

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**



DEPARTMENT: Mass Transit- Sun Metro
Purchasing & Strategic Sourcing
AGENDA DATE: November 4, 2025
PUBLIC HEARING DATE: NA
CONTACT PERSON NAME: Anthony Dekeyzer, Director
Claudia A. Garcia, Director
DISTRICT(S) AFFECTED: All

PHONE NUMBER: (915) 212-3306
PHONE NUMBER: (915) 212-0043

SUBJECT:

Discussion and action on the request that the Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Order(s) for solicitation 2026-0092 Cummins CNG Engines and Generator Parts and Service to Cummins Sales and Services dba Cummins Inc. the sole authorized distributor for a term of three (3) years for an estimated amount of \$4,485,000.00. Supplier will be required to provide an updated sole source letter and affidavit each year.

BACKGROUND / DISCUSSION:

This contract will provide Sun Metro with essential support to maintain both vehicle propulsion systems and CNG power generation equipment, ensuring reliable fueling operations and continuous transit service.

COMMUNITY AND STAKEHOLDER OUTREACH:

N/A

SELECTION SUMMARY:

This is a non- competitive procurement exempt under general exemption under Local Government Code Section 252.022 Part 7 (D) captive replacement parts or components for equipment. Rocky Cummins Sales and Services is the Sole Source Distributor and provider for Cummins Generators Products and Parts. The vendor will provide warranty services, upkeep, maintenance for parts/mechanisms, repairs/replacements and service.

CONTRACT VARIANCE:

The difference based in comparison to the previous contract is as follows: An increase of \$1,395,000.00 for the initial term, which represents a 45.15% increase due to an increase in prices for parts and services for Sun Metro's fleet.

PROTEST

No protest received for this requirement.

PRIOR COUNCIL ACTION:

NA

AMOUNT AND SOURCE OF FUNDING:

Amount: \$4,485,000.00

Funding Source: FTA Formula 5307

Account: 560-3215-531180-60050-P6017-P60FTA117-G60235307

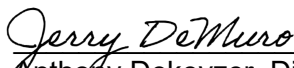
REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:

Report any contributions or donations to City Council of an accumulated total of \$500 or more. Report the name of the elected official and the amount.

NAME	AMOUNT (\$)
Form was provided to the applicant	

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

 Deputy Transit Officer for
Anthony Dekeyzer, Director


Claudia A. Garcia – Director of Purchasing & Strategic Sourcing

Project Form
Non-Competitive

*****Posting Language Below*****

Please place the following item on the Regular Agenda for the Mass Transit Board Meeting(s) of November 4, 2025

Award Summary:

Discussion and action on the request that the Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Order(s) for solicitation 2026-0092 Cummins CNG Engines and Generator Parts and Service to Cummins Sales and Services dba Cummins Inc. the sole authorized distributor for a term of three (3) years for an estimated amount of \$4,485,000.00. Supplier will be required to provide an updated sole source letter and affidavit each year. This contract will provide Sun Metro with essential support to maintain both vehicle propulsion systems and CNG power generation equipment, ensuring reliable fueling operations and continuous transit service.

Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$1,395,000.00 for the initial term, which represents a 45.15% increase due to an increase in prices for parts and services for Sun Metro's fleet.

Department:	Mass Transit- Sun Metro
Award to:	Cummins Sales and Services dba Cummins Inc.
City & State:	Columbus, IN
Item(s):	all
Initial Term:	3 Years
Option Term:	NA
Total Contract Time:	3 Years
Annual Estimated Award:	\$1,495,000.00
Initial Term Estimated Award:	\$4,485,000.00
Option Term Estimated Award:	NA
Total Estimated Award:	\$4,485,000.00
Account(s):	560-3215-531180-60050-P6017-P60FTA117-G60235307
Funding Source(s):	FTA Formula 5307
District(s):	All

Non-Competitive Procurement under Local Government General Exemption: Section 252.022 - (7) a procurement of items that are available from only one source – (D) captive replacement parts or components for equipment.

The Purchasing & Strategic Sourcing and Sun Metro departments recommend award as indicated to Cummins Sales and Services dba Cummins Inc. under the exemption listed above.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.



Cummins Sales and Service
14333 Gateway West
El Paso TX 79928
Direct 915 791 6600
Toll free 800 800 4240
salesandservice.cummins.com

December 16, 2024

This letter serves as notification that Cummins Sales and Service is the **OEM** factory authorized service and parts provider for Cummins Engines and Power Generation Products in the United States.

Additionally, Cummins Sales and Service is the **OEM** service provider with the necessary programming and troubleshooting software for Cummins Engines and Power Generation Products.

Other vendors who are not trained and do not have the proper software and tooling required for Cummins Engines and Power Generation Products are not qualified to work on these products.

Any service work done by a vendor that cannot provide a letter of authorization from Cummins stating they are authorized to perform repairs and troubleshooting on Cummins Engines and Power Generation Products may jeopardize and possibly void all warranty coverage(s) on systems that are currently under warranty.

Please refer to your specific warranty documents supplied with your Engine and Power Generation systems for further information.

A handwritten signature in black ink, appearing to read 'Carlos M. Payan', enclosed within a large, loopy oval shape.

Carlos M. Payan
General Manager
Cummins Sales and Service
14333 Gateway West
El Paso TX 79928
Direct 915 791 6606
Cell 915 503 0280
Toll free 800 800 4240
salesandservice.cummins.com
carlos.payan@cummins.com



PURCHASING & STRATEGIC SOURCING DEPARTMENT

SOLE SOURCE AFFIDAVIT

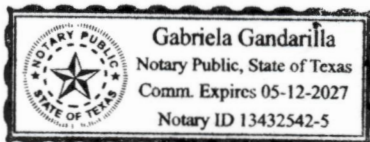
THIS IS AN OFFICIAL PURCHASING DOCUMENT-RETAIN WITH PURCHASE ORDER FILE

Before me, the undersigned official, on this day, personally appeared a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is Carlos Payan. I am over the age of 18, have never been of a convicted crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: Cummins Inc.
3. The above named company or firm is the sole source for the following item(s), product(s) or service(s):
LNG, CNG Parts and Service for all Cummins Engines and Powergeneration Products
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. **Note: This Vendor understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible Vendor on this and future purchases and may result in discontinuation of any/all business with the City of El Paso.**

Carlos Payan
Signature

SUBSCRIBED AND SWORN to before me on this 16 day of December 2024



Gabriela Gandarilla
NOTARY PUBLIC

PRINTED NAME

05/12/2027

MY COMMISSION EXPIRES

COMPANY NAME: Cummins Sales and Service

ADDRESS, CITY, STATE & ZIP CODE 14333 Gateway Blvd West El Paso TX, 79928

PHONE: 915 791-6600

FAX NUMBER: 915 852-3295

CONTACT NAME AND TITLE: Carlos Payan

General Manager

WEB ADDRESS: salesandservice.cummins.com

EMAIL: carlos.payan@cummins.com

FEDERAL TAX ID NUMBER: 35-0257090

TEXAS SALES TAX NUMBER: 1-35-0257090-9

In compliance with Title 2, Chapter 2.92, Section 2.92.080

Introduction:

Individuals or entities benefiting by a City Council Agenda item must disclose contributions or donations made to current members of Council under the City's Ethics Code. The information on this form is being captured for transparency purposes and will be noted on the relevant City Council Agenda. **Contributions and Donations do NOT disqualify an applicant from doing business with the City.**

Definitions:

- "Contribution" A direct or indirect transfer of money, goods, services, or any other thing of value and includes an agreement made or other obligation incurred, whether legally enforceable or not, to make a transfer. The term includes a loan or extension of credit, other than those expressly excluded by the Texas Election Code, and a guarantee of a loan or extension of credit.
- "Contributor" A person making a contribution, including the contributor's spouse.
- "Donation" Cash and the value of any in-kind contributions or gifts to the council member for use by their office or in their district.
- "Donor" An individual and spouse, a business entity, or an individual who owns a business entity in whole or in part, or is operated by the individual, that is the subject of a council agenda item.
- "Benefiting" Shall include but not be limited to any contract, bid award, franchise, permit, zoning or rezoning, and other award that council will vote on.

Instructions: Please read and complete this form carefully. If you have made campaign contributions or donations to any current City Council member(s) totaling an aggregate of \$500 or more during their campaign(s) or term(s) of City office, you are required to disclose the information as specified below. If you have not made such contributions or donations past the limit specified in the ordinance, you are required to affirm your compliance with the municipal code. Please submit this completed form along with your application or proposal to the relevant city department. Failure to disclose campaign contributions or donations as required by the ordinance may result in a violation of the City's Ethics Code requirements, and sanctions under the Ethics Code 2.92.Contributor / Donor Information:

Full Name

Ruben Herrera

Business Name

Cummins Sales & Service

Agenda Item Type

2026-0092 Cummins CNG Engines and Generators Parts and Service

Relevant Department

Sun Metro

2026-0096 Cummins CNG Engines & Generator Parts and Service
Supplier Name:

Disclosure Affirmation: Please check the appropriate box below to indicate whether you have made campaign contributions or donations totaling an aggregate of \$500 or more to any City Council member(s) during their campaign(s) or term(s) of City office specified in Section 2.92.080 of the El Paso Municipal Code.



I have **NOT** made campaign contributions or donations totaling an aggregate of \$500 or more to any City Council member(s) during their campaign(s) or term(s) of City office, as specified in Section 2.92.080 of the El Paso Municipal Code.

OR



I have made campaign contributions or donations totaling an aggregate of \$500 or more to the following City Council member(s) during their campaign(s) or term(s) of City office:

OFFICE	CURRENT COUNCIL MEMBER NAME	AMOUNT (\$)
Mayor		
District 1		
District 2		
District 3		
District 4		
District 5		
District 6		
District 7		
District 8		

Declaration: I hereby affirm that the information provided in this disclosure form is true and accurate to the best of my knowledge. I understand that this disclosure is required by Title 2, Chapter 2.92 of the El Paso Municipal Code and is subject to verification by the city authorities. Further, **I understand that upon submission of this form, I must disclose any subsequent contributions or donations prior to the relevant council meeting date.**

Signature: _____



Date: _____

10/16/25

2026-0096 Cummins CNG Engines & Generator Parts and Service

Supplier Name: _____

Form 034 (Rev. 2) - 9/27/2021
Previous versions obsolete