



HISTORIC LANDMARK COMMISSION MEETING
Main Conference Room, 2nd Floor, City Hall, 300 N. Campbell Street
August 21, 2025
3:00 P.M.

MINUTES

The Historic Landmark Commission met at the above place and date.

The meeting was called to order at 3:06 p.m. Commission Chair Isaac Harder present and presiding and the following Commissioners answered roll call.

COMMISSIONERS PRESENT:

Stephanie Gardea
Isaac Harder
Luis "Sito" Negrón
Mario Silva

COMMISSIONERS ABSENT:

Louis Edwards
Kim McGlone
Cynthia Renteria
Isabel Otten

HISTORIC PRESERVATION OFFICE:

Providencia Velázquez, Historic Preservation Officer
Modesto "Moe" Melendez III, Planner
Russell Abeln, Senior Assistant City Attorney

AGENDA

Providencia Velázquez, Historic Preservation Officer, read the *Statement from the Historic Preservation Office* into the record.

ACTION: No action was taken.

AYES: N/A

NAYS: N/A

ABSTAIN: N/A

ABSENT: N/A

NOT PRESENT FOR THE VOTE: N/A

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I. CALL TO THE PUBLIC – PUBLIC COMMENT

This time is reserved for members of the public who would like to address the Historic Landmark Commission on any items that are not on the Historic Landmark Commission agenda and that are within the jurisdiction of the Historic Landmark Commission. No action shall be taken.

A sign-up form is available outside the City Hall – Main Conference Room for those who wish to sign up on the day of the meeting. Requests to speak must be received by 3:00 p.m. on the date of the meeting. A total time of three minutes may be allowed for each speaker. The Public Comment portion shall not exceed thirty (30) minutes, unless otherwise approved by the Historic Landmark Commission.

NONE

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I. REGULAR AGENDA – DISCUSSION AND ACTION

Certificate of Appropriateness

- 1. PHAP25-00029** 109 Government Hill 39 & 40 (9225 Sq Ft), City Of El Paso, El Paso County, Texas
- Location: 4652 Caples Circle
Historic District: Austin Terrace
Property Owner: Gwen West
Representative: Gwen West
Representative District: 2
Existing Zoning: R-4/H (Residential/Historic)
Year Built: 1940
Historic Status: Contributing
Request: Certificate of Appropriateness for window removal and replacement after-the-fact
- Application Filed: 7/24/25
45 Day Expiration: 9/7/25

Presentation made by Mrs. Velázquez to the Commission.

Gwen West, representative and property owner spoke to/answered questions from the Commission.

ACTION: Motion made by Commissioner Harder, seconded by Commissioner Negrón, to **APPROVE THIS ITEM with modifications of 3D exterior applied muntins that simulate or match the original muntins and are applied to the front windows and first side window near the front of the house** and unanimously carried.

Motion passed.

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- 2. PHAP24-00038** 6 Mundy Heights 15 To 17 (8400 Sq Ft), City Of El Paso, El Paso County, Texas
- Location: 1533 Upson Drive
Historic District: Sunset Heights
Property Owner: Paul Cicala
Representative: Jose Flores

Representative District: 8
Existing Zoning: R-5/H (Residential/Historic)
Year Built: 1957
Historic Status: Non-Contributing
Request: Reconsideration of a Certificate of Appropriateness for construction of accessory structure and deck after-the-fact
Orig. Application Filed: 10/14/24
Orig.45 Day Expiration: 11/28/24

Presentation made by Mr. Melendez to the Commission.

Gabriel Flores, representative and Paul Cicala, property owner spoke to/answered questions from the Commission.

ACTION: Motion made by Commissioner Harder, seconded by Commissioner Silva, to **APPROVE THIS ITEM with staff recommendation that only permits for the accessory structure are issued until the property is in compliance by having 50% living ground cover** and unanimously carried.

Motion passed.

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3. Addresses of property HLC Commissioners have requested that HLC staff review or investigate and provide a report to the HLC.

THERE WERE NO ADDRESSES NOR PROPERTIES THAT THE HLC MEMBERS WOULD LIKE TO REQUEST FOR AGENDA ITEMS TO BE SCHEDULED AT THE AUGUST 21, 2025 MEETING.

II. Consent Agenda

1. HLC Staff Report - Update on Administrative Review Cases since last HLC meeting for the properties listed on the attachment posted with this agenda.
(See Attachment "A.")
2. Discussion and action on Regular meeting minutes for August 7, 2025.
3. Vote for a Vice-Chair – Postponed to the next meeting.

ACTION: Motion made by Commissioner Harder, seconded by Commissioner Gardea, to **APPROVE THE MINUTES AND STAFF REPORT** and carried.

Motion passed.

AYES: Stephanie Gardea, Isaac Harder, Luis "Sito" Negrón
NAYS: N/A
ABSTAIN: Mario Silva
ABSENT:
NOT PRESENT FOR THE VOTE: N/A

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III. Adjournment of the Historic Landmark Commission's Meeting.

ADJOURNMENT:

ACTION: Motion made by Commissioner Harder, seconded by Commissioner Silva and unanimously carried to **ADJOURN**.

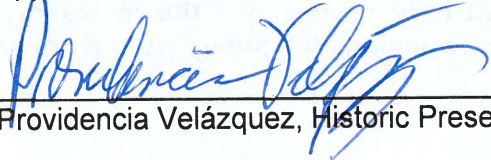
Motion passed.

Meeting adjourned at 4:05 p.m.

EXECUTIVE SESSION

The Historic Landmark Commission may retire into Executive Session pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Section 551.071-551.076 to discuss any item on this agenda.

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Approved as to form:



Providencia Velázquez, Historic Preservation Officer