

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**



**REVISED**  
8:15 am, Dec 08, 2025

**DEPARTMENT:** Purchasing & Strategic Sourcing  
**AGENDA DATE:** December 16, 2025  
**PUBLIC HEARING DATE:** N/A  
**CONTACT PERSON NAME:** Claudia A. Garcia, Director  
**DISTRICT(S) AFFECTED:** All

**PHONE NUMBER:** (915) 212-0043

**SUBJECT:**

For notation only - bids and proposals rejected administratively by the Purchasing Director. The reporting period covers from February 19, 2025 to December 5, 2025.

**BACKGROUND / DISCUSSION:**

Purchasing & Strategic Sourcing is providing the list of bids and/or proposals rejected in Attachment A as directed by City Council.

**COMMUNITY AND STAKEHOLDER OUTREACH:**

N/A

**SELECTION SUMMARY:**

N/A

**CONTRACT VARIANCE:**

N/A

**PROTEST**

N/A

**PRIOR COUNCIL ACTION:**

On October 22, 2024, City Council delegated authority to the Purchasing Director to cancel an active solicitation by rejecting bids and/or proposals. In addition to this the Purchasing Director will provide notice to City Council of those solicitations cancelled under the delegation of authority, for notation, via posting to the next available Regular City Council meeting agenda.

**AMOUNT AND SOURCE OF FUNDING:**

N/A

**REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:**

Report any contributions or donations to City Council of an accumulated total of \$500 or more. Report the name of the elected official and the amount.

NAME	AMOUNT (\$)
N/A	

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

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Claudia A. Garcia – Director of Purchasing & Strategic Sourcing

Bids/Proposals Rejected

**Attachment A**

<b>No.</b>	<b>Solicitation</b>	<b>Department</b>	<b>Opening Date</b>	<b>Reason(s)</b>	<b>Notification Date</b>
1	2025-0035 Washing of Heavy-Duty Vehicles (Re-Bid)	Streets and Maintenance	6/25/2025	Factor A Price - exceeded the 35-point maximum amount permitted under Procurement Sourcing Policy	9/25/2025
2	2026-0078 Shop Towels	Streets and Maintenance	10/8/2025	Underestimated quantities were listed on the bid form.	12/1/2025
3	2025-0386R Union Plaza Redevelopment	Economic Development	6/11/2025	Following a comprehensive and impartial evaluation of all proposals received, the City has decided not to move forward with the award of this solicitation	12/5/2025