

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: 11/09/21

PUBLIC HEARING DATE:

CONTACT PERSON(S) NAME AND PHONE NUMBER: Assistant Chief Silva 915-212-4306

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: 2-Set the Standard for a Safe and Secure City

SUBGOAL: 2.1-Maintain standing as one of the nation's top safest cities.

SUBJECT:

The El Paso City Council authorizes the submission to the Office of the Governor of the State of Texas, Criminal Justice Division, grant application number 4365501, for the City of El Paso Police Department project identified as "Body Worn Camera Grant Program FY2022" to provide financial assistance to the City of El Paso. Requesting \$497,790.00, which requires a cash match by the City of \$165,930.00 for a total project amount of \$663,720.00. Grant period will be March 1, 2022-February 28, 2023.

BACKGROUND / DISCUSSION:

The El Paso Police Department will utilize the Body Worn Camera Grant Program to fund the purchase of 700 Body Worn Cameras for its patrol and traffic officers. Providing Body Worn Cameras to all patrol and traffic officers, EPPD will have the ability to record and capture digital evidence of citizen and officer interactions.

PRIOR COUNCIL ACTION:

N/A

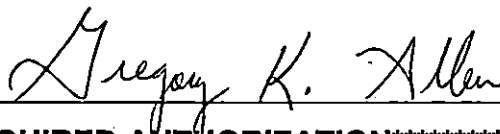
AMOUNT AND SOURCE OF FUNDING:

Cash Match-25% will be \$165,930.00. Cash match accounting string: 522150-15260-1000-P1517

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? YES NO

PRIMARY DEPARTMENT: Police

SECONDARY DEPARTMENT: IT



*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: Chief Gregory K. Allen

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

RESOLUTION

WHEREAS, the City of El Paso (the “City”) is eligible to apply for grants through the Criminal Justice Division of the Office of the Governor of the State of Texas (“CJD”);

WHEREAS, the El Paso City Council seeks to receive grant funding through the CJD grant/application number 4365501 for the El Paso Police Department project identified as “Body Worn Camera Grant Program FY2022”; and

WHEREAS, the El Paso City Council designated the City Manager or his designee as the City’s authorized official.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

1. **THAT**, the El Paso City Council authorizes the submission to the Office of the Governor of the State of Texas, Criminal Justice Division, grant application number 4365501, for the City of El Paso Police Department project identified as “Body Worn Camera Grant Program FY2022” to provide financial assistance to the City of El Paso.
2. **THAT**, the City of El Paso shall provide all matching funds for said grant if applicable.
3. **THAT**, the City Manager or designee is authorized to apply for, accept, reject, alter and/or terminate said grant.
4. **THAT**, the City Council agrees that in the event of loss or misuse of said grant funds, the City of El Paso will return all funds for said grant to the State of Texas Office of the Governor, Criminal Justice Division.
5. **BE IT FURTHER RESOLVED THAT**, the City Manager or designee is authorized to sign any related paperwork, including but not limited to, the actual grant contract, the authorization of budget transfers, and/or revisions to the operation plan, as well as any grant amendments, corrections, or extensions of the grant agreement which increase, decrease, or de-obligate program funds, provided that no additional City funds are required.

APPROVED this ___ day of November, 2021.


CITY OF EL PASO

Oscar Leeser
Mayor

ATTEST:

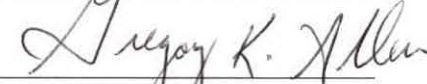
Laura D. Prine
City Clerk

APPROVED AS TO FORM:



Eric Gutierrez
Assistant City Attorney

APPROVED AS TO CONTENT:



Gregory K. Allen
Chief of Police

[Print This Page](#)

Agency Name: El Paso City of
Grant/App: 4365501 **Start Date:** 3/1/2022 **End Date:** 2/28/2023

Project Title: Body Worn Cameras
Status: Application Pending Submission

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:
17460007499014

Application Eligibility Certify:

Created on:9/10/2021 10:20:14 AM By:Jessica Vargas

Profile Information

Applicant Agency Name: El Paso City of
Project Title: Body Worn Cameras
Division or Unit to Administer the Project: Strategic Planning Division El Paso Police Department
Address Line 1: 300 N. Campbell
Address Line 2:
City/State/Zip: El Paso Texas 79901-1402
Start Date: 3/1/2022
End Date: 2/28/2023

Regional Council of Governments(COG) within the Project's Impact Area: Rio Grande Council of Governments
Headquarter County: El Paso
Counties within Project's Impact Area:

Grant Officials:

Authorized Official

Name: Eida Hefner
Email: rodriguez-hefnere@elpasotexas.gov
Address 1: 300 N. Campbell
Address 1:
City: El Paso, Texas 79901
Phone: 915-212-1795 Other Phone: 915-212-1162
Fax:
Title: Ms.
Salutation: Ms.
Position: Grants Administrator

Financial Official

Name: Margarita Munoz
Email: munozmm@elpasotexas.gov
Address 1: 300 N. Campbell st
Address 1:
City: City of El Paso, Texas 79901
Phone: 915-212-1174 Other Phone:
Fax:
Title: Ms.
Salutation: Ms.
Position: Comptroller

Project Director

Name: Jeremiah Poust
Email: 2451@elpasotexas.gov
Address 1: 911 N. Raynor
Address 1:
City: El Paso, Texas 79903
Phone: 915-212-4313 Other Phone:
Fax:

Title: Mr.

Salutation: Lieutenant

Position: Lieutenant, Planning & Research

Grant Writer

Name: Jessica Vargas

Email: C1692@elpasotexas.gov

Address 1: 106 Desert Lilly Ct.

Address 1:

City: Santa Teresa, New Mexico 88008

Phone: 915-212-4277 Other Phone:

Fax:

Title: Ms.

Salutation: Ms.

Position: Senior Grant Planner

Grant Vendor Information

Organization Type: Unit of Local Government (City, Town, or Village)

Organization Option: applying to provide services to all others

Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 17460007499014

Data Universal Numbering System (DUNS): 058873019

Narrative Information

Introduction

The purpose of this announcement is to solicit applications from law enforcement agencies to equip peace officers with body-worn cameras.

The PSO's [eGrants User Guide to Creating an Application](#) guides applicants through the process of creating and submitting an application in eGrants. Information and guidance related to the management and use of grant funds can be found in the The PSO's Guide to Grants, located on the [PSO Resource for Applicants and Grantees webpage](#).

Program-Specific Questions

Organization Information

The number of licensed officers directly employed by the applicant agency:

1140

The number of licensed, front-line officers who are engaged in traffic or highway patrol or otherwise regularly detain or stop motor vehicles, or are primary responders who respond directly to calls for assistance from the public:

623

Certifications

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

Constitutional Compliance

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

Eligible Officers

Applicant assures that grant funds will be used only to equip peace officers of a municipal police department or sheriff's office, who are engaged in traffic or highway patrol otherwise regularly detain or stop motor vehicles; or are primary responders who respond directly to calls for assistance from the public.

Reporting Requirements

Applicant assures that it will annually file reports with the Texas Commission on Law Enforcement (TCOLE), in a manner prescribed by TCOLE, regarding the costs of implementing a body worn camera program, including all known equipment costs and costs for data storage.

Body-Worn Camera Policy

Applicant assures that it will adopt a policy for the use of body-worn cameras which, at a minimum, includes all provisions described in Sec. 1701.655 of the Texas Occupations Code.

Cybersecurity Training Requirement

Local units of government, including counties, municipalities, special districts, school districts, junior college districts, or other political subdivisions of the state, must submit a written certification of the local government's compliance with the cybersecurity training required by Section 2054.5191 of the Texas Government Code. A determination of non-compliance with the cybersecurity training requirements will result in a refund of the original grant award as well as ineligibility of future grant awards until the second anniversary of the date the local government is determined ineligible.

Criminal History Reporting

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Beginning January 1, 2021, counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90 percent of convictions and other dispositions within five business days to the Criminal Justice Information System at the Department of Public Safety. Click [here](#) for additional information from DPS on this new reporting requirement.

Uniform Crime Reporting (UCR)

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted. Note: UCR is transitioning from summary reporting to NIBRS only in 2021. Applicants are encouraged to transition to NIBRS as soon as possible in order to maintain their grant eligibility.

Compliance with State and Federal Laws, Programs and Procedures

Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to PSO and is active until August 31, 2022 or the end of the grant period, whichever is later.

Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with PSO and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Claudia Lujan

Enter the Address for the Civil Rights Liaison:

300 N. Campbell First Floor El Paso, Tx 79901

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

915-212-1241

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as all requirements within the PSO Funding Announcement, the eGrants application, the OOG's Guide to Grants, and the OOG's Grantee Conditions and Responsibilities to be eligible for this program.

X I certify to all of the application content and requirements.

Project Abstract :

The El Paso Police Department (EPPD) will utilize the Body-Worn Camera Grant Program to fund the purchase of 700 Body-Worn Cameras for its patrol and traffic officers. The cameras purchased with this grant will allow patrol and traffic officers to have full access to Body-Worn Cameras. Providing Body-Worn Cameras to all patrol and traffic officers will ensure that all officers in the field can record and capture digital video evidence of citizen and officer interactions.

Problem Statement :

The EPPD serves the El Paso community. El Paso is the 22nd largest city in the United States and the 6th largest city in Texas. It is the largest metropolitan city on the U.S.-Mexico border, covering over 255 square miles with a population of over 680,000 residents. El Paso is bordered by the city of Juarez, Mexico, and the State of New Mexico. The City of El Paso receives a large number of people visiting and working in our city daily. The EPPD is the largest local law enforcement agency in the area and consists of approximately 1,140 sworn law enforcement employees. These officers are distributed throughout the city in five regional command centers that handle the patrol functions of that particular area. Specialized units operate out of police headquarters or other locations throughout the city. Approximately 623 sworn personnel are assigned to either patrol operations or traffic duties and regularly detain or stop motor vehicles or respond directly to calls for assistance from the public. The 700 Body-Worn Cameras requested will also accommodate the two recruit classes that the EPPD anticipates graduating to patrol in February and July of 2022. Patrol and traffic operations are not currently using Body-Worn Cameras. The EPPD has a limited number of Body-Worn Cameras in use by two specialized units, the DWI Task Force and the Crisis Intervention Team. The EPPD recognizes that the use of Body-Worn Cameras will help improve the quality of service to the citizens of El Paso. The use of Body-Worn Cameras increases public safety and operational efficiency. Outfitting all patrol and traffic with Body-Worn Cameras will provide quality digital evidence to assist with the prosecution of offenses. Currently, patrol and traffic officers do not utilize Body-Worn Cameras and rely on an officer's account of an event for prosecution. Body-Worn Cameras can increase operational efficiency by allowing supervisors quick review of incidents for administrative purposes, use of force documentation, and other audit functions. The use of Body-Worn Cameras has

the potential to provide the following benefits. They can provide important crime-related evidence to assist in the prosecution of offenders. The use of Body-Worn Cameras allows for evidence and events to be captured and saved digitally to assist in the prosecution of offenses. Body-Worn Cameras provide for another means of documentation of an incident to corroborate an officer's testimony. Increasing the number of Body-Worn Cameras in the field will greatly increase the number of scenes, calls for service, and incidents that are recorded. Body-Worn Cameras can increase transparency and accountability of law enforcement to the communities they serve by providing a digital record of officers' interactions with the public available for review. This can improve public relations, confidence, and police legitimacy in the community. Lastly, Body-Worn Cameras can assist in the resolution of complaints against police officers. If officer's interactions are recorded, this allows the department quick review and objective analysis of an incident in question that either may substantiate or unfound a complaint of misconduct.

Supporting Data :

In 2020, the EPPD handled over 174,000 calls for service. Of these calls for service, there were 10,746 Part 1 crimes reported. Part 1 crimes include violent offenses and property crimes such as rape, robbery, aggravated assault, burglary, motor vehicle theft, arson, and theft. In addition, there were 136,540 instances of officer-initiated activity. There were a total of 16,156 arrests in 2020 made by EPPD. In 2020 the EPPD documented that its officers were involved in 1,148 use of force incidents involving its officers. In 2020 the department's Internal Affairs Division received 199 complaints of officer misconduct. In addition, there were also over 1,000 use of force incidents by officers, which were documented and reviewed by Internal Affairs.

Project Approach & Activities:

The funding requested would assist the EPPD in the acquisition and use of Body-Worn Cameras is consistent with the City of El Paso's goals of setting the standard for a safe and secure city, and the mission to deliver exceptional services to support a high quality of life and place for our community. Part of the City's goals includes maintaining standing as one of the nation's top safest cities and strengthen community involvement in resident safety. Body-Worn Cameras for which funding is being requested will assist the EPPD in reaching both these goals in the following ways:

- EPPD's objective is to provide a Body-Worn Camera to every officer working in patrol and traffic functions. The 700 Body-Worn Cameras would be issued directly to all patrol and traffic sections, and those units that respond directly to calls for assistance from the public.
- Increase the amount of officer and citizen interactions recorded to document incidents.
- Increase the amount and quality of digital evidence available for prosecutions of offenses and officer testimony.
- Increases accountability of officers and the public's confidence that officers are delivering exceptional services to citizens.
- Supervisors, Internal Affairs, and appropriate investigative sections will have direct access to view videos as necessary for quality control purposes and to ensure that events recorded are properly categorized by incident type and case number, submitted as evidence, and stored for appropriate retention periods.
- Body-Worn Camera video will be available to the District Attorney for prosecution and open records request to the public, media, and other interested parties.

Capacity & Capabilities:

EPPD is a Municipal Law Enforcement Agency in the City of El Paso. The EPPD employs approximately 1,140 commissioned police officers. Currently, the EPPD is operating 34 Body-Worn Cameras. The project began 2015 with the assistance of the 34th Judicial District Attorney's Office. This outfitted officers conducting DWI traffic enforcement with Body-Worn Cameras. In 2018 the EPPD increased its body-worn cameras to 34 and included the crisis intervention team with Body-Worn Cameras. Our current Body-Worn Camera system is integrated with a fleet of approximately 400 marked patrol units that are equipped with the WatchGuard in-car digital video system. The EPPD has experience in successfully operating and managing this system for three years. Currently, the EPPD is working on a project with District Attorney's Office to streamline the sharing of evidentiary videos to assist with the prosecution of criminal cases and eliminating the need to produce time consuming copies of the digital videos on disks.

Performance Management :

The goal of the EPPD with funding from this project is to deploy a Body-Worn Camera with every officer that is working in the field answering calls for service in a patrol function or proactively conducting traffic enforcement operations. Success would be measured by 100% deployment of officers in the field utilizing Body-Worn Cameras. The EPPD would track the Body-Worn Cameras through line supervisors conducting equipment inspections at shift briefings. Additionally, supervisors would have direct access to downloaded evidentiary digital evidence while approving offense reports. Supervisors will also have access to videos to conduct monthly audits of the camera's use and review of complaints. EPPD Planning and Research staff will manage the digital evidence library of Body-Worn Camera video.

Target Group :

The target group for this requested funding is the citizens and visitors to the City of El Paso that the EPPD serves

daily. The cameras purchased will be used by the EPPD in patrol operations and units regularly assigned to conduct traffic enforcement while keeping El Paso a safe and secure city. El Paso has a population of over 680,000 residents and is bordered by the city of Juarez, Mexico, and the State of New Mexico.

Evidence-Based Practices:

The EPPD Planning and Research division will ensure that the Body-Worn Cameras purchased will be deployed with patrol and traffic officers. This will be accomplished by assigning the devices to the respective sections and officers and expanding policy already in place. The EPPD has successfully managed an in-car digital video program and a limited number of Body-Worn Cameras and will employ similar strategies and methods with the purchase of Body-Worn Cameras for all patrol and traffic officers. Currently, the EPPD has recorded approximately 13,000 events with their existing Body-Worn Cameras and approximately 293,000 events with their in-car digital video systems. There are approximately 123,000 events that are traffic enforcement-related. To date in 2021, the EPPD has handled over 380 open records requests for Body-Worn Camera or in-car video. This amounts to approximately 177 TB of data that is currently stored on local servers. The EPPD currently is at approximately 72% of its total available storage capacity on the servers. Additionally, to increase efficiency the EPPD and the District Attorney's Office have recently begun a pilot program where events and digital evidence will be cloud shared. This reduces costs and labor for both the EPPD and District Attorney's Office. Digital evidence no longer has to be burned onto a DVD by supervisors and submitted to the property office and the District Attorney's Office no longer has to physically obtain the disk from the property office. The EPPD has learned through experience that cloud-based storage is the best approach for managing and storing this digital evidence. Cloud-based storage would be necessary for managing the increased amount of data and events documented with Body-Worn Cameras deployed across patrol and traffic operations.

Project Activities Information

Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Body-Worn Camera Program Implementation	100.00	The El Paso Police Department (EPPD) will utilize the Body-Worn Camera Grant Program to fund the purchase of 700 Body-Worn Cameras for its patrol and traffic officers.

CJD Purpose Areas

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Number of body-worn cameras purchased with grant funds.	700

Objective Outcome Measures

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OUTCOME MEASURE	TARGET LEVEL
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Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
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Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by clicking on the **Upload Files** tab and following the instructions on *Uploading eGrants Files*.

Contract Compliance

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

- Yes
 No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

- Yes
 No
 N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

- Yes
 No
 N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

9/1/2021

Enter the End Date [mm/dd/yyyy]:

8/31/2022

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

117426663

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

3787766

Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Select the appropriate response:

- Yes
 No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

8/30/2020

Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

I Certify

Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

Fiscal Capability Information

Section 1: Organizational Information

*** FOR PROFIT CORPORATIONS ONLY ***

Enter the following values in order to submit the application

Enter the Year in which the Corporation was Founded: 0

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900

Enter the Employer Identification Number Assigned by the IRS: 0

Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

Yes

No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

Yes

No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

Yes

No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- Yes
- No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- Yes
- No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts. Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- Yes
- No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- Yes
- No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- Yes
- No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

Yes
 No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Supplies and Direct Operating Expenses	Network Server System and Accessories (\$5,000 or less per unit)	Transfer/Charging Stations Lease Fee 30 at \$2,064.00 each, total cost \$61,920.00.	\$46,440.00	\$15,480.00	\$0.00	\$0.00	\$61,920.00	0
Supplies and Direct Operating Expenses	Network Server System and Accessories (\$5,000 or less per unit)	Upload Servers Lease Fee for 100 at \$144.00 each, total cost \$14,400.00.	\$10,800.00	\$3,600.00	\$0.00	\$0.00	\$14,400.00	0
Supplies and Direct Operating Expenses	Network Server System and Accessories (\$5,000 or less per unit)	Extra Batteries 700 at \$99.00 each, total cost \$69,300.00 Extra Mobile Charging Station 700 at \$95.00 each, total cost \$66,500.00 Body Worn Camera Accessories 700 at \$50.00 each, total cost \$35,000.00 Grand Total of \$170,800.00	\$128,100.00	\$42,700.00	\$0.00	\$0.00	\$170,800.00	0
Supplies and Direct Operating Expenses	Installation of grant purchased equipment and technology.	Configuration and setup cost equals \$5,000.00	\$3,750.00	\$1,250.00	\$0.00	\$0.00	\$5,000.00	0
Supplies and Direct Operating Expenses	Body Camera and Accessories (\$5,000 or less per unit)	700 BWC for Patrol and Traffic at \$588.00 each, total cost \$411,600.00	\$308,700.00	\$102,900.00	\$0.00	\$0.00	\$411,600.00	0

Source of Match Information**Detail Source of Match/GPI:**

DESCRIPTION	MATCH TYPE	AMOUNT
City of El Paso General Fund	Cash Match	\$165,930.00

Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$165,930.00	\$165,930.00	\$0.00	\$0.00	\$0.00

Budget Summary Information**Budget Summary Information by Budget Category:**

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Supplies and Direct Operating Expenses	\$497,790.00	\$165,930.00	\$0.00	\$0.00	\$663,720.00

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$497,790.00	\$165,930.00	\$0.00	\$0.00	\$663,720.00

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
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You are logged in as **User Name:** JYVargas



**Office of the Governor
Public Safety Office –CEO/Law Enforcement Certifications and Assurances Form**

Entity Name: City Of El Paso	Date:
Agency/Department Name: El Paso Police Department	
Name of Chief Executive Officer: Tommy Gonzalez, City Manager	
Name of Head of Law Enforcement Agency: Gregory Allen, Chief of Police	

Certification Required by CEO and Head of Law Enforcement Agency

In our respective capacities as chief executive officer of City of El Paso (“Grantee”) and as head of El Paso Police Department (“Agency”), we hereby each certify that Grantee and Agency participate fully, and will continue to participate fully from the date of this certification until the later of August 31, 2023 or the end of the grant project period, in all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security (“DHS”) to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency’s custody; and (2) detain such illegal aliens in accordance with requests by DHS.

We further certify that Grantee and Agency do not have, and will continue not to have until the later of August 31, 2023 or the end of the grant project period, any policy, procedure, or agreement (written or unwritten) that in any way limits or impedes Agency’s receipt or DHS’s issuance of detainer requests, or in any way limits or restricts Grantee’s and Agency’s full participation in all aspects of the programs and procedures utilized by DHS to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency’s custody; and (2) detain such illegal aliens in accordance with requests by DHS.

Additionally, we certify that neither Grantee nor Agency have in effect, purport to have in effect, or are subject to or bound by any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3).

Lastly, we certify that Grantee and Agency will comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

We acknowledge that failure to comply with this certification may result in OOG, in its sole discretion, terminating any grant made by OOG to Grantee, and that Grantee must return all funds received from OOG for any grant terminated under this certification. We further acknowledge that Grantee will remain ineligible for OOG funding until it provides satisfactory evidence that the jurisdiction has complied with this certification for at least one year.

Signature
Chief Executive Officer for Grantee

Gregory K. Allen

Signature
Head of Agency

APPROVED AS TO FORM:
E. Botney

Assistant City Attorney