

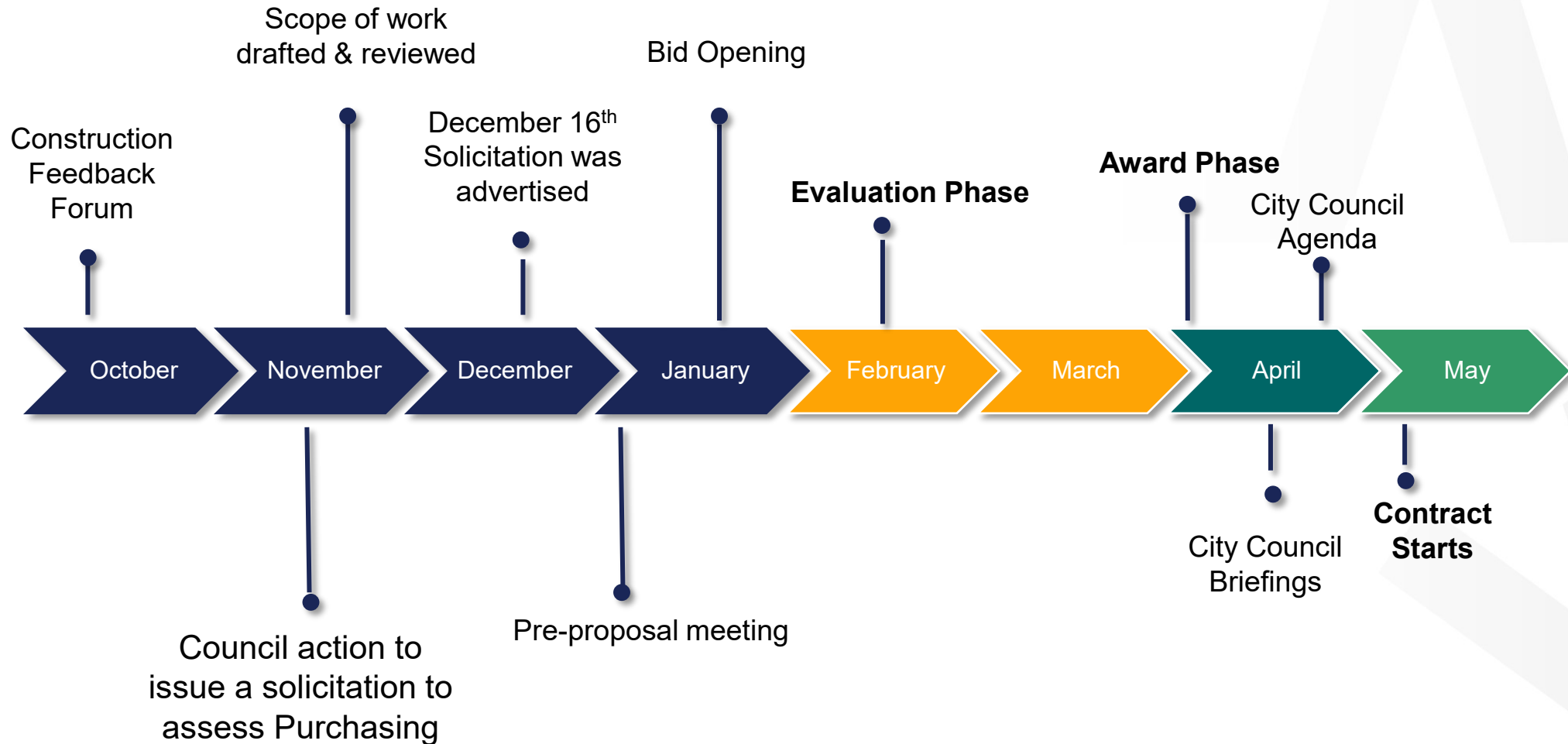


CITY OF EL PASO

Procurement Assessment

City Council Consent Agenda Item 43 – April 28, 2026

Procurement Timeline



Scope of Work

“The City of El Paso seeks a consulting firm to conduct a comprehensive assessment of the Purchasing & Strategic Sourcing Department’s operations, policies, procedure, performance, and organizational structure. The consultant must schedule meetings with City Council Representatives, City Manager, Deputy City Managers and local business community for feedback and input. The consultant must provide actionable recommendations to enhance efficiency, transparency, and overall effectiveness of the procurement functions to be presented to the City Council.”

Scope of Work

Deliverables:

1. Updated Procurement Sourcing Policy, Manual, and procurement templates
2. Benchmarking against similar cities
3. Report identifying and comparing against relevant industry standards and best practices
4. Compliance report with federal, state and local regulations
5. Meeting minutes for all meetings
6. Final Report - Process improvement, metrics, technology and software recommendations, Implementation Plan and presentation to City Council

Selection Highlights

- Four (4) proposals received and one (1) local offeror
- Recommended award to Calyptus Consulting Group, Inc.
- Ranked number one by the evaluation committee

Next Steps

- Contract effective May 1st
- Contract is for 1 year for \$94,880 including travel
- Kick-off Meeting in May 2026
 - Schedule meetings with City Council

MISSION



Deliver exceptional services to support a high quality of life and place for our community.

VISION



Develop a vibrant regional economy, safe and beautiful neighborhoods and exceptional recreational, cultural and educational opportunities powered by a high performing government.



VALUES

Integrity, **R**espect, **E**xcellence,
Accountability, **P**eople

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