



CITY OF EL PASO

Boards and Commissions Overview

May 19, 2025

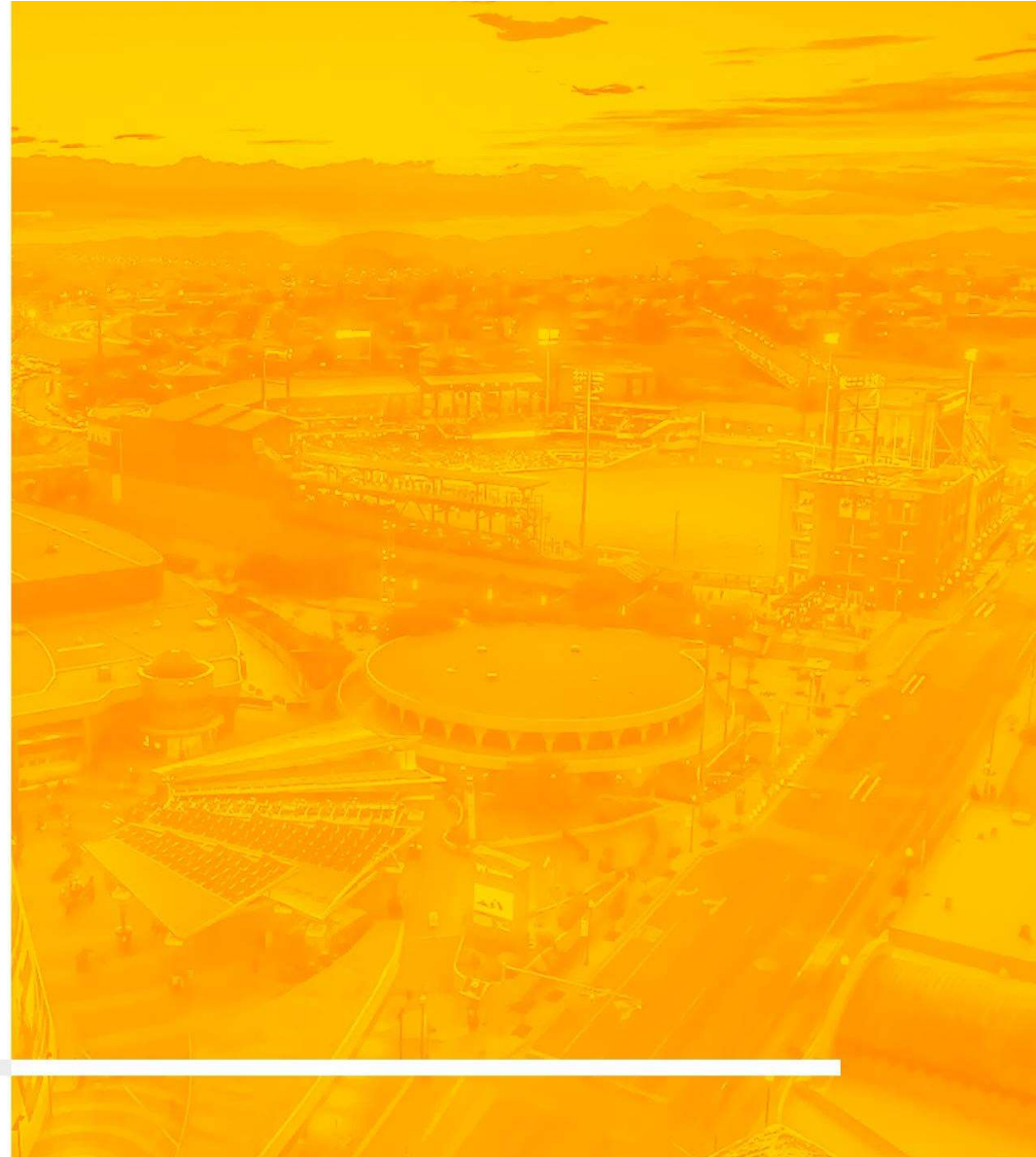
Council's Role

- Considers recommendations
 - Boards and Committees
 - Staff
- Ability to accept, reject, or make modifications
 - In accordance with Council priorities, resources, urgent needs
- Final decision making



Role of an Advisory Board

- An advisory board offers non-binding advice that helps an organization grow and achieve its goals
- Members lend their skills, guidance, and knowledge to the organization
- Provides a citizen's view
- Does not have governance responsibilities
- Cannot make financial decisions on the organization's behalf
- May not direct staff to conduct work outside of administrative duties related to meeting preparation



Staff's Role

- Provides
 - administrative support
 - background information
 - professional judgment
 - neutral position on topics
 - guides the board so they stay on track
 - legal advice with interpretation of local, state, and federal policies



Council Direction on January 22, 2025

Motion made by Mayor Pro Tempore Chávez, seconded by Representative Acevedo, and unanimously carried to DIRECT the City Manager and City Attorney to conduct a review of all City boards and commissions.

Council Motion

Council motion from the May 12, 2025 meeting:

"Direct the City Manager and City Attorney to engage the Women's Rights Commission with a presentation to gather their input on moving the commission under the Community and Human Development Department, redefining their scope, and moving the meetings to every other month."

Boards and Commissions Standardization

Develop and adopt a uniform Ordinance to standardize boards and commissions by addressing:

- Membership requirements and composition.
- Board terms.
- Responsibilities of board members to include a Code of Conduct agreement, handbook.
- Clarification of operational and advisory roles.
- Standardize boards to be enacted by Resolution instead of Ordinance
- Closed session guidelines.
- Mandatory annual training for all board liaisons and relevant City staff.
- Streamline directives, reports and communications from boards/commissions via City Manager's Office.

Next Steps

Prior to July Meeting

- Request feedback from Commission members to begin gathering input

July Meeting

- Begin evaluating existing/proposed key focus areas for alignment with new parameters
- Conversation on key strategic opportunities/challenges with a community-focus

September Meeting

- Synthesize inputs to refine and develop short-term (next one to two years) focus areas

MISSION



Deliver exceptional services to support a high quality of life and place for our community.

VISION



Develop a vibrant regional economy, safe and beautiful neighborhoods and exceptional recreational, cultural and educational opportunities powered by a high performing government.



VALUES

Integrity, Respect, Excellence,
Accountability, People