paso, TX	AD Wrecker Service, Inc. dba AD Towing & Recovery El Paso, TX	Chacon Business Group, Inc. dba Chacon Towing Atascosa, TX	Raul Fernandez Jr. dba El Paso Dependable Towing LLC El Paso, TX	Kamel Towing, Inc. El Paso, TX	Kings Towing LLC El Paso, TX	Moises Garcias dba Moy's Towing Services LLC Canutillo, TX	Pantusa Towing & Recovery, LLC El Paso, TX	Skyhawk T&R, LLC dba Skyhawk Towing El Paso, TX	Sohle Express Towing, Inc. El Paso, TX	
<b>Factor A - Price</b>												
	MAX POINTS											
Factor A - Offeror's Fee Proposal Group 1 - Item 1 - GVW 10,000 lbs or less	35	Offer deemed Non-Responsive. Not Evaluated	\$100.00	\$85.00	\$100.00	\$100.00	\$100.00	Offer deemed Non-Responsive. Not Evaluated	\$100.00	\$100.00	\$100.00	
			29.75	35.00	29.75	29.75	29.75		29.75	29.75	29.75	
Factor A - Offeror's Fee Proposal Group 1 - Item 2 - GVW 10,001 - 24,999 lbs	35		\$325.00	\$300.00	\$350.00	\$350.00	\$350.00		\$350.00	\$350.00	\$350.00	\$350.00
			32.31	35.00	30.00	30.00	30.00		30.00	30.00	30.00	30.00
Factor A - Offeror's Fee Proposal Group 1 - Item 3 - GVW 25,000 lbs and over	35		\$400.00	\$395.00	NA	\$450.00	\$450.00		\$450.00	\$450.00	\$450.00	\$450.00
			34.56	35.00	NA	30.72	30.72		30.72	30.72	30.72	30.72
<b>Factor B - Experience – Comparable Contracts</b>												
	30		24.17	25.83	21.00	23.67	21.67		21.67	26.00	14.00	21.83
<b>Factor C - References</b>												
	25		25.00	16.67	25.00	25.00	16.67		16.67	0.00	0.00	25.00
<b>Factor D - Employee Medical Benefit and Incentives</b>												
	10		2.00	6.00	2.00	2.00	0.00		0.00	6.00	2.00	2.00
<b>TOTAL SCORE</b>												
Factor A - Offeror's Fee Proposal Group 1 - Item 1 - GVW 10,000 lbs or less	100	\$100.00	\$85.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	
		80.92	83.50	77.75	80.42	68.09	68.09	61.75	45.75	78.58		
<b>Rank</b>		2	1	5	3	6	6	7	8	4		
Factor A - Offeror's Fee Proposal Group 1 - Item 2 - GVW 10,001 - 24,999 lbs		\$325.00	\$300.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	
		83.47	83.50	78.00	80.67	68.34	68.34	62.00	46.00	78.83		
<b>Rank</b>		2	1	5	3	6	6	7	8	4		
Factor A - Offeror's Fee Proposal Group 1 - Item 3 - GVW 25,000 lbs and over	\$400.00	\$395.00	NA	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00		
	85.73	83.50	NA	81.39	69.06	69.06	62.72	46.72	79.56			
<b>Rank</b>	1	2	NA	3	5	5	6	7	4			



## CITY OF EL PASO BID TABULATION FORM



**Bid Title: Police Ordered and Non-Consent Towing (Re-Bid)**

**BID NO: 2024-0605**

**BID DATE: July 31, 2024**

**DEPARTMENT: Police Department**

	3H Towing, LLC El Paso, TX Bidder 1 of 10	AD Wrecker Service, Inc. dba AD Towing & Recovery El Paso, TX Bidder 2 of 10	Chacon Business Group Inc. dba Chacon Towing Atascosa, TX Bidder 3 of 10	Raul Fernandez Jr. dba El Paso Dependable Towing LLC El Paso, TX Bidder 4 of 10	Kamel Towing, Inc. El Paso, TX Bidder 5 of 10	Kings Towing LLC El Paso, TX Bidder 6 of 10	Pantusa Towing & Recovery, LLC El Paso, TX Bidder 7 of 10
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**Group 1 - Towing**

Item No.	Description	CITY'S COST NOT TO EXCEED	COST PER TOW	COST PER TOW	COST PER TOW	COST PER TOW	COST PER TOW	COST PER TOW	COST PER TOW
1	Any vehicle or vehicle parts/components with a gross weight or gross vehicle weight (GVW) of 10,000 pounds or less.  (Tow cost includes clean-up of debris, non-hazardous spilled materials and/or cargoes regardless of type of tow truck and the use of dollies, winching or the like)	\$100.00 per tow	Left Blank	\$100.00	\$85.00	\$100.00	\$100.00	\$100.00	\$100.00
2	Any vehicle or vehicle parts/components with a gross weight or gross vehicle weight of 10,001 to 24,999 pounds.  (Two costs include clean-up of debris, non-hazardous spilled materials and/or cargoes regardless of type of tow truck and the use of dollies, winching or the like)	\$350.00 per tow	Left Blank	\$325.00	\$300.00	\$350.00	\$350.00	\$350.00	\$350.00
3	Any vehicle or vehicle parts/components with a gross weight or gross vehicle weight of 25,000 pounds and over must be towed with a tow truck that shall meet all Federal, State and local laws, regulations and ordinances including highway weight limits.  (Two costs include clean-up of debris, non-hazardous spilled materials and/or cargoes regardless of type of tow truck and the use of dollies, winching or the like)	\$450.00 per tow	Left Blank	\$400.00	\$395.00	NA	\$450.00	\$450.00	\$450.00

**Group 2 - Labor Hourly Rate**

Item No.	Description	Unit of Measure	Rate	Rate	Rate	Rate	Rate	Rate	Rate
1	Labor rate in the event of large-scale incidents	Hourly	Left Blank	\$450.00	\$145.00	\$150.00	\$100.00	\$60.00	\$140.00

Approved by X            /s/  
Date Approved   8/2/2024



## CITY OF EL PASO BID TABULATION FORM



**Bid Title:** Police Ordered and Non-Consent Towing (Re-Bid)  
**BID DATE:** July 31, 2024

**BID NO:** 2024-0605  
**DEPARTMENT:** Police Department

<u>OPTION TO EXTEND THE TERM OF THE AGREEMENT</u>							
<p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF THE SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND. BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:</p>							
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO OPTION OFFERED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
AMENDMENTS ACKNOWLEDGED:	YES	YES	YES	YES	YES	YES	YES

Approved by            /s/  
Date Approved   8/2/2024





**CITY OF EL PASO  
BID TABULATION FORM**



**Bid Title: Police Ordered and Non-Consent Towing (Re-Bid)**

**BID NO: 2024-0605**

**BID DATE: July 31, 2024**

**DEPARTMENT: Police Department**

	<b>Moises Garcia</b> dba Moy's Towing Services LLC Canutillo, TX Bidder 8 of 10	<b>Skyhawk T&amp;R LLC</b> dba Skyhawk Towing El Paso, TX Bidder 9 of 10	<b>Sohle Express Towing Inc.</b> El Paso, TX Bidder 10 of 10				
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**Group 1 - Towing**

Item No.	Description	CITY'S COST NOT TO EXCEED	COST PER TOW	COST PER TOW	COST PER TOW				
1	Any vehicle or vehicle parts/components with a gross weight or gross vehicle weight (GVW) of 10,000 pounds or less.  (Tow cost includes clean-up of debris, non-hazardous spilled materials and/or cargoes regardless of type of tow truck and the use of dollies, winching or the like)	\$100.00 per tow	\$100.00	\$100.00	\$100.00				
2	Any vehicle or vehicle parts/components with a gross weight or gross vehicle weight of 10,001 to 24,999 pounds.  (Two costs include clean-up of debris, non-hazardous spilled materials and/or cargoes regardless of type of tow truck and the use of dollies, winching or the like)	\$350.00 per tow	NA	\$350.00	\$350.00				
3	Any vehicle or vehicle parts/components with a gross weight or gross vehicle weight of 25,000 pounds and over must be towed with a tow truck that shall meet all Federal, State and local laws, regulations and ordinances including highway weight limits.  (Two costs include clean-up of debris, non-hazardous spilled materials and/or cargoes regardless of type of tow truck and the use of dollies, winching or the like)	\$450.00 per tow	NA	\$450.00	\$450.00				

**Group 2 - Labor Hourly Rate**

Item No.	Description	Unit of Measure	Rate	Rate	Rate	Rate	Rate	Rate	Rate
1	Labor rate in the event of large-scale incidents	Hourly	\$120.00	\$85.00	\$100.00				

Approved by X   /    
 Date Approved   8/2/2024



## CITY OF EL PASO BID TABULATION FORM



**Bid Title:** Police Ordered and Non-Consent Towing (Re-Bid)

**BID NO:** 2024-0605

**BID DATE:** July 31, 2024

**DEPARTMENT:** Police Department

<u>OPTION TO EXTEND THE TERM OF THE AGREEMENT</u>							
<p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF THE SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:</p>							
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
NO OPTION OFFERED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
AMENDMENTS ACKNOWLEDGED:	YES	YES	YES				
<b>BIDS SOLICITED:</b> 212	<b>LOCAL BIDS SOLICITED:</b> 115	<b>BIDS RECEIVED:</b> 10	<b>LOCAL BIDS RECEIVED:</b> 8	<b>NO BID:</b> 5			
<small>NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.</small>							

Approved by X   /  s/    
Date Approved   8/2/2024

**2024-0605 Police Ordered and Non-Consent Towing Re-Bid)  
Viewer's List**

<u>No.</u>	<u>Participant Name</u>	<u>Response Date</u>	<u>Response Status</u>	<u>Contact</u>	<u>City</u>	<u>State</u>
1	Adis Construction Management		Viewed		Dallas	TX
2	Milliman, Inc.		Viewed	Ryan Falls	Dallas	TX
3	3H TOWING LLC	07/31/2024	Submitted	Walter Fernandez	El Paso	TX
4	AD Towing & Recovery (AD Wrecker Service, Inc)	07/31/2024	Submitted	Monica Dominguez	El Paso	TX
5	Chacon Towing (Chacon business Group INC)	07/30/2024	Submitted	joshua chacon	El paso	TX
6	DEPENDABLE TOWING (Raul Fernandez DBA Dependable Towing)	07/31/2024	Submitted	Myrna Armenta	EL PASO	TX
7	Fastest Labs of El Paso (P & N Ventures LLC)		Viewed	Muhammad S Kahn	El Paso	TX
8	Haul-Line Brokerage, Inc.		Viewed	Dorian Cervantes	El Paso	TX
9	Kamel Towing,Inc (Kamel Towing)	07/31/2024	Submitted	Leo Manriquez	El Paso	TX
10	Kings Towing LLC (Kings Towing)	07/31/2024	Submitted	Jose Mendoza	El Paso	TX
11	Pantusa Towing	07/31/2024	Submitted	Ryan Pantusa	El Paso	TX
12	QANNEX CORP	07/15/2024	No Bid	LILY NOLASCO	EL PASO	TX
13	S&A Truckcare (Saint Laguna LLC)		Viewed	Hugo Castro	El Paso	TX
14	SKYHAWK TOWING (SKYHAWK T&R L.L.C.)	07/31/2024	Submitted	VICTORIANO MENDOZA	EL PASO	TX
15	Sohle Express Towing	07/31/2024	Submitted		El Paso	TX
16	WOFFORD TRUCK PARTS (TE EL PASO,LLC)	07/31/2024	No Bid	ruben pinon	EL PASO	TX
17	Zeraus Iluminacion	07/09/2024	No Bid	Alex Jarquin	El Paso	TX
18	LineQuest LLC.		Viewed	shawn hailey	Frisco	TX
19	Sunset Survival & First Aid Inc	07/22/2024	No Bid	Debbie Depin	Huntington Beach	CA
20	Alkane Midstream	07/26/2024	No Bid	Jeanne Mack	Mendota	MN
21	Native Power Systems Inc		Viewed	Ethel Morris	San Antonio	TX