

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: October 8, 2024
PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:

Araceli Guerra, Managing Director of Information Technology (915) 212-1401
K. Nicole Cote, Managing Director of Purchasing & Strategic Sourcing (915) 212-1092

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 5 - Promote Transparent and Consistent Communication Amongst All Members of the Community

SUBGOAL: 5.2 - Leverage and expand the use of current and new technology reduce inefficiencies and improve communications

SUBJECT:

Discussion and action on the request that the Managing Director of Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order(s) for solicitation 2025-0051 ArcGIS Enterprise to Environmental Systems Research Institute, Inc., dba Esri the sole source provider for geographic information systems (GIS) licensing software, maintenance, and online service for a term of three (3) years for an estimated amount of \$1,085,000.00. Supplier will be required to provide an updated sole source letter and affidavit each year. This contract will provide the City with additional needed software licenses, additional professional services, and training.

BACKGROUND / DISCUSSION:

The Department of Information Technology is seeking an enterprise license agreement (ELA) with Environmental Systems Research Institute, Inc. (ESRI). The ELA with Environmental Systems Research Institute, Inc (ESRI) will provide the City with software licenses, professional consulting services, training and maintenance. Unlimited use of core software would alleviate current strains experienced by city departments. The ELA would also include licenses for additional products and extension, rather than departments having to purchase needed products individually.

SELECTION SUMMARY:

N/A

CONTRACT VARIANCE:

The difference based in comparison to the previous contract is as follows: An increase of \$282,000.00 for the initial term, which represents a 35.12% increase due to added products and increase of online users.

PROTEST

No protest received for this requirement.

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

Amount: \$1,085,000.00
Funding Source: 522150-239-1000-15240-P1506
Account: General Fund

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? YES NO

PRIMARY DEPARTMENT: Information Technology Services
SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



Araceli Guerra, Managing Director of Information Technology

Project Form
Non-Competitive

*****Posting Language Below*****

Please place the following item on the Regular Agenda for the City Council of October 8, 2024.

Strategic Goal 5 - Promote Transparent and Consistent Communication Amongst All Members of the Community

The linkage to the Strategic Plan is subsection: 5.2 Leverage and expand the use of current and new technology reduce inefficiencies and improve communications

Award Summary:

Discussion and action on the request that the Managing Director of Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order(s) for solicitation 2025-0051 ArcGIS Enterprise to Environmental Systems Research Institute, Inc. dba Esri, the sole source provider for geographic information systems (GIS) licensing software, maintenance, and online service for a term of three (3) years for an estimated amount of \$1,085,000.00. Supplier will be required to provide an updated sole source letter and affidavit each year. This contract will provide the City with additional needed software licenses, additional professional services, and training.

Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$282,000.00 for the initial term, which represents a 35.12% increase due to added products and increase of online users.

Department:	Information Technology
Award to:	Environmental Systems Research Institute, Inc. dba Esri
City & State:	Redlands, CA
Item(s):	All
Initial Term:	3 Years
Option Term:	NA
Total Contract Time:	3 Years
Annual Estimated Award:	\$ 350,000.00 Year 1 \$ 365,000.00 Year 2 \$ 370,000.00 Year 3
Initial Term Estimated Award:	\$1,085,000.00
Option Term Estimated Award:	NA
Total Estimated Award:	\$1,085,000.00
Account(s):	522150-239-1000-15240-P1506
Funding Source(s):	General Fund
District(s):	All

Non-Competitive Procurement under Local Government General Exemption: Section 252.022 (7) a procurement of items that are available from only one source – (A) items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies.

The Purchasing & Strategic Sourcing Department and Information Technology Department recommend award as indicated to Environmental Systems Research Institute, Inc. dba Esri under the exemption listed above.



PURCHASING & STRATEGIC SOURCING DEPARTMENT

SOLE SOURCE AFFIDAVIT

THIS IS AN OFFICIAL PURCHASING DOCUMENT-RETAIN WITH PURCHASE ORDER FILE

Before me, the undersigned official, on this day, personally appeared _____ a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is Tamisa Greening. I am over the age of 18, have never been of a convicted crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: Environmental Systems Research Institute, Inc.
3. The above named company or firm is the sole source for the following item(s), product(s) or service(s):
Enterprise Agreement (EA) (Esri Sole Source Letter attached)
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. **Note: This Vendor understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible Vendor on this and future purchases and may result in discontinuation of any/all business with the City of El Paso.**

Signature

Tamisa Greening

SUBSCRIBED AND SWORN to before me on this 30 day of May 2024

see attached per CA state law

NOTARY PUBLIC

Christine Ann Walker

PRINTED NAME

May 2, 2028

MY COMMISSION EXPIRES

COMPANY NAME: Environmental Systems Research Institute, Inc.

ADDRESS, CITY, STATE & ZIP CODE 380 New York Street, Redlands, CA 923738100

PHONE: 909-793-2853

FAX NUMBER: 909-793-5953

CONTACT NAME AND TITLE: Tamisa Greening

WEB ADDRESS: www.esri.com

EMAIL: tgreening@esri.com

FEDERAL TAX ID NUMBER: 95-2775732

TEXAS SALES TAX NUMBER: 19527757322

SOLE SOURCE LETTER
Environmental Systems Research Institute, Inc. (Esri)
380 New York Street
Redlands, CA 92373

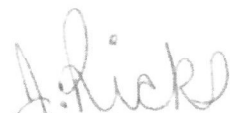


DATE: May 30, 2024
TO: City of El Paso, Texas
FROM: Jackie Ricks, Contracts Specialist I, Esri Contracts and Legal Services
RE: **Sole Source Justification for Enterprise Agreement (EA)**

This letter confirms Esri, as owner and manufacturer, is the sole source provider of all U.S. domestic Enterprise Agreements. While some products are available through value-added resellers on a unit priced basis, Esri is the only source that can grant a right to copy and deploy products in an Enterprise Agreement. An EA is a bundled package for licensing software, maintenance, and online services for redistribution within the organization. Esri products are provided with a special grant to copy and deploy specified quantities of capped items and unlimited quantities of items without a cap, during the term of the EA.

If you have further questions, please feel free to call me at our Contracts and Legal Services Department at 909-793-2853, extension 1990.

Kind regards,


Jackie Ricks

CALIFORNIA JURAT

GOVERNMENT CODE § 8202



A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

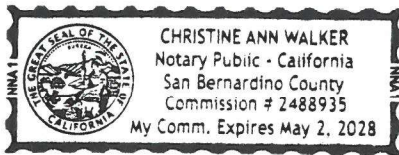
County of San Bernardino

Subscribed and sworn to (or affirmed) before me on
this 30 day of May, 2024, by
Date Month Year

(1) Tamisa Greening

(and (2) _____),
Name(s) of Signer(s)

proved to me on the basis of satisfactory evidence to
be the person(s) who appeared before me.



Place Notary Seal and/or Stamp Above

Signature
Signature of Notary Public

OPTIONAL

*Completing this information can deter alteration of the document or
fraudulent reattachment of this form to an unintended document.*

Description of Attached Document

Title or Type of Document: Sole Source Affidavit for the City of El Paso

Document Date: _____ Number of Pages: 3

Signer(s) Other Than Named Above: _____

