

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** December 7, 2021  
**PUBLIC HEARING DATE:** Not Applicable

**CONTACT PERSON(S) NAME AND PHONE NUMBER:**  
Chief Mario D'Agostino, Fire Department, (915) 212- 5605  
Bruce D. Collins, Director of Purchasing & Strategic Sourcing, (915) 212-1181

**DISTRICT(S) AFFECTED:** ALL

**STRATEGIC GOAL:** No. 2 - Set the Standard for a Safe and Secure City

**SUBGOAL:** 2.1 – Maintain standing as one of the nation's safest cities.

**SUBJECT:**

Request that the Director of Purchasing & Strategic Sourcing be authorized to issue a Purchase Order to Siddons-Martin Emergency Group, LLC., referencing Contract 2019-782 Pierce Proprietary Parts, Repair and Maintenance Training. This will be a change order to increase the contract by \$180,000.00 for a total amount not to exceed \$900,000.00 for the initial term. The change order will cover the volume needed for current operations.

**BACKGROUND / DISCUSSION:**

Siddons-Martin Emergency Group, LLC is the sole source provider for the Fire Department for parts, repair and maintenance training for all the Pierce Fire Apparatus.

**SELECTION SUMMARY:**

N/A

**CONTRACT VARIANCE:**

The cost for parts, repair and maintenance training remains the same as the original contract. There is no variance.

**PROTEST**

No protest received for this requirement.

**PRIOR COUNCIL ACTION:**

On February 26, 2019, City Council approved the award of contract 2019-782 to vendor Siddons-Martin Emergency Group, LLC., for a three (3) year term for a total of \$720,000.00.

**AMOUNT AND SOURCE OF FUNDING:**

Amount: \$180,000.00  
Account: 322 – 22090 – 531180 – 1000 – P2216

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?   X   YES    NO**

**PRIMARY DEPARTMENT:** Fire Department  
**SECONDARY DEPARTMENT:** Purchasing & Strategic Sourcing

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

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Chief Mario D'Agostino, Fire Department

**COUNCIL PROJECT FORM  
(Sole Source)**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the **CONSENT** agenda (under **PURCHASING REQUESTS, ETC.**) for the Council Meeting of **December 7, 2021**.

**STRATEGIC GOAL: NO. 2 Set the Standard for a Safe and Secure City**

The linkage to the Strategic Plan is subsection 2.1 – Maintain standing as one of nation’s top safest cities.

Request that the Director of Purchasing & Strategic Sourcing be authorized to issue a Purchase Order to Siddons-Martin Emergency Group, LLC referencing Contract 2019-782 Pierce Proprietary Parts, Repair and Maintenance Training. This will be a change order to increase the contract by \$180,000.00 for a total amount not to exceed \$900,000.00 for the term of the contract. The change order increase will cover the volume needed for current operations.

**CONTRACT VARIANCE:**

The cost for parts, repair and maintenance training remains the same as the original contract. There is no variance.

Department:	Fire
Award to:	Siddons-Martin Emergency Group, LLC Houston, TX
Total Estimated Award:	\$180,000.00
Account No.:	322 – 22090 – 531180 – 1000- P2216
Funding Source:	General Fund – Vehicle Maintenance Supplies
District(s):	All

This is a sole source contract.

\*\*\*\*\***ADDITIONAL INFO BELOW**\*\*\*\*\*



**PURCHASING & STRATEGIC SOURCING DEPARTMENT**

**SOLE SOURCE AFFIDAVIT**

THIS IS AN OFFICIAL PURCHASING DOCUMENT-RETAIN WITH PURCHASE ORDER FILE

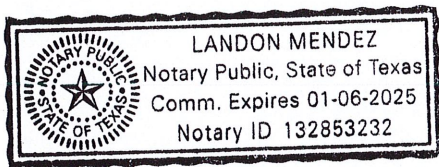
Before me, the undersigned official, on this day, personally appeared \_\_\_\_\_ a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is Troy Harrison. I am over the age of 18, have never been of a convicted crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: Siddons Martin Emergency Group, LLC
3. The above named company or firm is the sole source for the following item(s), product(s) or service(s):  
Pierce fire apparatus; Pierce parts and warranty services, and repair and maintenance services
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. **Note: This Vendor understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible Vendor on this and future purchases and may result in discontinuation of any/all business with the City of El Paso.**

Troy Harrison  
Troy Harrison (Nov 30, 2021 14:38 CST)

Signature

SUBSCRIBED AND SWORN to before me on this 30 day of November



Landon Mendez  
NOTARY PUBLIC

Landon Mendez  
PRINTED NAME

1/6/2025  
MY COMMISSION EXPIRES

COMPANY NAME: Siddons Martin Emergency Group, LLC

ADDRESS, CITY, STATE & ZIP CODE: 1362 E. Richey Road, Houston, TX 77073

PHONE: 281-606-4933 FAX NUMBER: 281-858-2378

CONTACT NAME AND TITLE: Troy Harrison, Vice President - Service

WEB ADDRESS: www.siddons-martin.com EMAIL: tharrison@siddons-martin.com

FEDERAL TAX ID NUMBER: 27-433590 TEXAS SALES TAX NUMBER: 12743335908






# Sole Source Affidavit - 7.9.14

Final Audit Report

2021-11-30

Created:	2021-11-30
By:	Landon Mendez (lmendez@siddons-martin.com)
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## "Sole Source Affidavit - 7.9.14" History

-  Document created by Landon Mendez (lmendez@siddons-martin.com)  
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