

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**



DEPARTMENT: Parks & Recreation
Purchasing & Strategic Sourcing
AGENDA DATE: August 5, 2025
PUBLIC HEARING DATE: Not Applicable
CONTACT PERSON NAME: Pablo Caballero, Director
Claudia A. Garcia, Director
PHONE NUMBER: (915) 212-8018
PHONE NUMBER: (915) 212-0043
DISTRICT(S) AFFECTED: All

SUBJECT:

The award of Solicitation 2025-0074 Billiard Repair & Game Room to Lowntro LP dba Roy Lowns Classic Awards & Billiards for a term of three (3) years for an estimated total amount of \$161,100.00.

BACKGROUND / DISCUSSION:

This contract will be used for repairs and maintenance for existing billiard tables to include the purchase of new gaming equipment at various recreations and senior centers.

COMMUNITY AND STAKEHOLDER OUTREACH:

A pre-bid meeting was held on February 19, 2025. One (1) supplier was in attendance.

SELECTION SUMMARY:

Solicitation was advertised on February 11, 2025 and February 18, 2025. The solicitation was posted on City website on February 11, 2025. There were a total of ten (10) viewers online; one (1) bid was received; one (1) from local suppliers. An Inadequate Competition Survey was conducted.

CONTRACT VARIANCE:

N/A

PROTEST

No protest received for this requirement.

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

Amount: \$161,100.00

Funding Source: 451-1000-51230-533030-P5106

451-1000-51230-522150-P5106

Account: Other Equipment

REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:

Report any contributions or donations to City Council of an accumulated total of \$500 or more. Report the name of the elected official and the amount.


NAME	AMOUNT (\$)
Form was provided to the applicant	N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEADS:



Pablo Caballero, Director of Parks & Recreation



Claudia A. Garcia, Director of Purchasing & Strategic Sourcing

Project Form
Low Bid

*****Posting Language Below*****

Please place the following item on the Consent Agenda for the City Council Meeting of August 5, 2025.

Award Summary:

The award of solicitation 2025-0074 Billiard Repair & Game Room to Lowntro LP dba Roy Lowns Classic Awards & Billiards for a term of three (3) years for an estimated amount of \$161,100.00. This contract will be used for repairs and maintenance for existing billiard tables to include the purchase of new gaming equipment at various recreations and senior centers.

Contract Variance:

No prior contract to compare.

Department:	Parks & Recreation
Award to:	Lowntro LP dba Roy Lowns Classic Awards & Billiards
City & State:	El Paso, TX
Item(s):	All
Initial Term:	3 Years
Option Term:	N/A
Total Contract Time:	3 Years
Annual Estimated Award:	\$53,700.00
Initial Term Estimated Award:	\$161,100.00
Option Term Estimated Award:	N/A
Total Estimated Award	\$161,100.00
Account(s)	451-1000-51230-533030-P5106 451-1000-51230-522150-P5106
Funding Source(s):	Other Equipment / Outside Contracts
District(s):	All

This was a Low Bid Procurement – unit price contract

The Purchasing & Strategic Sourcing Department and Parks & Recreation Department recommend award as indicated to Lowntro LP dba Roy Lowns Classic Awards & Billiards the sole lowest responsive and responsible bidder.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.



CITY OF EL PASO



BID TABULATION FORM

BID TITLE: Billiard Repair & Game Room

BID NO: 2025-0074

BID DATE: March 12, 2025

Department: Parks & Recreation

Lowntro LP
DBA Roy Lowns Classic Awards & Billiards
El Paso, TX
Bidder 1 of 1

Group 1 - Repair/Refurbish

Item No.	Description	Unit of Measure	Approximate/Estimate Quantity	Price	Yearly Total C=AXB	3-Year Total D=CX3	
			(A)	(B)	(C)	(D)	
1	Re-Cover (billiard table repair)	EA	10	\$ 495.00	\$ 4,950.00	\$ 14,850.00	
2	Set of Pockets (billiard table repair)	EA	10	\$ 450.00	\$ 4,500.00	\$ 13,500.00	
3	Re-level (billiard table repair)	EA	10	\$ 110.00	\$ 1,100.00	\$ 3,300.00	
4	Set of cushions/ bumpers (billiard table repair)	EA	10	\$ 255.00	\$ 2,550.00	\$ 7,650.00	
5	Equipment move, set-up, recover, installation	EA	10	\$ 795.00	\$ 7,950.00	\$ 23,850.00	
Total					\$ 21,050.00	\$ 63,150.00	

Group 2 - New Equipment

Item No.	Description	Unit of Measure	Approximate/Estimate Quantity	Price	Yearly Total C=AXB	3-Year Total D=CX3	
			(A)	(B)	(C)	(D)	
6	7' Presidential Billiard Table	EA	3	\$ 3,995.00	\$ 11,985.00	\$ 35,955.00	
7	Smash 7.0 Brunswick Table Tennis - 108"L 60"W 30"H	EA	3	\$ 1,695.00	\$ 5,085.00	\$ 15,255.00	
8	Tornado Foosball Table - 56"L 30"W 36"H; 225lbs	EA	4	\$ 3,895.00	\$ 15,580.00	\$ 46,740.00	
Total					\$ 32,650.00	\$ 97,950.00	
Group 1 and 2 Total					\$ 53,700.00	\$ 161,100.00	

OPTION TO EXTEND THE TERM OF THE AGREEMENT

THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF THE SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND.

BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:

TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S)

NO OPTION OFFERED

AMENDMENTS ACKNOWLEDGED:

BIDS SOLICITED: 3 LOCAL BIDS SOLICITED: 3 BIDS RECEIVED: 1 LOCAL BIDS RECEIVED: 1 NO BID: 0

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

Approved by X _____ /s/
Date Approved 3/21/2025

**2025-0074 Billiard Repair & Game Room
Viewers List**

No.	Participant Name	City	State
1	Lowntro LP dba Roy Lown's Classic Awards and Billiards	El Paso	TX
2	Zeraus Iluminacion	El Paso	TX
3	7Dawns Solutions LLC	Frisco	TX
4	Condor Consulting Group, LLC	El Paso	TX
5	Construction Reporter	Albuquerque	NM
6	Dodge Data & Analytics	Hamilton	NJ
7	Game Room Guys	Comstock Park	MI
8	JSH HANDYMAN LLC (JSH HANDYMAN)	El Paso	TX
9	Madrigal Holdings LLC	El Paso	TX
10	The PlanIt Room	El Paso	TX

Inadequate Competition Survey

2025-0074 Billiard Repair & Game room

Number of vendors Solicited - Please enter
(Get this information from the Bidders List)

Sample Size Scale

Sample Size Selected

10	
17 or less - Contact	4
18 to 23 - Contact	5
24 to 27 - 28 or More - Contact	6 25%
4	

Survey Questions:

Please indicate, why you did not respond to our solicitation?	Number of Responses	Pct
Did not receive the Bid Notification (Confirm address on file)		0%
Did not have time to respond		0%
Could not provide competitive pricing		0%
Could not meet the submission deadline		0%
Not interested does not provide that kind of good		0%
Does not have equipment	3	75%
Out of business		0%
No response	1	25%
Total	4	100%
Please provide feedback to our Specification	Number of Responses	Pct
Specifications were good or adequate		0%
Specifications were not clear		0%
Could not meet specifications	3	75%
Specifications were limited or closed		0%
Did not receive/no opinion	1	25%
Other Price set by department		0%
Total	4	100%