

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**



**DEPARTMENT:** City Clerk's Office

**AGENDA DATE:** 4/14/25

**PUBLIC HEARING DATE:** N/A

**CONTACT PERSON NAME:** Laura D. Prine

**PHONE NUMBER:** (915) 212-0049

**DISTRICT(S) AFFECTED:** All Districts

**STRATEGIC GOAL:**

Goal 6: Set the Standard for Sound Governance and Fiscal Management

**SUBGOAL:**

**SUBJECT:**

Presentation and discussion on Robert's Rules of Order.

**BACKGROUND / DISCUSSION:**

On March 18, 2025 the City Council directed the City Manager and City Attorney to prepare a presentation for the Mayor and City Council regarding Robert's Rules of Order as it relates to making motions and amendments to City Council action items in the next 30 days during an upcoming City Council Work Session.

**COMMUNITY AND STAKEHOLDER OUTREACH:**

N/A

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

117-1000-544060-11020

**REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:**

N/A

NAME	AMOUNT (\$)

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:** Laura D. Prine 4/10/2025