

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**



DEPARTMENT: Streets and Maintenance
Purchasing & Strategic Sourcing
AGENDA DATE: December 17, 2024
PUBLIC HEARING DATE: NA
CONTACT PERSON NAME: Richard J Bristol, Streets and Maintenance Director
K. Nicole Cote, Managing Director
PHONE NUMBER: (915)212-7000
PHONE NUMBER: (915)212-1092
DISTRICT(S) AFFECTED: All
STRATEGIC GOAL: No. 7. Enhance and Sustain El Paso's Infrastructure Network
SUBGOAL: 7.2 - Improve competitiveness through infrastructure improvements impacting the quality of life

SUBJECT:

Request that the Managing Director of Purchasing & Strategic Sourcing Be authorized to issue a Purchase Order to Rio Valley Biofuels LLC, Brewer Oil Co., and James River Solutions LLC referencing Contract 2020-166 Automotive Fuel Unleaded. This will be a change order to increase the award by \$500,000.00 for a total amount not to exceed \$14,752,797.95.

BACKGROUND / DISCUSSION:

This allows bulk fuel deliveries of unleaded for all City vehicles. This change order will provide additional capacity for the duration of the contract and while a replacement contract is awarded.

COMMUNITY AND STAKEHOLDER OUTREACH:

NA

SELECTION SUMMARY:

NA

CONTRACT VARIANCE:

NA

PROTEST

NA

PRIOR COUNCIL ACTION:

On December 10, 2019 City Council approved the award of contract 2020-166 Automotive Fuel – Unleaded to Rio Valley BioFuels, LLC., Brewer Oil Co and James River Solutions, LLC for a three (3) year term and two (2) year-option to extend the contract for at total amount of \$14,000,000.00.

On July 17, 2024 City Council approved change order 1 of contract 2020-166 Automotive Fuel- Unleaded to increase the current contract amount by \$252,797.95 resulting in a revised no to exceed total contract amount of 14,252,7979.95

AMOUNT AND SOURCE OF FUNDING:

Amount: \$500,000.00

Funding Source: Internal Service Fund

Account: 532-3600-531240-37020-P3701

2020-166 Automotive Fuel- Unleaded

REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:

Report any contributions or donations to City Council of an accumulated total of \$500 or more. Report the name of the elected official and the amount.

NAME	AMOUNT (\$)
Form was provided to the applicant	

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

 12-2-24
Richard J Bristol, Streets and Maintenance Director


K. Nicole Cote, Managing Director

Project Form
(Change Order)

Please place the following item on the **Regular Agenda** for the City Council of **December 17, 2024.**

Strategic Goal 7 - Enhance and Sustain El Paso's Infrastructure Network

The linkage to the Strategic Plan is subsection 7.2 Improve competitiveness through infrastructure improvements impacting the quality of life

Award Summary:

The request that the Managing Director of Purchasing & Strategic be authorized to issue a Purchase Order to Rio Valley BioFuels, LLC., Brewer Oil Co and James River Solutions, LLC referencing Contract 2020-166 Automotive Fuel – Unleaded. This will be a change order to increase the award by \$500,000.00 resulting in a revised not to exceed total contract amount of \$14,752,797.95. This change order will provide additional capacity for the duration of the contract and while a replacement contract is awarded.

Department:	Streets & Maintenance
Award to:	Rio Valley Biofuels, LLC
City & State	Anthony, NM
	Brewer Oil Co
	Artesia, NM
	James River Solutions, LLC
	Ashland, VA
Current Contract Estimated Amount:	\$14,252,797.95
Change Order Amount:	\$ 500,000.00
Total estimated Amount not to Exceed:	\$14,752,797.95
Account(s):	532 – 3600 – 531240 – 37020 – P3701
Funding Source(s):	Internal Service Fund
District(s):	All

This was a Best Value Bid Award – Unit Price Contract.