

**CITY OF EL PASO, TEXAS
AGENDA ITEM
AGENDA SUMMARY FORM**

DEPARTMENT: Office of Strategic Communications

AGENDA DATE: January 18, 2022

CONTACT PERSON NAME AND PHONE NUMBER:

Laura Cruz-Acosta, Strategic Communications Director – 915-212-1071

DISTRICT(S) AFFECTED: All districts

STRATEGIC GOAL: #5 – Promote transparent and consistent communication amongst all members of the community. #6 – Set the standard for sound governance and fiscal management

SUBJECT:

Discussion and action on activating the City of El Paso Ad Hoc Charter Advisory Committee for the purpose of a City Charter Amendment Special Election to be held in November 2022.

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

BACKGROUND / DISCUSSION:

Discussion and action on activating the City of El Paso Ad Hoc Charter Advisory Committee for the purpose of a City Charter Amendment Special Election to be held in November 2022.

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one? Yes

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded?

Has the item been budgeted?

If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

*****REQUIRED AUTHORIZATION*****

RESOLUTION

WHEREAS, the City Council is expecting to call a Special Election in November of 2022 in order to make certain amendments to the City Charter; and

WHEREAS, the City Council desires the assistance of members of the public to review and make recommendations on potential charter amendments for the special election.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

1. That there is hereby created a 2022 Ad Hoc Charter Advisory Committee (the “Committee”) composed of nine members who are representative of the community and residents of El Paso. The Members of City Council shall each recommend one Committee member, to be appointed in the manner provided by the City Charter Section 3.7(B).
2. The Committee shall begin its work as soon as a quorum of members are appointed.
3. The Committee shall appoint a Chair and a Vice-Chair by a simple majority vote of members present at its first meeting. The Chair shall establish such procedures as are appropriate for the orderly consideration of the business of the committee and shall preside over the meetings.
4. The Committee will review proposed charter amendments approved by a majority vote of the City Council to be submitted to the Committee; and shall consider public input regarding potential amendments to the Charter.
5. The Committee shall strive to meet at least once every two weeks, but in no instance meet less than once per month.
6. The Committee shall be subject to any federal, state or local emergency guidance, proclamation, ordinance and City Policy relating to the meeting of Boards and Commissions.
7. The Committee will present its final recommendations to the City Council no later than July 5, 2022. The committee may be required to provide status reports to City Council at regular intervals leading up to its final recommendations report.
8. All meetings of the Committee shall be open to the public in the manner required by any applicable City Council Ordinance or rule, and notice of all meetings shall be posted at least seventy-two hours prior to the meeting.
9. The City Manager shall provide staffing and administrative assistance to the Committee for the purpose of scheduling and giving notice of the meetings, the preparation of minutes of each meeting, and the provision of other reasonable support services.

10. The members of the Committee shall not be subject to the financial disclosure requirements of Section 2.92.050 of the City Code, but shall otherwise be subject to all other applicable provisions of City Code Chapter 2.92 (Ethics Ordinance), including completing the training required by section 2.92.090 and any other required training.
11. The Ad Hoc Charter Advisory Committee shall automatically dissolve upon the completion of its business.

DATED this _____ day of _____, 2022.

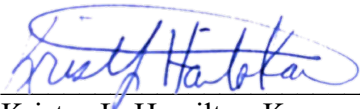
CITY OF EL PASO

Oscar Leeser, Mayor

ATTEST:

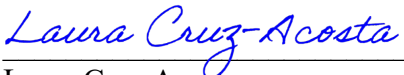
Laura D. Prine
City Clerk

APPROVED AS TO FORM:



Kristen L. Hamilton-Karam
Senior Assistant City Attorney

APPROVED AS TO CONTENT:



Laura Cruz Acosta
Strategic Communications Director