

DATE: January 26, 2022

TO: City Clerk

FROM: City Representative Cissy Lizarraga

ADDRESS: 300 N. Campbell TELEPHONE 915-212-0008

Please place the following item on the (Check one): CONSENT XX REGULAR \_\_\_\_\_

Agenda for the Council Meeting of February 1, 2022

Item should read as follows: Appointment of Larry John Porras to the Ad Hoc Charter Advisory Committee

**BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM**

NAME OF BOARD/COMMITTEE/COMMISSION: Ad Hoc Charter Advisory Committee

NOMINATED BY: Cissy Lizarraga DISTRICT: 8

NAME OF APPOINTEE Larry John Porras  
(Please verify correct spelling of name)

E-MAIL ADDRESS: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

**DOES THE PROPOSED APPOINTEE HAVE A RELATIVE WORKING FOR THE CITY? YES: \_\_\_\_\_ NO X**  
**IF SO, PLEASE PROVIDE HIS OR HER NAME, CITY POSITION AND RELATIONSHIP TO THE PROPOSED APPOINTEE: N/A**

**HAS APPOINTEE BEEN A MEMBER OF OTHER CITY BOARDS/COMMISSIONS/COMMITTEES? IF SO, PLEASE PROVIDE NAMES AND DATES: NO**

**LIST ALL REAL ESTATE OWNED BY APPOINTEE IN EL PASO COUNTY (BY ADDRESS): NONE**

**WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?**

NAME OF INCUMBENT: None

EXPIRATION DATE OF INCUMBENT: N/A

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: \_\_\_\_\_  
RESIGNED \_\_\_\_\_  
REMOVED \_\_\_\_\_

DATE OF APPOINTMENT: 02/01/2022

TERM BEGINS ON : 02/01/2022

EXPIRATION DATE OF NEW APPOINTEE: None (Ad Hoc)

PLEASE CHECK ONE OF THE FOLLOWING: 1<sup>st</sup> TERM: XX  
2<sup>nd</sup> TERM: \_\_\_\_\_  
UNEXPIRED TERM: \_\_\_\_\_

# LARRY JOHN PORRAS, MPA

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## PROFILE

Proven leader and manager having been responsible for the successful implementation of various programs that have carried out organizations' missions. Such organizations include departments in municipal government, legislative offices, and political campaigns. Experience in cross functional collaboration with nonprofit, political, and agencies in order to effectively serve the respective audiences' needs.

## EXPERIENCE

### **Regional Advocacy Director, Raise Your Hand Texas ; El Paso, Texas: 2021-Present**

Work to advance Raise Your Hand Texas' legislative priorities and help foster a pro-public education climate across Texas by finding, developing, and activating public education supporters in West Texas.

Collaborate with organizations and individuals to support broad-based get-out-the-vote efforts and increased voter awareness of public education issues.

Develop a local grassroots network willing to partner with Raise Your Hand Texas to pursue pro-public education policy at the state level.

### **Chief of Staff, El Paso City Council District 1, + Management Assistant to the Chief Resilience Officer; El Paso, Texas: 2017-2021**

**Chief of Staff:** Oversee the legislative portfolio for the Mayor Pro Tem of El Paso, performing investigative and analytical work in researching administrative systems, policies and practices. Coordinate studies with other City departments, governmental agencies, business organizations and civic groups. Attend and participate in meetings and community functions to represent the district as authorized. Serve as a lead for City of El Paso Sister Cities planning initiatives as the Mayor Pro Tem serves as Vice-Chair for the Sister Cities, Int. board. Was instrumental in the organizing of the successful 2020 Sister Cities Annual Mayors' summit hosted in El Paso.

**Management Assistant:** Researched and reviewed pertinent local regulations, laws, manuals and procedures. Planned and consulted with managers or other Community Development staff to obtain clarification of expected results. Coordinated with stakeholders and user department personnel.

### **Legislative/ District Director, Texas house of Representatives: 2015-2017**

Managed legislative activities by drafting bills for consideration, preparing briefing documents, and attending committee hearings. Wrote legislative correspondence, speeches and talking point. Oversaw legislative employees in the office; planning, assigning and directing work, appraising performance; addressing complaints; and resolving problems. Met with groups of constituents or other office visitors, as necessary. Oversaw all district office operations.

**District Representative, Congressman Pete Gallego (TX-23): 2013- 2014**

Acted as the representative for the Congressman, including meeting with constituents, and serving as a liaison with federal, district, and local agencies. Assessed casework for problems requiring legislative action and makes recommendations to the District Director and Chief of Staff. Trained and supervised caseworkers and interns to handle office matters such as logging incoming and outgoing correspondence, handling visitors, telephone calls, and computer operations. Prepared periodic reports for the District Director on pending cases and district activities.

**Program Specialist + Acquisition Manager, City of Lubbock- 2009-2012**

**Fleet Department:** Coordinated city-wide fuel dispensing and inventory system (Fuel Master). Worked with internal audit on year end inventory (parts & fuel) reporting. Assisted in preparation of budget allocations for fuel for the City's fleet to all user departments. Coordinated activities and personnel involved in preparing the purchase process for vehicle and equipment replacement. Facilitated meetings and exchange of information between vendors and departments to ensure awareness of the City's procurement process and available goods or services.

**Community Development Department:** Assisted in the orchestrating of logistics for various projects pertaining to homeless Prevention + workforce development. Provided technical assistance to applicants in preparing grant applications. Reviewed and interpreted federal and/or state regulations pertaining to community development and community services programs. Evaluated projects, prepared status reports, conducted on-site review of projects as necessary. Performed casework duties including applications and intake, plus follow-up on cases.

**EDUCATION**

Texas Tech University, Lubbock, Texas- Masters of Public Administration, 2009

Texas Tech University, Lubbock, Texas B.A. in Political Science, 2006