



## **AGENDA FOR THE MASS TRANSIT DEPARTMENT BOARD MEETING**

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**June 10, 2025  
COUNCIL CHAMBERS, CITY HALL, 300 N. CAMPBELL AND VIRTUALLY  
11:30 AM**

**Teleconference phone number: 1-915-213-4096  
Toll free number: 1-833-664-9267  
Conference ID: 276-374-884#**

Members of the public may view the meeting via the following means:

Via the City's website. <http://www.elpasotexas.gov/videos>

Via television on City15,

YouTube: <https://www.youtube.com/user/cityofelpasotx/videos>

In compliance with the requirement that the City provide two-way communication for members of the public, members of the public may communicate with Council during public comment, and regarding agenda items by calling either of the numbers listed above and entering the corresponding conference ID.

**The public is strongly encouraged to sign up to speak on items on this agenda before the start of this meeting on the following links:**

**<https://www.elpasotexas.gov/city-clerk/forms/>**

**<https://app.smartsheet.com/b/form/7086be5f4ed44a239290caa6185d0bdb>**

**A quorum of the Mass Transit Department Board must participate in the meeting.**

### **ROLL CALL**

### **CALL TO THE PUBLIC – PUBLIC COMMENT:**

**This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.**

**Members of the public may communicate with Board Members during public comment, and**

regarding agenda items by calling 1-915-213-4096 or toll free number 1-833-664-9267 at the prompt please enter the following Conference ID: 276-374-884#

A sign-up form is available on line at:

<https://app.smartsheet.com/b/form/dfad29e838da41fd86052bb264abd397>

for those who wish to sign up in advance of the meeting date. Requests to speak must be received by 9:00 a.m. on the date of the meeting. Thirty minutes in total is allotted for speakers.

### **NOTICE TO THE PUBLIC:**

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by Mass Transit Department Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Mass Transit Department Board may, however, reconsider any item at any time during the meeting.

### **CONSENT AGENDA - APPROVAL OF MINUTES:**

1. Approval of minutes of the Regular Mass Transit Department Board Meeting of May 13, 2025. [25-691](#)

**All Districts**

Sun Metro Mass Transit, Anthony R. DeKeyzer, (915) 212-3306

### **CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT DEPARTMENT BOARD MEMBERS**

2. Request to excuse absent Mass Transit Board Members. [25-159](#)

### **CONSENT AGENDA - BOARD APPOINTMENTS:**

3. Keith Andrews to the Sun Metro Citizens Advisory Committee by Representative Alejandra Chávez. [25-721](#)

Members of the City Council, Alejandra Chávez, (915) 212-0001

### **REGULAR AGENDA - OTHER BUSINESS:**

4. Discussion and action on a Resolution that the City Manager is authorized to submit an application to the Federal Transit Administration (FTA) Fiscal Year 2025 Low or No Emission Grant Program and the Grants for Buses and Bus Facilities Competitive Program, in the amount of \$1,963,500.00. [25-690](#)

**All Districts**

Sun Metro Mass Transit, Anthony R. DeKeyzer, (915) 212-3306

## **EXECUTIVE SESSION**

The Mass Transit Department Board of the City of El Paso may retire into EXECUTIVE SESSION pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Mass Transit Department Board of the City of El Paso may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Mass Transit Department Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071	CONSULTATION WITH ATTORNEY
Section 551.072	DELIBERATION REGARDING REAL PROPERTY
Section 551.073	DELIBERATION REGARDING PROSPECTIVE GIFTS
Section 551.074	PERSONNEL MATTERS
Section 551.076	DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS
Section 551.087	DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS
Section 551.089	DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS; CLOSED MEETING

## **ADJOURN**

### **NOTICE TO THE PUBLIC:**

Sign Language interpreters are provided for meetings. If you need Spanish Interpretation Services, please email [CityClerk@elpasotexas.gov](mailto:CityClerk@elpasotexas.gov) by 12:00 p.m. on the Friday before the meeting.

Si usted necesita servicios de interpretación en español, favor de enviar un correo electrónico a [CityClerk@elpasotexas.gov](mailto:CityClerk@elpasotexas.gov) a mas tardar a las 12:00 p.m. del viernes previo a la fecha de la junta.

**MASS TRANSIT BOARD AGENDAS ARE PLACED ON THE INTERNET THE THURSDAY PRIOR TO EACH MEETING AT THE FOLLOWING ADDRESS:**

<http://www.elpasotexas.gov/>



Legislation Text

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**File #: 25-691, Version: 1**

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.  
No Title's, No emails. Please use ARIAL 10 Font.*

**All Districts**

Sun Metro Mass Transit, Anthony R. DeKeyzer, (915) 212-3306

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Approval of minutes of the Regular Mass Transit Department Board Meeting of May 13, 2025.



**MASS TRANSIT DEPARTMENT BOARD MINUTES  
CITY COUNCIL CHAMBERS  
May 13, 2025**

A meeting of the Mass Transit Department Board was called to order at 11:30 a.m. Board Chair Renard Johnson was present and presiding and the following Board Members answered roll call: Alejandra Chávez, Josh Acevedo, Cynthia Boyar Trejo, Ivan Niño, Art Fierro, Lily Limón, and Chris Canales. Absent: Board Member Deanna Maldonado-Rocha.

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**NOTICE TO THE PUBLIC:**

Motion made by Board Member Niño, seconded by Board Member Limón, and unanimously carried to **APPROVE** all matters listed under the Consent Agenda unless otherwise noted. (Items approved, postponed, or deleted pursuant to the vote on the Consent Agenda will be shown with an asterisk {\*}.)

Board Chair Johnson and Board Member Fierro commented.

**AYES:** Board Chair Johnson and Board Members Chávez, Acevedo, Boyar Trejo, Niño, Fierro, Limón, and Canales

**NAYS:** None

**ABSENT:** Board Member Maldonado-Rocha

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**CONSENT AGENDA – APPROVAL OF MINUTES:**

**GOAL 6: Set the Standard for Sound Governance and Fiscal Management**

1. \*Motion made, seconded, and unanimously carried to **APPROVE** the minutes of the Regular Mass Transit Department Board meeting of April 1 2025.
- 

**CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT BOARD MEMBERS:**

**GOAL 6: Set the Standard for Sound Governance and Fiscal Management**

2. **NO ACTION** was taken on this item.
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## CONSENT AGENDA – BOARD APPOINTMENTS:

### Goal 8: Nurture and Promote a Healthy, Sustainable Community

3. \*Motion made, seconded, and unanimously carried to **APPOINT** Xavier Bañales to the Sun Metro Citizens Advisory Committee by Mayor Renard U. Johnson.
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## CONSENT AGENDA – BEST VALUE PROCUREMENTS:

### GOAL 7: Enhance and Sustain El Paso's Infrastructure Network

4. \*Motion made, seconded, and unanimously carried to **AWARD** Solicitation 2025-0132R Paratransit Software to Rideco US Inc., for an initial term of three (3) years for an estimated amount of \$634,161.08. The award also includes two (2) terms of two (2) years each option for an estimated amount of \$716,510.48. The total contract time is for seven (7) years for a total estimated amount of \$1,350,671.56. This contract will allow Sun Metro - LIFT to schedule services on a timely manner.

#### Contract Variance:

The difference based in comparison to the previous contract is as follows: A decrease of \$120,918.92 for the initial term, which represents a 16.01% decrease due to a decrease in pricing.

Department:	Sun Metro – Mass Transit
Award to:	Rideco US Inc
City & State:	Los Angeles, CA
Item(s):	All
Initial Term:	3 Years
Option Term:	2 of 2 Years
Total Contract Time:	7 Years
Initial Term Estimated Award:	\$634,161.08
Option Term Estimated Award:	\$716,510.48
Total Estimated Award:	\$1,350,671.56
Account(s):	560 – 3200 – 60030 – 522020 – P6005
Funding Source(s):	Sun Metro Operating Funds
District(s):	All

This was a Request for Proposals Award – service contract.

The Purchasing & Strategic Sourcing Department and Sun Metro – Mass Transit recommend award as indicated to Rideco US Inc., the highest ranked offeror based on the evaluation factors established in the evaluation criteria for this procurement.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award. In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

Board Member Fierro commented.

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## **ADJOURN**

Motion made by Board Member Canales, seconded by Board Member Fierro, and unanimously carried to **ADJOURN** the meeting at 11:33 a.m.

**AYES:** Board Chair Johnson and Board Members Chávez, Acevedo, Boyar Trejo, Niño, Fierro, Limón, and Canales

**NAYS:** None

**ABSENT:** Board Member Maldonado-Rocha

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Approved as to content:

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Anthony DeKeyzer, Director of Mass Transit



Legislation Text

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**File #:** 25-159, **Version:** 1

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Request to excuse absent Mass Transit Board Members.





Legislation Text

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**File #: 25-721, Version: 1**

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

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Members of the City Council, Alejandra Chávez, (915) 212-0001

**AGENDA LANGUAGE:**

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Keith Andrews to the Sun Metro Citizens Advisory Committee by Representative Alejandra Chávez.



## Board Appointment Form

City Clerk's Office

Appointing Office	Alejandra Chávez, District 1
Agenda Placement	Consent
Date of Council Meeting	06/10/25
Name of Board	Sun Metro Citizens Advisory Committee
Agenda Posting Language	
Appointment of Keith Andrews to the Sun Metro Citizens Advisory Committee by Representative Alejandra Chavez.	
Appointment Type	Regular
Member Qualifications	
<p>Mr. Andrews brings a unique and valuable perspective to the Sun Metro Citizen Advisory Committee through a combination of global experience, strategic planning expertise, and a deep commitment to sustainable urban development. Having lived in cities with highly developed public transportation systems—including Washington, D.C., Germany, and South Korea—he understands firsthand the transformative impact that accessible and efficient transit can have on quality of life, environmental sustainability, and community connectivity.</p> <p>He possesses a strong foundation in strategic and master planning, government operations, and fiscal management. This experience allows him to approach transit issues with a disciplined, solutions-oriented mindset.</p>	
Nominee Name	Keith Andrews
Nominee Email Address	
Nominee Residential Address	
Nominee Primary Phone Number	
Residing District	District 1
City Employed Relatives	N/A
Board Membership	
N/A	
Real estate owned in El Paso County	
Previous Appointee	Jesus Ramos
Reason for Vacancy	Removed
Date of Appointment	06/10/25
Term Begins On	07/02/24
Term Expires On	07/01/28
Term	Unexpired Term

## KEITH J. ANDREWS

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### EXECUTIVE SUMMARY

Experienced senior advisor with over 20 years of proven success counseling senior leaders, shaping ethical organizational culture, and leading community-focused engagement initiatives across diverse and high-stakes environments. Adept at advising executive decision-makers (military and civilian) on workforce morale, stakeholder wellness, and cultural climate. Skilled in strategic planning, public affairs, crisis response, and leading enterprise-level programs with complex stakeholder ecosystems. Trusted partner to senior leaders seeking to foster resilience, value-driven, and engaged organizations.

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### AREAS OF EXPERTISE

- Executive Advisory & Leadership Counseling
  - Stakeholder Engagement & Trust Building
  - Organizational Culture & Ethics Programs
  - Strategic Communications & Crisis Messaging
  - Diversity, Equity & Inclusion Advocacy
  - Community Engagement & Relationship Management
  - Leadership Development & Team Building
  - Government, Military & NGO Liaison Operations
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### PROFESSIONAL EXPERIENCE

#### Senior Advisor – Community Engagement & Executive Liaison

U.S. Army | Fort Bliss, TX | May 2024 – Present

- Principal advisor to senior commanders on organizational morale, ethical leadership, and strategic communication for a 165,000-member community.
- Lead staff of 200+ across 18 facilities in delivering enterprise-wide engagement and well-being programs.
- Partner with cross-sector leaders to integrate community wellness into command-level readiness and culture initiatives.
- Oversee a \$1.5M annual program budget and \$30M in physical assets.

#### Deputy Director – Strategic Planning & Mobilization

U.S. Army | Fort Bliss, TX | Jul 2023 – May 2024

- Directed strategic planning and coordination for support operations during mobilization and crisis transitions for 40,000+ personnel.
- Developed executive reports and briefings to guide leadership decisions around readiness and community resilience.
- Advised on executive-level policy and crisis response.

#### Director – Strategic Projects & Leadership Engagement

U.S. Army Europe & Africa | Wiesbaden, Germany | Jul 2022 – Jul 2023

- Led strategic initiatives and policy advisement across multi-national partnerships.
- Counseled senior military and diplomatic leaders on values-based strategy and cultural adaptation.
- Orchestrated engagement with EUCOM/AFRICOM leadership and European allies to support unified community-facing missions.

#### Senior Operations Manager – Ethics & Morale Integration

U.S. Army Europe & Africa | Jul 2021 – Jul 2022

- Supported executive crisis response efforts during major global transitions (e.g., Afghanistan withdrawal, Ukraine invasion).
- Aligned ethics and morale operations across commands to sustain cohesion and readiness.

#### **Strategic Fellow – Office of International Religious Freedom**

**U.S. Department of State | Washington, D.C. | Jun 2019 – Jun 2021**

- Served as diplomatic liaison between U.S. Army leadership and the Ambassador-at-Large for Religious Freedom.
- Developed global engagement strategy and advised senior diplomats on community impact and human rights narratives.

#### **Senior Leadership Engagement Roles (2005–2019)**

- Command Chaplain | Deputy Division Advisor | Brigade & Battalion Advisor | Strategic Planning Fellow
- Led diverse teams, advised C-suite equivalents, and managed budgets up to \$1.5M+ across U.S. and overseas commands.

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### **EDUCATION**

**Master of Divinity**, The Southern Baptist Theological Seminary

**Bachelor's Degree**, Lander University

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### **CERTIFICATIONS & AFFILIATIONS**

- Senior Leadership Coaching & Facilitation
- Diversity & Inclusion Strategy
- U.S. Army Ethics & Moral Leadership Trainer
- International Religious Engagement Liaison (DoS)

May 27, 2025

Dear Councilwoman Alejandra Chavez,

I am writing this letter to declare my interest in serving on the Mass Transit Board of El Paso and represent the interests of City Council District One.

I desire to be part of this board because of my belief that mass transit can reduce the growing level of traffic congestion, reduce the carbon footprint of the city, and provide for the foundation for a more walkable and community minded city.

As a member of this board, I would bring experience from living in mass transit rich areas such as Washington, DC, Germany, and South Korea. I also bring an understanding of strategic and master planning, as well as an understanding of government operations and budgets from a twenty-year career as an officer in the U.S. Army.

I would appreciate your consideration of my interest as you select the next board member of the El Paso Mass Transit board from District One.

Sincerely,

Keith J. Andrews



Legislation Text

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**File #: 25-690, Version: 1**

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

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**All Districts**

Sun Metro Mass Transit, Anthony R. DeKeyzer, (915) 212-3306  
Sun Metro Mass Transit, Jerry DeMuro, (915) 212-3470

**AGENDA LANGUAGE:**

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Discussion and action on a Resolution that the City Manager is authorized to submit an application to the Federal Transit Administration (FTA) Fiscal Year 2025 Low or No Emission Grant Program and the Grants for Buses and Bus Facilities Competitive Program, in the amount of \$1,963,500.00.

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Sun Metro

**AGENDA DATE:** 6/10/25

**PUBLIC HEARING DATE:**

**CONTACT PERSON NAME:** Anthony R. DeKeyzer

**PHONE NUMBER:** 915-212-3306

**2nd CONTACT PERSON NAME:** Jerry DeMuro

**PHONE NUMBER:** 915-212-3470

**DISTRICT(S) AFFECTED:** All Districts

**STRATEGIC GOAL:**

7.0 - Enhance and Sustain El Paso's Infrastructure Network

**SUBGOAL:**

7.3 - Enhance a Regional Comprehensive Transportation System

**SUBJECT:**

Discussion and action on a resolution that City staff is authorized to submit an application to the Federal Transit Administration (FTA) Fiscal Year 2025 Low or No Emission Grant Program and the Grants for Buses and Bus Facilities Competitive Program, in the amount of \$1,963,500.00 for the procurement of Sun Metro Transit Route Vans Replacement Project; and that the City Manager, or designee, is authorized to sign any documents necessary for the proper submission of said application; and that the City Manager, or designee, is authorized to sign any documents necessary to accept a grant resulting from said application, after consultation with the City Attorney's Office; and the City Manager, or designee, is authorized to sign any documents related to a grant resulting from the application, including, but not limited to, revisions to the project scope, and revisions that increase, decrease or de-obligate program funds; and the City Manager, or designee, is authorized to explore funding sources and partnerships that leverage the strength of said application and any grant resulting from said application.

**BACKGROUND / DISCUSSION:**

Sun Metro previously applied for and was awarded funds from the FY 2024 Low or No Emission Grant Program to purchase 32 35-foot buses and construction of four bus canopies. The department is now applying to the FTA for funds to purchase 14 transit route vans. In addition, the cash match of \$346,500 for the requested grant may be supplemented by transportation development credits administered by the Texas Department of Transportation, in the amount of \$161,700.00.

**COMMUNITY AND STAKEHOLDER OUTREACH:**

N/A

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

N/A

**REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:**

N/A

NAME	AMOUNT (\$)

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:** Jerry DeMuro

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)



## **RESOLUTION**

**WHEREAS**, the Federal Transit Administration (“FTA”) is currently accepting applications for the Fiscal Year 2025 Low or No Emission Grant Program and the Grants for Buses and Bus Facilities Competitive Program; and

**WHEREAS**, the City of El Paso, Texas (“City”), through its Mass Transit Department (“Sun Metro”), wishes to submit a grant application for the Fiscal Year 2025 Low or No Emission Grant Program and the Grants for Buses and Bus Facilities Competitive Program (“Grant”); and

**WHEREAS**, the Grant funding is in the amount of \$1,963,500.00 and requires a total match of \$346,500.00; and

**WHEREAS**, the City will be requesting \$161,700.00 in Transportation Development Credit from the Texas Department of Transportation (TxDOT) to reduce the City’s match portion; and

**WHEREAS**, if awarded, the funds received under the Grant would be used for improving public transit and funding the purchase of low emission vehicles; and

**WHEREAS**, the project will improve City’s transit system, further the City’s goal to improve air quality throughout the City and therefore support a high quality of life for the El Paso community.

**NOW, THEREFORE, BE IT RESOLVED BY THE MASS TRANSIT DEPARTMENT BOARD OF THE CITY OF EL PASO:**

1. **THAT** the City Manager, or designee, is authorized to sign the documents related to the Fiscal Year 2025 Low or No Emission Grant Program and the Grants for Buses and Bus Facilities Competitive Program which offers funding in the amount of \$1,963,500.00 and requires a cash match of \$346,500.00; and
2. **THAT** the City Manager, or designee, is authorized to sign any agreements, verifications or documents required to carry out the purpose of this resolution; and
3. **THAT** the City shall provide all matching funds, in the amount of \$184,800.00, for said grant.

**(signatures begin on the following page)**

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_ 2025.


**MASS TRANSIT DEPARTMENT BOARD:**

\_\_\_\_\_  
Renard U. Johnson, Chairman

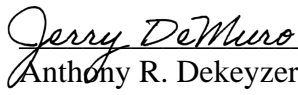
**ATTEST:**

\_\_\_\_\_  
Laura D. Prine, Secretary

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Joyce Garcia  
Assistant City Attorney

**APPROVED AS TO CONTENT:**

 Deputy Transit Officer for  
\_\_\_\_\_  
Anthony R. Dekeyzer, Director  
Sun Metro/Mass Transit Department

**\*\*Please submit on your official letterhead\*\***

July 14, 2025

Ms. Kirsten Wiard-Bauer  
Senior Program Manager  
Federal Transit Administration  
1200 New Jersey Ave SE  
Washington, DC 20590

RE: City of El Paso Mass Transit Department (Sun Metro) application for FY 2025 Competitive Funding Opportunity: Low or No Emission and Buses and Bus Facilities Grant Program

Dear Ms. Wiard-Bauer:

Please accept this letter of support on behalf of The City of El Paso Mass Transit Department, Sun Metro application for the FY 2025 Competitive Funding Opportunity: Low or No Emission and Buses and Bus Facilities Grant Program. The total project cost is \$2,310,000 and will focus on the replacement of aged transit route vans to better serve the El Paso community and support the overall public transportation service.

Our plans to modernize Sun Metro and ensure a viable public transportation system, aligns with the City of El Paso's Strategic Plan to deliver exceptional services to support a high quality of life and place for our community. Sun Metro's request for federal support would provide funding to acquire (14) compressed natural gas (CNG) vans and appurtenances for transit route assistance and supervision.

The funding will ultimately ensure timely, efficient, and safe transportation services for the El Paso community. As the largest public transit provider in West Texas, a substantial proportion of our residents, workers, and visitors rely on Sun Metro. The City of El Paso is considered a low-income community and Sun Metro serves several opportunity zones within the city. Accordingly, public transportation is considered a lifeline for many individuals who use Sun Metro to access jobs, educational opportunities, medical needs, and economic activities.

Thank you for your leadership and commitment to helping the El Paso community maintain and sustain our public transit system. Furthermore, thank you for your consideration and I hope this letter of support will aid in the application process for the Low or No Emission and Buses and Bus Facilities Grant Program.

Sincerely,

Renard U. Johnson  
Mayor



# City Manager's Office

**MAYOR**

Renard U. Johnson

**CITY COUNCIL****District 1**

Alejandra Chávez

**District 2**

Dr. Josh Acevedo

**District 3**

Deanna M. Rocha

**District 4**

Cynthia Boyar Trejo

**District 5**

Ivan Niño

**District 6**

Art Fierro

**District 7**

Lily Limón

**District 8**

Chris Canales

**CITY MANAGER**

Dionne Mack

July 14, 2025

Mr. Tariq Bokhari  
Acting Administrator  
Federal Transit Administration  
1200 New Jersey Ave SE  
Washington, DC 20590

RE: City of El Paso Mass Transit Department (Sun Metro) application for FY 2025  
Competitive Funding Opportunity: Low or No Emission and Buses and Bus Facilities  
Grant Program

Dear Mr. Bokhari:

The City of El Paso's Mass Transit Department, Sun Metro, respectfully seeks your support for the FY 2025 Competitive Funding Opportunity: Low or No Emission and Buses and Bus Facilities Grant Program. The project will focus on the replacement of transit route vans which have reached their useful life. The total grant request is \$1,963,500 and will have a local match of \$184,800.

Sun Metro's request for federal support would provide funding to purchase (14) compressed natural gas (CNG) vans and appurtenances, which support daily mass transit operations. Our plans to modernize Sun Metro and ensure a viable public transportation system, aligns with the City of El Paso's Strategic Plan to deliver exceptional services to support a high quality of life and place for our community.

As the largest public transit provider in West Texas, a substantial proportion of our residents, workers, and visitors rely on Sun Metro. The City of El Paso is considered a low-income community and therefore, public transportation is considered a lifeline for many individuals.

Thank you for your consideration of this request. If awarded, this project will help purchase much-needed transit route vans to sustain transit safety, reliability, and improve our community's livability.

Sincerely,

Dionne Mack  
City Manager

cc: K. Nicole Cote, Deputy City Manager

**Dionne Mack – City Manager**

City Manager's Office | 300 N. Campbell | El Paso, TX 79901

O: (915) 212-0023 | Email: [citymanager@elpasotexas.gov](mailto:citymanager@elpasotexas.gov)



Goal 7.3 ENHANCE AND SUSTAIN EL PASO'S INFRASTRUCTURE NETWORK

# **FY 25 Low or No Emissions Grant Buses and Bus Facilities Program**

June 10, 2025



# Sun Metro Current Inventory

Total Number of Transit Route Supervisor Vans:

- (14) 2017 Ford Transit Extended CNG Vans
- All vans have exceeded the federal useful life of 8 years in service
- Total units that need replacement (14)



Figure 1: 2017 Ford Transit Extended CNG Van

# Grant Budget

**Grant Name:** 2025 Low or No Emissions (FTA) Grant

**Scope of work:** Purchase 14 New CNG E Transit Vans (350)

**Grant Request Amount:** \$1,963,500.00

**Total Match Amount:** \$346,500.00

**Application Opened:** May 14, 2025

**Application Deadline:** July 14, 2025

**Note:** Sun Metro was awarded Transportation Development Credits from TXDOT in the amount of \$161,700.00 to reduce City match to 184,800.00.

Expense Forecast:						
FY 2025 Low or No Emission Grant Program and Buses and Bus Facilities						
Project: Sun Metro Transit Route Vans Replacement Project						
	Cost per unit	Quantity	Total Project Cost	Total Match	Grant Request Amnt	City Cash Match
2025 CNG E-Transit Van 350 (Base Model)	\$100,000.00	14	\$1,400,000.00	\$210,000.00	\$1,190,000.00	\$210,000.00
Purchase and Installation of CNG Conversion Kit and Parts	\$40,000.00	14	\$560,000.00	\$84,000.00	\$476,000.00	\$84,000.00
Painting and Striping	\$20,000.00	14	\$280,000.00	\$42,000.00	\$238,000.00	\$42,000.00
Purchase and Installation of Emergency Lighting and Appurtenances	\$5,000.00	14	\$70,000.00	\$10,500.00	\$59,500.00	\$10,500.00
Grand Total	\$165,000.00		\$2,310,000.00	\$346,500.00	\$1,963,500.00	\$346,500.00
Sun Metro will be requesting Transportation Development Credits (TDCs) from TXDOT						



# Recommendation

Mass Transit Department Board authorizes the City Manager to approve the submission of the grant application and budget proposal to the FTA for consideration of the FTA FY25 Low or No Emission Grant Program and the Grants for Buses and Bus Facilities Competitive Program.





## MISSION



Deliver exceptional services to support a high quality of life and place for our community.

## VISION



Develop a vibrant regional economy, safe and beautiful neighborhoods and exceptional recreational, cultural and educational opportunities powered by a high performing government.



## VALUES

Integrity, Respect, Excellence,  
Accountability, People





Goal 7.3 ENHANCE AND SUSTAIN EL PASO'S INFRASTRUCTURE NETWORK

# **FY 25 Low or No Emissions Grant Buses and Bus Facilities Program**

June 10, 2025

# Sun Metro Current Inventory

Total Number of Transit Route Supervisor Vans:

- (14) 2017 Ford Transit Extended CNG Vans
- All vans have exceeded the federal useful life of 8 years in service
- Total units that need replacement (14)



Figure 1: 2017 Ford Transit Extended CNG Van

# Grant Budget

**Grant Name:** 2025 Low or No Emissions (FTA) Grant

**Scope of work:** Purchase 14 New CNG E Transit Vans (350)

**Grant Request Amount:** \$1,963,500.00

**Total Match Amount:** \$346,500.00

**Application Opened:** May 14, 2025

**Application Deadline:** July 14, 2025

**Note:** Sun Metro was awarded Transportation Development Credits from TXDOT in the amount of \$161,700.00 to reduce City match to 184,800.00.

Expense Forecast:						
FY 2025 Low or No Emission Grant Program and Buses and Bus Facilities						
Project: Sun Metro Transit Route Vans Replacement Project						
	Cost per unit	Quantity	Total Project Cost	Total Match	Grant Request Amnt	City Cash Match
2025 CNG E-Transit Van 350 (Base Model)	\$100,000.00	14	\$1,400,000.00	\$210,000.00	\$1,190,000.00	\$210,000.00
Purchase and Installation of CNG Conversion Kit and Parts	\$40,000.00	14	\$560,000.00	\$84,000.00	\$476,000.00	\$84,000.00
Painting and Striping	\$20,000.00	14	\$280,000.00	\$42,000.00	\$238,000.00	\$42,000.00
Purchase and Installation of Emergency Lighting and Appurtenances	\$5,000.00	14	\$70,000.00	\$10,500.00	\$59,500.00	\$10,500.00
Grand Total	\$165,000.00		\$2,310,000.00	\$346,500.00	\$1,963,500.00	\$346,500.00
Sun Metro will be requesting Transportation Development Credits (TDCs) from TXDOT						





# Recommendation

Mass Transit Department Board authorizes the City Manager to approve the submission of the grant application and budget proposal to the FTA for consideration of the FTA FY25 Low or No Emission Grant Program and the Grants for Buses and Bus Facilities Competitive Program.



## MISSION



Deliver exceptional services to support a high quality of life and place for our community.

## VISION



Develop a vibrant regional economy, safe and beautiful neighborhoods and exceptional recreational, cultural and educational opportunities powered by a high performing government.



## VALUES

Integrity, Respect, Excellence,  
Accountability, People