

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** November 23, 2021  
**PUBLIC HEARING DATE:** Not Applicable

**CONTACT PERSON(S) NAME AND PHONE**

**NUMBER:** Sam Rodriguez, Chief Operations and Transportation Officer, Aviation Director and City Engineer, (915) 212-1845  
Bruce D. Collins, Director of Purchasing & Strategic Sourcing, (915) 212-1181

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** Strategic Goal: No. 1 Cultivate an Environment Conducive To Strong, Sustainable Economic Development

**SUBGOAL:** 1.4 – Grow the core business of air transportation.

**SUBJECT:**

Request that the Director of Purchasing & Strategic Sourcing be authorized to issue a Purchase Order to ProDIGIQ, Inc. referencing Contract 2016-009R Airport Lease Management System. This will be a change order to increase the contract by \$46,334.87 for a not to exceed total contract amount of \$350,234.34.

**BACKGROUND / DISCUSSION:**

The Department of Aviation is requesting an addition of scope to existing Contract 2016-009R Airport Lease Management System to integrate PeopleSoft Financials into the Airport's Lease Management System. This upgrade will allow the airport to meet the reporting requirements under GASB 87.

**SELECTION SUMMARY:**

N/A

**CONTRACT VARIANCE:**

N/A

**PROTEST**

No protest received for this requirement.

**PRIOR COUNCIL ACTION:**

On February 23, 2016 City approved the award of contract 2016-009R to ProDIGIQ, Inc. for a five (5) year term and two five (5) year-option to extend the contract for a total amount of \$514,376.68

**AMOUNT AND SOURCE OF FUNDING:**

Amount: \$46,334.87

Funding Source: Airport Operations

Account: 562/3000/62030/522020

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?  YES  NO

PRIMARY DEPARTMENT: El Paso International Airport

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

DEPARTMENT HEAD:



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Sam Rodriguez, Chief Operations and Transportation Officer, Aviation Director and City Engineer

**PROJECT FORM  
(Change Order)**

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Please place the following item on the **Consent** agenda for the Council Meeting of **November 23, 2021**.

**STRATEGIC GOAL: NO. 1 CULTIVATE AN ENVIRONMENT CONDUCIVE TO STRONG, SUSTAINABLE ECONOMIC DEVELOPMENT**

The linkage to the Strategic Plan is subsection 1.4 - Grow the core business of air transportation.

**Award Summary:**

Request that the Director of Purchasing & Strategic Sourcing be authorized to issue a Purchase Order to ProDIGIQ, Inc. referencing Contract 2016-009R Airport Lease Management. This will be a change order to increase the contract by \$46,334.87 for a not to exceed total contract amount of \$350,234.34. This award will ensure the Airport to meet the reporting requirements under GASB 87.

Department:	El Paso International Airport
Award to:	ProDIGIQ, Inc. Calabasas, CA
Total Estimated Amount:	\$46,334.87
Account No.:	562-522020-62030-3000
Funding Source:	Airport Operations Fund
District(s):	All

**Contact person:**

Purchasing & Strategic Sourcing, Bruce D. Collins, (915) 212-1181  
El Paso International Airport, Sam Rodriguez, (915) 212-0065