

CITY OF EL PASO, TEXAS AGENDA SUMMARY FORM



DEPARTMENT/COUNCIL OFFICE: Streets & Maintenance

AGENDA DATE: July 21, 2026

PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON NAME: Randy Garcia, Streets & Maintenance

PHONE NUMBER:(915) 212-7005

2nd CONTACT PERSON NAME: Claudia A. Garcia, Purchasing & Strategic Sourcing **PHONE NUMBER:**(915) 212-0043

DISTRICT(S) AFFECTED: All

AGENDA ITEM:

Discussion and action on the request that the Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Order(s) for solicitation 2026-0237 Caterpillar Proprietary Parts and Service to Wagner Equipment Co. the sole source and authorized distributor of the Caterpillar proprietary parts and service for a term of three (3) years for an estimated amount of \$5,250,000.00. Supplier will be required to provide an updated sole source letter and affidavit each year.

Department:	Streets & Maintenance
Award to:	Wagner Equipment Co.
City & State:	Aurora, CO
Item(s):	Caterpillar Proprietary Parts and Service
Term:	3 Years
Option Term:	N/A
Total Contract Time:	3 Years
Annual Estimated Award:	\$1,750,000.00
Term Estimated Award:	\$5,250,000.00
Option Term Estimated Award:	N/A
Total Estimated Award	\$5,250,000.00
Account(s)	532 – 3600 – 531210 – 37020 – P3701 (Parts) 532 – 3600 – 531250 – 37020 – P3701 (Services)
Funding Source(s):	Internal Service Fund
District(s):	All

Purchasing & Strategic Sourcing and Streets and Maintenance Departments recommend a non-competitive award under Local Government General Exemption: Section 252.022 -

(7) a procurement of items that are available from only one source, including:

(D) captive replacement parts or components for equipment;

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

ISSUE STATEMENT:

City Council is asked to approve the award of a replacement contract for Caterpillar Proprietary Parts and Service. This contract will support the purchase of parts and service to ensure the safe, uninterrupted, cost-effective maintenance and servicing of heavy equipment and specialized machinery (e.g., compactors, excavators, and loaders) to maintaining strict equipment Up-Time & maintenance and prevent unexpected, costly breakdowns.

It will also support a streamlined supply chain for specialized replacement parts, whether standard engine components or custom wear-and-tear parts for landfill machinery and equipment to assist with priority repair turnarounds and keep critical Landfill and solid waste collections operations running smoothly.

BACKGROUND:

This contract will specifically support all Landfill equipment maintenance operations consisting of a current inventory of 16 pieces of Caterpillar Heavy vehicles, equipment and machinery.

Contract Variance: The difference based in comparison to the previous contract is as follows: An increase of \$750,000.00, which represents a 16.67% increase due to:

- 1. Increase in the department’s annual budgeted amount from \$1,500,000.00 to \$1,750,000.00 in anticipation of an increase in repairs needed for existing vehicles, equipment, and machinery.

No protest received for this requirement.

COUNCIL OPTIONS:

- 1. Award the contract as recommended;
- 2. Deny award if Council determines such action is in the best interest of the City;
- 3. Direct staff to re-solicit the procurement with revised evaluation criteria or policy direction, as permitted by law;
or
- 4. Postpone action, pending additional information.

COMMITTEE REVIEW AND/OR RECOMMENDATION:

This item was not reviewed by a City Council committee.

COMMUNITY AND STAKEHOLDER OUTREACH:

N/A

RELATED POLICIES:

- 1. Procurement Sourcing Policy

PRIOR COUNCIL ACTION:

N/A

LEGAL REVIEW:

- ☒ Legal counsel reviewed as part of the Council packet
- ☐ Legal counsel reviewed in advance of packet as individual item

AMOUNT AND SOURCE OF FUNDING:

Amount: \$5,250,000.00
Funding Source: Internal Service Fund

REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:

Report any contributions or donations to City Council of an accumulated total of \$500 or more. Report the name of the elected official and the amount.

NAME	AMOUNT (\$)
NA	NA

ATTACHMENTS:

- 1. Sole Source Letter
- 2. Sole Source Affidavit

FOR MORE INFORMATION:

Alondra Murillo	(915) 212-7007	MurilloAX1@elpasotexas.gov
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Wagner Equipment Co.

18000 Smith Rd
Aurora, CO 80011
303.739.3000 – Phone
303.739.3276 – Fax
www.wagnerequipment.com

December 1, 2025

City of El Paso
300 N. Campbell
El Paso, TX 79901

Subject: Sole Source Letter for Caterpillar Equipment and Parts

To whom it may concern:

This letter serves as official confirmation that Wagner Equipment Co. is the only authorized dealer for Caterpillar sales, machines, parts and service in El Paso, Texas. Caterpillar Inc. has protected geographical territories. This also includes all of El Paso, Culberson and Hudspeth counties in Texas and the entire state of Colorado and New Mexico.

Wagner Equipment Co. is the exclusive source supplier for Cat parts and for factory authorized service repair within this region. As the authorized Caterpillar dealer, Wagner Equipment Co. provides genuine Caterpillar products, OEM parts, and factory-trained service support.

If you have any questions or require additional information, please don't hesitate to contact us.

Sincerely,

A handwritten signature in blue ink that reads 'MaSharon Greer'.

MaSharon Greer
Risk Manager
(303) 739-3000
Wagner Equipment Co.



PURCHASING & STRATEGIC SOURCING DEPARTMENT

SOLE SOURCE AFFIDAVIT

THIS IS AN OFFICIAL PURCHASING DOCUMENT-RETAIN WITH PURCHASE ORDER FILE

Before me, the undersigned official, on this day, personally appeared _____ a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is MaSharon Greer. I am over the age of 18, have never been of a convicted crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: Wagner Equipment Co.
3. The above named company or firm is the sole source for the following item(s), product(s) or service(s):
Caterpillar sales, machines, parts and service in El Paso, TX. Wagner Equipment Co. provides
genuine Caterpillar products, OEM parts, and factory-trained service support.
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. **Note: This Vendor understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible Vendor on this and future purchases and may result in discontinuation of any/all business with the City of El Paso.**

MaSharon Greer
Signature

SUBSCRIBED AND SWORN to before me on this 13th day of December 2025

D'ANNE MARIE CUSHING

NOTARY PUBLIC

STATE OF COLORADO

NOTARY ID 20254017679

MY COMMISSION EXPIRES MAY 12, 2029

D'Anne Marie Cushing
NOTARY PUBLIC
D'Anne Marie Cushing
PRINTED NAME
May 12, 2029
MY COMMISSION EXPIRES

COMPANY NAME: Wagner Equipment Co.

ADDRESS, CITY, STATE & ZIP CODE 10501 Dyer Street, El Paso, TX 79924

PHONE: (915) 666-2364

FAX NUMBER: _____

CONTACT NAME AND TITLE: MaSharon Greer, Risk Manager

WEB ADDRESS: www.wagnerequipment.com

EMAIL: mgreer@wagnerequipment.com

FEDERAL TAX ID NUMBER: 84-0703569

TEXAS SALES TAX NUMBER: 1-840703569-2