

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: May 7, 2024

PUBLIC HEARING DATE: N/A

**CONTACT PERSON(S) NAME
AND PHONE NUMBER:** Anthony DeKeyzer (915) 212-3306

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: 7.0 Enhance And Sustain El Paso's Infrastructure Network

SUBGOAL: 7.3 Enhance a regional comprehensive transportation system

SUBJECT:

Discussion and action that Mass Transit Department Board, ratifies the expenditure in the amount of \$310,129 associated with the acquisition and installation of wayside signs for the Dyer Brio from Trapeze Software Group, Inc. d/b/a Vontas on May 8, 2023 and that the City Manager or designee be granted broad authority to take all action and execute all documents necessary to effectuate the intent of this resolution.

BACKGROUND / DISCUSSION:

Sun Metro recently completed a comprehensive review of all active procurements and contracts. During this review staff identified that the scope of services associated with the Contract 2022-0159 Wayside Signs (Brio) with Trapeze Software Group, Inc. d/b/a Vontas was limited to acquisition and installation, and software subscription for 32 wayside signs for the Montana RTS Brio. When the purchase requisition for similar signage for the Dyer Brio was processed it was erroneously linked (in People Soft) to Contract 2022-0159. The Dyer Brio signs were subsequently purchased and installed. The City Attorney's Office has determined that the issuance of the purchase order for the Dyer Brio signs constitutes a contract and given the value of the purchase it required approval of the Mass Transit Department Board. Ratification of this contracting action is now being requested.

Sun Metro has implemented a process whereby contract numbers, scopes, and capacity are verified and filed with the purchase order request when the request is submitted to the Purchasing and Strategic Sourcing Department for processing. Sun Metro has recommended to the Purchasing and Strategic Sourcing Department that they conduct similar verification when the purchase order is processed.

PRIOR COUNCIL ACTION:

March 1 2022: Approval for the Director of the Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order(s) to Trapeze Software Group, Inc. d/b/a Vontas the sole source and authorized distributor for the 2022-0159 Wayside Signs (Brio) for a one- time purchase for an estimated amount of \$499,929.00.

AMOUNT AND SOURCE OF FUNDING: \$310,129

Funding Source: Sun Metro CIG Funding Montana BRT/RTS Corridor
Account: 560-3210-60070-580100-P6017-PCP11MT050-G60165309

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? X YES ___ NO

PRIMARY DEPARTMENT: Sun Metro

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Deputy Transit Officer

Jerry DeMuro / for

Anthony DeKeyzer

Director Mass Transit Department

_____, 2024
Date

RESOLUTION

WHEREAS, the City of El Paso's Mass Transit Department ("Sun Metro"), recently completed a comprehensive review of all active procurements and contracts relating to Sun Metro; and

WHEREAS, in the aforementioned review, Sun Metro found that on May 8, 2023, there was an administratively executed purchase made for wayside signs for Dyer Brio from Trapeze Software Group, Inc. d/b/a Vontas, which provide automated messages, in the amount of \$310,129.00; and

WHEREAS, the parties now desire that Mass Transit Department Board ratify the expenditure of \$310,129.00 associated with the wayside signs for the Dyer Brio.

NOW THEREFORE, BE IT RESOLVED BY THE MASS TRANSIT DEPARTMENT BOARD OF THE CITY OF EL PASO:

1. That the Mass Transit Department Board finds the above recitals to be true and correct; and
2. That the Mass Transit Department Board, ratifies the expenditure in the amount of \$310,129.00, associated with the acquisition of wayside signs for the Dyer Brio from Trapeze Software Group, Inc. d/b/a Vontas on May 8, 2023; and
3. That the City Manager or designee be granted broad authority to take all action and execute all documents necessary to effectuate the intent of this resolution.

APPROVED this _____ day of _____, 2024.


MASS TRANSIT DEPARTMENT BOARD:

ATTEST:

Oscar Leeser, Chairman

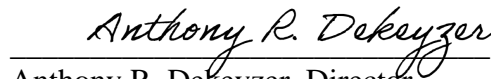
Laura D. Prine, Secretary

APPROVED AS TO FORM:



Joyce Garcia
Assistant City Attorney

APPROVED AS TO CONTENT:



Anthony R. Dekeyzer, Director
Sun Metro/Mass Transit Department



Goal 7.3 ENHANCE AND SUSTAIN EL PASO'S INFRASTRUCTURE NETWORK

Ratification Variable Message Sign Purchase

May 7, 2024

Background

- In March 2022 the Mass Transit Department Board approved contract 2022-0159 Wayside Signs (Brio) with Trapeze Software Group, Inc. d/b/a Vontas for the purchase of 32 variable message signs for the Montana Brio Stations and terminals supporting the Montana Brio
- Total value of the contract: \$499,929.00
- Signs were purchased and installed in November 2022



Background

- In August 2022 a purchase requisition for similar signage for the Dyer Brio was erroneously linked (in PeopleSoft) to contract 2022-0159 and purchase order issued for the Dyer signs.
- Twenty Dyer Brio signs were subsequently purchased and installed in May, 2023; the cost of the purchase and installation was \$310,129.00
- The City Attorney's Office has determined that the issuance of the purchase order for the Dyer Brio signs constitutes a contract and given the value of the purchase it required approval of the Mass Transit Department Board. Ratification of this contracting action is now being requested.



Recommendation

- Measures have been put in place to ensure that incidents such as this do not take place in the future
- The Mass Transit Department Board ratifies the purchase order agreement for the Dyer Brio signs.



MISSION



Deliver exceptional services to support a high quality of life and place for our community.

VISION



Develop a vibrant regional economy, safe and beautiful neighborhoods and exceptional recreational, cultural and educational opportunities powered by a high performing government.



VALUES

Integrity, **R**espect, **E**xcellence,
Accountability, **P**eople