

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: August 3, 2021
PUBLIC HEARING DATE: NA

CONTACT PERSON(S) NAME AND PHONE NUMBER:
Joseph Montisano, Zoo Director, (915) 212-2800
Bruce D. Collins, Director of Purchasing & Strategic Sourcing, (915) 212-1181
DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 4 – Enhance El Paso's Quality of Life through Recreational, Cultural and Educational Environments

SUBGOAL: 4.2 – Create innovative recreational, educational, and cultural programs.

SUBJECT:

The award of Solicitation No. 2021-1247 Animal Food Produce to Olus Distributing for an initial term of three (3) year estimated amount of \$251,365.50. The award includes a two (2) year option for an estimated amount of \$167,577.00. The total value of the contract is, including the initial term plus the option for a total of five (5) years, for an estimated award of \$418,942.50. This contract will provide food produce, needed for the zoo's animals.

BACKGROUND/DISCUSSION:

This contract will allow the Zoo Department to provide a well-balanced diet for all herbivore animals within the Zoo collection.

SELECTION SUMMARY:

Solicitation was advertised on April 27, 2021 and May 4, 2021. The solicitation was posted on City website on April 27, 2021. The email (Purmail) notification was sent out on April 28, 2021. There were a total twenty-one (21) viewers online; one (1) bid was received; one (1) from local suppliers. An Inadequate Competition Survey was conducted.

CONTRACT VARIANCE:

The difference in price, based on comparison to the previous contract is as follows: An increase of \$5,131.25 for the initial term, which represents a 6.52% increase due to prices increasing.

PROTEST

No protest received for this requirement.

PRIOR COUNCIL ACTION:

On November 14, 2017, City Council approved the award of contract 2018-006 to OLUS Distributing for a three (3) year term and two (2) year-option to extend the contract for at total amount of \$393,286.25.

AMOUNT AND SOURCE OF FUNDING:


Amount: \$418,942.50
Funding Source: Zoo Operations Fund
Account: 452 – 3400– 52140 – 531100 – P5241

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? ___ YES ___ NO

PRIMARY DEPARTMENT: Zoo
SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



Joseph Montisano – Zoo Director

7/29/21

**COUNCIL PROJECT FORM
(LOW BID)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda (under **PURCHASING REQUESTS, ETC.**) for the Council Meeting of **August 31, 2021**.

STRATEGIC GOAL: NO. 4 Enhance El Paso's Quality of Life through Recreational, Cultural and Educational Environments

The linkage to the Strategic Plan is subsection 4.2 Create innovative recreational, educational, and cultural programs.

Award Summary

The award of Solicitation No. 2021-1247 Animal Food Produce to Olus Distributing for an initial term of three (3) year estimated amount of \$251,365.50. The award includes a two (2) year option for an estimated amount of \$167,577.00. The total value of the contract is, including the initial term plus the option for a total of five (5) years, an estimated award amount of \$418,942.50. This contract will provide food produce, needed for the zoo's animals.

CONTRACT VARIANCE:

The difference in price, based on comparison to the previous contract is as follows: An increase of \$5,131.25 for the initial term, which represents a 6.52% increase due to prices increasing.

Department:	Zoo
Award to:	Olus Distributing El Paso, TX
Item(s):	All
Initial Term:	3 Years
Option to Extend:	2 Years
Annual Estimated Award:	\$ 83,788.50
Initial Term Estimated Award:	\$251,365.50 (3 Years)
Total Estimated Award:	\$418,942.50 (5 Years)
Account No.:	452 – 3400– 52140 – 531100 – P5241
Funding Source:	Zoo Operations Fund
District(s):	All

This is a Low bid, unit price contract.

The Purchasing & Strategic Sourcing and Zoo Departments recommend award as indicated to Olus Distributing the lowest, responsive and responsible bidder. In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

*******ADDITIONAL INFO BELOW*******



CITY OF EL PASO BID TABULATION FORM



PROJECT NAME: Animal Food Produce
BID OPENING DATE: May 26, 2021

BID NO: 2021-1247
DEPARTMENT: Zoo

			Olus Distributing El Paso, TX 1 of 1								
ITEM NO.	Description	Unit of measure	ANNUAL QTY.		(B) Price	(C) Total Annual Price (A x B = C)	(D) 3 Year Total (C x 3 = D)				
			Minimum	Maximum (A)							
1.	Apples-Small Red Delicious	LB	4800	5000	\$0.65	\$3,250.00	\$9,750.00				
2.	Bananas	LB	5800	6000	\$0.50	\$3,000.00	\$9,000.00				
3.	Broccoli	LB	3600	3750	\$0.70	\$2,625.00	\$7,875.00				
4.	Cabbage	LB	450	500	\$0.70	\$350.00	\$1,050.00				
5.	Cantaloupe	LB	6000	6250	\$0.55	\$3,437.50	\$10,312.50				
6.	Carrots	LB	8600	8750	\$0.40	\$3,500.00	\$10,500.00				
7.	Cauliflower	LB	450	500	\$0.60	\$300.00	\$900.00				
8.	Celery	LB	3400	3600	\$0.50	\$1,800.00	\$5,400.00				
9.	Coconut	LB	300	360	\$0.35	\$126.00	\$378.00				

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY:
DATE: 5/28/2021



CITY OF EL PASO BID TABULATION FORM



PROJECT NAME: Animal Food Produce
BID OPENING DATE: May 26, 2021

BID NO: 2021-1247
DEPARTMENT: Zoo

				Olus Distributing El Paso, TX 1 of 1							
ITEM NO.	Description	Unit of measure	ANNUAL QTY.		(A) Price	(C) Total Annual Price (A x B = C)	(D) 3 Year Total (C x 3 = D)				
			Minimum	Maximum (B)							
10.	Corn	LB	5550	5625	\$0.50	\$2,812.50	\$8,437.50				
11.	Cucumbers	LB	450	500	\$0.40	\$200.00	\$600.00				
12.	Grapefruit	LB	150	200	\$0.50	\$100.00	\$300.00				
13.	Grapes	LB	2850	3000	\$1.50	\$4,500.00	\$13,500.00				
14.	Honeydew	LB	4450	4500	\$0.55	\$2,475.00	\$7,425.00				
15.	Kale	LB	5650	6000	\$1.10	\$6,600.00	\$19,800.00				
16.	Lettuce Romaine	LB	26800	27000	\$0.70	\$18,900.00	\$56,700.00				
17.	Onions Yellow	LB	500	600	\$0.40	\$240.00	\$720.00				
18.	Oranges Navel	LB	4900	5000	\$0.60	\$3,000.00	\$9,000.00				
19.	Papaya	LB	5950	6125	\$0.50	\$3,062.50	\$9,187.50				

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY: JM
DATE: 5/28/2021



CITY OF EL PASO BID TABULATION FORM



PROJECT NAME: Animal Food Produce
BID OPENING DATE: May 26, 2021

BID NO: 2021-1247
DEPARTMENT: Zoo

					Olus Distributing El Paso, TX 1 of 1							
ITEM NO.	Description	Unit of measure	ANNUAL QTY.		(A) Price	(C) Total Annual Price (A x B = C)	(D) 3 Year Total (C x 3 = D)					
			Minimum	Maximum (B)								
20.	Pears	LB	2900	3000	\$0.70	\$2,100.00	\$6,300.00					
21.	Pineapples	LB	350	400	\$0.60	\$240.00	\$720.00					
22.	Potatoes Russet	LB	225	250	\$0.30	\$75.00	\$225.00					
23.	Spinach	LB	1350	1400	\$0.95	\$1,330.00	\$3,990.00					
24.	Squash	LB	3650	3750	\$0.70	\$2,625.00	\$7,875.00					
25.	Watermelon	LB	1950	2000	\$0.30	\$600.00	\$1,800.00					
26.	Kiwi	LB	1200	1250	\$1.10	\$1,375.00	\$4,125.00					
27.	Tomatoes	LB	125	150	\$0.50	\$75.00	\$225.00					
28.	Yams	LB	5950	6000	\$0.70	\$4,200.00	\$12,600.00					
29.	Seasonal Fruit	LB	4200	4375	\$0.60	\$2,625.00	\$7,875.00					

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY: Q M
DATE: 5/28/2021



CITY OF EL PASO BID TABULATION FORM



PROJECT NAME: Animal Food Produce
BID OPENING DATE: May 26, 2021

BID NO: 2021-1247
DEPARTMENT: Zoo

			Olus Distributing El Paso, TX 1 of 1									
ITEM NO.	Description	Unit of measure	ANNUAL QTY.		(A) Price	(C) Total Annual Price (A x B = C)	(D) 3 Year Total (C x 3 = D)					
			Minimum	Maximum (B)								
30.	Bell Peppers Green	LB	580	600	\$0.60	\$360.00	\$1,080.00					
31.	Beets	LB	45	50	\$0.80	\$40.00	\$120.00					
32.	Collard Greens	LB	700	750	\$1.00	\$750.00	\$2,250.00					
33.	Mushrooms	LB	90	100	\$1.50	\$150.00	\$450.00					
34.	Beans Green	LB	80	100	\$1.40	\$140.00	\$420.00					
35.	Eggplant	LB	80	100	\$0.80	\$80.00	\$240.00					
36.	Green Leaf Lettuce	LB	1800	1875	\$1.00	\$1,875.00	\$5,625.00					
37.	Mango	LB	250	300	\$1.25	\$375.00	\$1,125.00					
38.	Pumpkin	LB	150	200	\$0.40	\$80.00	\$240.00					
39.	Turnip Greens	LB	1100	1250	\$0.70	\$875.00	\$2,625.00					

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY: JM
DATE: 5/28/2021



CITY OF EL PASO BID TABULATION FORM



PROJECT NAME: Animal Food Produce
BID OPENING DATE: May 26, 2021

BID NO: 2021-1247
DEPARTMENT: Zoo

					Olus Distributing El Paso, TX 1 of 1						
ITEM NO.	Description	Unit of measure	ANNUAL QTY.		(A) Price	(C) Total Annual Price (A x B = C)	(D) 3 Year Total (C x 3 = D)				
			Minimum	Maximum (B)							
40.	Squash, Butternut	LB	40	50	\$0.90	\$45.00	\$135.00				
41.	Apples, Small Golden	LB	3875	4000	\$0.65	\$2,600.00	\$7,800.00				
42.	Cherry or Grape tomatoes	LB	25	30	\$1.00	\$30.00	\$90.00				
43.	Bok Choy	LB	350	400	\$0.60	\$240.00	\$720.00				
44.	Butter Lettuce	LB	600	625	\$1.00	\$625.00	\$1,875.00				
TOTAL EXTENDED AMOUNT (ITEMS 1 THRU 44)						\$83,788.50	\$251,365.50				

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY: *JM*
DATE: 5/28/2021



**CITY OF EL PASO
 BID TABULATION**



PROJECT NAME: Animal Food Produce
BID OPENING DATE: May 26, 2021

BID NO: 2021-1247
DEPARTMENT: Zoo

	Olus Distributing El Paso, TX 1 of 1		
<u>OPTION TO EXTEND THE TERM OF</u>			
THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF THE SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND.			
BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:			
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF CONTRACT.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO OPTION OFFERED.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PAYMENT TERMS:			
BIDDER'S PROMISED DELIVERY:	1		
Within _____ hours or overnight after receipt of verbal	4		
AMENDMENT ACKNOWLEDGED	NA		
IF BIDDER DOES NOT SPECIFY AN EARLIER DELIVERY, THE CITY'S REQUIRED DELIVERY SHALL PREVAIL. A DELIVERY DATE LATER THAN THE CITY'S REQUIRED DELIVERY MAY BE CAUSE FOR THE REJECTION OF THE BID.			

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY: *JM*
 DATE: 5/28/2021

Bidder's List
2021-1247 Animal Food Produce

Mata's Produce
801 Seventh Ave
El Paso, TX 79901

Quailty Fruit & Veg
10 Zane Grey St.
El Paso, TX 79906

Segovia Produce
3701 Shell
El Paso TX 79925

Louie & Son produce
1156 Kastrin St.
El Paso, TX 79907

SPI Distributor
3725 Alameda
El Paso TX 79905

Olus
206 S. Florence St.
El Paso TX 79901

Nestor's Produce
11601 Pellicano Dr,
El Paso, TX 79936

El Paso Produce
3701 Alameda Ave,
El Paso, TX 79905

Canales Produce
1801 E Mills Ave, El Paso, TX 79901
(915) 351-6792

Bananas & Tropical Fruits Incorporated
3618 Frutas Ave,
El Paso, TX 79905

Produce Solutions
11220 Rojas Dr, #C3,
El Paso, TX 79935

Superior Fruit & Veg
125 N Stevens St,
El Paso, TX 79905

Jordan Produce
608 S Santa Fe St,
El Paso, TX 79901

Sunshine Valley Produce Inc
3800 Montana Ave
El Paso, TX 79903

La Victoria Produce
6215 Upper Valley Rd Ste C
El Paso, TX 79932

Cardenas Produce & Groceries Inc
9294 McCombs St
El Paso, TX 79924

Del Valle Distributing
139 N. Cotton St
El Paso, TX 79901

Jurado Family Farms Inc
3725 Alameda Ave
El Paso, TX 79905

O'Neal Produce
17037 US Highway 50
Rocky Ford, CO 81067-9612

Expo, LLC
106 Adams Street # 2A
Monte Vista, CO 81144-1464

Kimberly Seeds International Inc
521 Highway 30 E
Kimberly, ID 83341

Mountain Valley Western Sky Farms,
Sam Investments Inc
3501 County Road 53 Center, CO
81125-9337

Little Mesa Growers
18219 B Road
Delta, CO 81416-8502

Sonora Produce
902 Grand Avenue
Phoenix, AZ 85007

Miedema Produce, Inc
11061 N Cotton Lane
Surprise, AZ 85388-9411