

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**



DEPARTMENT: Streets and Maintenance
Purchasing & Strategic Sourcing
AGENDA DATE: February 4, 2025
PUBLIC HEARING DATE: Not Applicable
CONTACT PERSON NAME: Richard J Bristol, Streets and Maintenance Director
K. Nicole Cote, Managing Director
PHONE NUMBER: (915)212-7000
PHONE NUMBER: (915)212-1092
DISTRICT(S) AFFECTED: All
STRATEGIC GOAL: No. 7. Enhance and Sustain El Paso's Infrastructure Network
SUBGOAL: 7.5 Set one standard for infrastructure across the city

SUBJECT:

The request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Order(s) for solicitation 2025-0196 Automation Controls to PC Automated Controls. Inc. the sole authorized distributor for an initial term of three (3) years for an estimated amount of \$300,000.00. Supplier will be required to provide an updated sole source letter and affidavit each year.

BACKGROUND / DISCUSSION:

PC Automated Controls is the sole authorized distributor in our area for Automated Logic's WebCtrl Building Automation Controls. This system is utilized by the City in several new and existing buildings. The Automated Logic WebCTRL building automation system offers excellent tools using an interface that allows facility managers to keep occupants comfortable, manage energy conservation measures, identify key operational problems, and analyze the results. All this can be done anytime and remotely using a computer or web-enabled cell phones and tablets. WebCTRL systems easily interface with all major electrical and mechanical subsystems in the building and facility managers can access, configure, and manage building control systems in ways that best serve their operating needs and budget.

COMMUNITY AND STAKEHOLDER OUTREACH:

NA

SELECTION SUMMARY:

Non-Competitive Procurement under Local Government General Exemption: Section 252.022 - (7) a procurement of items that are available from only one source – (A) items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies.

CONTRACT VARIANCE:

NA

PROTEST

No protest received for this requirement

PRIOR COUNCIL ACTION:

NA

AMOUNT AND SOURCE OF FUNDING:

Amount: \$300,000.00

Funding Source: General Fund

Account: 532 – 1000 – 31040 – 532000 – P3120

2025-0196 Automation Controls

REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:

Report any contributions or donations to City Council of an accumulated total of \$500 or more. Report the name of the elected official and the amount.

NAME	AMOUNT (\$)
Form was provided to the applicant	

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

 1-21-25
Richard J. Bristol Streets and Maintenance Director


K. Nicole Cote, Managing Director

Project Form
Non-Competitive

*****Posting Language Below*****

Please place the following item on the Consent Agenda for the City Council Meetings of February 4, 2025.

Strategic Goal 7 - Enhance and Sustain El Paso's Infrastructure Network

The linkage to the Strategic Plan is subsection 7.5 Set one standard for infrastructure across the city

Award Summary:

The request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Order(s) for solicitation 2025-0196 Automation Controls to PC Automated Controls. Inc. the sole authorized distributor for an initial term of three (3) years for an estimated amount of \$300,000.00. Supplier will be required to provide an updated sole source letter and affidavit each year. This contract will provide parts and services for controls systems used in City facilities.

Contract Variance:

Not Applicable.

Department:	Streets and Maintenance
Award to:	PC Automated Controls. Inc.
City & State:	El Paso, TX
Item(s):	All
Initial Term:	3 Years
Option Term:	NA
Total Contract Time:	3 Years
Annual Estimated Award:	\$100,000.00
Initial Term Estimated Award:	\$300,000.00
Option Term Estimated Award:	NA
Total Estimated Award:	\$300,000.00
Account(s):	532 – 1000 – 31040 – 532000 – P3120
Funding Source(s):	General Fund
District(s):	All

Non-Competitive Procurement under Local Government General Exemption: Section 252.022 - (7) a procurement of items that are available from only one source – (A) items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies.

The Purchasing & Strategic Sourcing Department and Streets and Maintenance recommend award as indicated to PC Automated Controls. Inc. under the exemption listed above.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.



PURCHASING & STRATEGIC SOURCING DEPARTMENT

SOLE SOURCE AFFIDAVIT

THIS IS AN OFFICIAL PURCHASING DOCUMENT-RETAIN WITH PURCHASE ORDER FILE

Before me, the undersigned official, on this day, personally appeared _____ a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is Robert Brant. I am over the age of 18, have never been of a convicted crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: PC Automated Controls, Inc.
3. The above named company or firm is the sole source for the following item(s), product(s) or service(s):
Automated Logic (WebCTRL)
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. **Note: This Vendor understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible Vendor on this and future purchases and may result in discontinuation of any/all business with the City of El Paso.**

Signature

SUBSCRIBED AND SWORN to before me on this

17th day of December



Latrice Gibson
NOTARY PUBLIC

PRINTED NAME

Latrice Gibson

MY COMMISSION EXPIRES

6-2-2028

COMPANY NAME: PC Automated Controls, Inc

ADDRESS, CITY, STATE & ZIP CODE 10279 Dyer St. El Paso Texas 79924

PHONE: 915-751-0313

FAX NUMBER: 915-751-2018

CONTACT NAME AND TITLE: Robert Brant Account Executive

WEB ADDRESS: www.pcautomatedcontrols.com

EMAIL: rbrant@pcautomatedcontrols.com

FEDERAL TAX ID NUMBER: 74-2960119

TEXAS SALES TAX NUMBER: 17429601192



December 16, 2024

RE: Automated Logic Corporation Sole Source

To Whom it May Concern,

Automated Logic (ALC) products and services for El Paso, Texas and the surrounding area are represented by PC Automated Controls, Inc.. They have the exclusive right to sell our products within their assigned territory, and they are the sole source for all ALC products, after sales service and warranty on ALC products installed in their territory.

Automated Logic products and solutions will be provided by PC Automated Controls, Inc.. They are responsible for all aspects of our product, including: design, engineering, programming, installation, start-up and warranty. This includes ALC hardware/software (WebCTRL), and support of ALC systems - replacement of disparate control systems with ALC product.

Service or repair / replacement of ALC parts (hardware or software) by other entities other than PC Automated Controls, Inc. in this territory voids factory warranty, unless explicitly clarified by ALC.

Please contact me directly if you have additional questions at (614) 778-8926 or email: phillip.cockerham@carrier.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Phillip Cockerham".

Phillip Cockerham
Mountain / Plains
Region Sales Manager