



## **AGENDA FOR THE MASS TRANSIT DEPARTMENT BOARD MEETING**

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**March 04, 2025  
COUNCIL CHAMBERS, CITY HALL, 300 N. CAMPBELL AND VIRTUALLY  
10:00 AM**

**Teleconference phone number: 1-915-213-4096  
Toll free number: 1-833-664-9267  
Conference ID: 203-530-909#**

**AND**

**AGENDA REVIEW MEETING  
COUNCIL CHAMBERS, CITY HALL  
300 N. CAMPBELL AND VIRTUALLY  
March 3, 2025  
9:00 AM**

**Teleconference phone number: 1-915-213-4096  
Toll free number: 1-833-664-9267  
Conference ID: 367-171-065#**

Members of the public may view the meeting via the following means:

Via the City's website. <http://www.elpasotexas.gov/videos>

Via television on City15,

YouTube: <https://www.youtube.com/user/cityofelpasotx/videos>

In compliance with the requirement that the City provide two-way communication for members of the public, members of the public may communicate with Council during public comment, and regarding agenda items by calling either of the numbers listed above and entering the corresponding conference ID.

**The public is strongly encouraged to sign up to speak on items on this agenda before the start of this meeting on the following links:**

**<https://www.elpasotexas.gov/city-clerk/forms/>**

**<https://app.smartsheet.com/b/form/7086be5f4ed44a239290caa6185d0bdb>**

A quorum of the Mass Transit Department Board must participate in the meeting.

**ROLL CALL**

**CALL TO THE PUBLIC – PUBLIC COMMENT:**

This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.

Members of the public may communicate with Board Members during public comment, and regarding agenda items by calling 1-915-213-4096 or toll free number 1-833-664-9267 at the prompt please enter the following Conference ID: 203-530-909#

A sign-up form is available on line at:

<https://app.smartsheet.com/b/form/dfad29e838da41fd86052bb264abd397>

for those who wish to sign up in advance of the meeting date. Requests to speak must be received by 9:00 a.m. on the date of the meeting. 30 Minutes total is allotted for speakers. Three to five minutes may be allowed for each speaker.

**NOTICE TO THE PUBLIC:**

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by Mass Transit Department Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Mass Transit Department Board may, however, reconsider any item at any time during the meeting.

**CONSENT AGENDA - APPROVAL OF MINUTES:**

**Goal 6: Set the Standard for Sound Governance and Fiscal Management**

1. Approval of minutes of the Regular Mass Transit Department Board meeting of February 4, 2025, and the Special Mass Transit Department Board meeting of February 25, 2025. [25-157](#)

**All Districts**

Sun Metro Mass Transit, Anthony R. DeKeyzer, (915) 212-3306

**CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT DEPARTMENT BOARD MEMBERS**

2. Request to excuse absent Mass Transit Board Members. [25-159](#)

## **REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS:**

### **Goal 7: Enhance and Sustain El Paso’s Infrastructure Network**

3. The linkage to the Strategic Plan is subsection: 7.3 Enhance a regional comprehensive transportation system

[25-151](#)

#### **Award Summary:**

Discussion and action on the award of Solicitation 2024-0514 Sun Metro Electric Paratransit Vehicle Charging Stations to AAA General Contractors, LLC for a total estimated award of \$2,000,000.00. This project will consist of the reconfiguration of the Sun Metro LIFT Facility parking lot at 5081 Fred Wilson Avenue, El Paso, TX, to accommodate 25 dual Level 2 Electric Vehicle chargers and 45 Electric Vehicles, including trench excavation, electrical and communication upgrades, pavement repair, restriping, and the installation of bollards, panelboards, transformers, and IT infrastructure.

Department: Capital Improvement

Award to: AAA General Contractors, LLC

City & State: El Paso, TX

Item(s): All

Contract Term: 204 Consecutive Calendar Days

Base Bid I: \$2,000,000.00

Total Estimated Award: \$2,000,000.00

Account(s): 560-3250-60050-580270-P6018-SMFY24CAP

Funding Source(s): Federal Transit Administration.

District(s): 3

This was a Competitive Sealed Proposal Procurement unit price contract.

The Purchasing & Strategic Sourcing Department and Capital Improvement recommend award as indicated to AAA General Contractors, LLC the highest ranked offeror based on the evaluation factors established in the evaluation criteria for this procurement.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

Work under this unit price contract is only an estimated value and will be ordered, performed, invoiced, and paid by measured quantity. The actual cost of this contract may be higher or lower than the total estimated value and will be the sum total of unit prices at the end of the contract term.

As a part of this award, upon the review of the City Attorney, the City Engineer may without further authorization from City Council approve contract changes which are necessary for proper execution of the work and carrying out the intent of the project, which are in accordance with applicable law, do not make changes to the prices and are within the appropriate budget.

**District 3**

Sun Metro Mass Transit, Anthony R. DeKeyzer, (915) 212-3306  
Capital Improvement Department, Gilbert Guerrero, (915) 212-1803  
Purchasing and Strategic Sourcing Department, Claudia A. Garcia, (915) 212-0043

**REGULAR AGENDA - OTHER BUSINESS:**

**EXECUTIVE SESSION**

The Mass Transit Department Board of the City of El Paso may retire into EXECUTIVE SESSION pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Mass Transit Department Board of the City of El Paso may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Mass Transit Department Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

- Section 551.071      CONSULTATION WITH ATTORNEY
- Section 551.072      DELIBERATION REGARDING REAL PROPERTY
- Section 551.073      DELIBERATION REGARDING PROSPECTIVE GIFTS
- Section 551.074      PERSONNEL MATTERS
- Section 551.076      DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS
- Section 551.087      DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS
- Section 551.089      DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS; CLOSED MEETING

**ADJOURN**

**NOTICE TO THE PUBLIC:**

Sign Language interpreters are provided for meetings. If you need Spanish Interpretation Services, please email CityClerk@elpasotexas.gov by 12:00 p.m. on the Friday before the meeting.

Si usted necesita servicios de interpretación en español, favor de enviar un correo electrónico a CityClerk@elpasotexas.gov a mas tardar a las 12:00 p.m. del viernes previo a la fecha de la junta.

**MASS TRANSIT BOARD AGENDAS ARE PLACED ON THE INTERNET THE THURSDAY PRIOR TO EACH MEETING AT THE FOLLOWING ADDRESS:**

<http://www.elpasotexas.gov/>