

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**



DEPARTMENT: Purchasing & Strategic Sourcing
AGENDA DATE: August 4, 2025
PUBLIC HEARING DATE: N/A
CONTACT PERSON NAME: Claudia A. Garcia, Director
DISTRICT(S) AFFECTED: All

PHONE NUMBER: (915) 212-0043

SUBJECT:

Presentation and discussion on the Overview of the Procurement Sourcing Policy and Procurement Process. Session 2 – Procurement Process Overview - Competitive Sealed Proposal.

BACKGROUND / DISCUSSION:

Purchasing & Strategic Sourcing will provide an overview of the Procurement Sourcing Policy and the procurement process in a series of sessions.

COMMUNITY AND STAKEHOLDER OUTREACH:

N/A

SELECTION SUMMARY:

N/A

CONTRACT VARIANCE:

N/A

PROTEST

N/A

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

Amount: N/A

Funding Source: N/A

Account: N/A

REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:

Report any contributions or donations to City Council of an accumulated total of \$500 or more. Report the name of the elected official and the amount.

NAME	AMOUNT (\$)
Form was provided to the applicant	N/A

*****REQUIRED AUTHORIZATION*****

Claudia A. Garcia – Director of Purchasing & Strategic Sourcing