

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: City Clerk's Office

AGENDA DATE: February 16, 2021

CONTACT PERSON NAME AND PHONE NUMBER: Laura D. Prine, (915) 212-0049

DISTRICT(S) AFFECTED: All Districts

STRATEGIC GOAL: GOAL 6 SET THE STANDARD FOR SOUND GOVERNANCE AND FISCAL MANAGEMENT

SUBGOAL: 6.8 Support transparent and inclusive government.

SUBJECT:

A Resolution scheduling Regular City Council Meetings and standing Work Sessions in accordance with El Paso Municipal Charter.

BACKGROUND / DISCUSSION:

Agenda Review and Work Sessions currently take place on Mondays with Regular City Council Meetings taking place on Tuesdays; adoption of this Resolution will allow standing meetings to be scheduled on Tuesdays and Wednesdays if the regularly scheduled meetings fall on the day after a City holiday or other closure. On weeks when a City holiday or other closure fall on a Monday the Agenda review meeting and the Work Session will be conducted on Tuesday and the Regular City Council meeting will be conducted on Wednesday of that week.

PRIOR COUNCIL ACTION:

December 1, 2015 – a Resolution was adopted after modification to Section 3.5(A) of the El Paso City Charter requiring City Council to meet a minimum of once every other week and establishing City Council Work Sessions taking place on the Monday prior to the Regular City Council Meeting.

AMOUNT AND SOURCE OF FUNDING:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Laura D. Prine 02/10/2021

RESOLUTION

WHEREAS, Section 3.5(A) of the El Paso City Charter, as approved by the voters on November 3, 2015, requires that Regular meetings of the Council shall be held in Council chambers no less than once every other week at such times as may be prescribed by resolution;

WHEREAS, Section 3.5(A) of the Charter also allows "special meetings and informal work sessions of the Council [to] be called by the Mayor or a majority of the entire Council by giving written notice to the City Clerk";

WHEREAS, on December 1, 2015, Council established the regularly scheduled meetings, and also resolved to call standing Monday City Council Work Sessions; and

WHEREAS, Council desires to allow for flexible days for the regular meetings and standing Work Sessions for weeks that are affected by holidays or other City closures.

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL AS FOLLOWS;

- 1. REGULAR CITY COUNCIL MEETINGS.** Commencing on Tuesday, February 16, 2021, and continuing every other Tuesday thereafter, the El Paso City Council shall conduct regular meetings to address the business of City Council, including but not limited to the adoption of ordinances, provided however, that if such Tuesday falls on the day after a City holiday or other closure, City Council will conduct the regular meeting on Wednesday of that same week.
- 2. STANDING CITY COUNCIL WORK SESSIONS.** Commencing on Monday, March 1, 2021, and continuing every other Monday thereafter, the El Paso City Council shall conduct a standing work session for the purpose of reviewing the agenda prior to the Tuesday Regular City Council Meeting and any other matter which a Council Representative and/or the City Manager determine is appropriate for a Monday City Council Work Session, or Executive Session items as determined appropriate by the City Attorney. However, if there is a City holiday or other closure on such Monday, City Council will conduct the standing work session on Tuesday of that same week.
- 3.** By the adoption of this Resolution, the City Council Work Sessions are regularly scheduled and approved by a majority of Council. This Resolution shall constitute notice to the City Clerk as required by Section 3.5 (A) and no further action by the Mayor or City Council shall be required to call City Council Work Sessions on the Monday immediately preceding Regular City Council Meetings, or the Tuesday immediately preceding Regular Wednesday City Council Meetings on weeks that the Council meeting is affected by a City holiday or other closure.

4. The City Manager is hereby authorized to set the agendas for the standing City Council Work Sessions and to cancel a standing City Council Work Session in the event he determines there is no need for a work session, or if a quorum of council is not available to attend the standing City Council Work Session.
5. That Exhibit "B", to the City Council Rules of Order effective January 5, 2021, and amended on February 2, 2021, when referring to call to the public during Regular City Council meetings shall include regular City Council meetings held on Wednesdays hereunder.
6. All City Council Rules and Procedures not expressly modified herein remain in full force and effect.

Passed and Approved this ____ day of February, 2021.

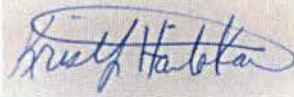
CITY OF EL PASO

Oscar Leeser, Mayor

ATTEST:

APPROVED AS TO FORM:

Laura Prine
City Clerk



Kristen Hamilton-Karam
Senior Assistant City Attorney