

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: November 7, 2023

PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:

Anthony R. Dekeyzer, Director of Mass Transit, (915) 212-3306

K. Nicole Cote, Managing Director (915) 212-1092

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 7 – Enhance and Sustain El Paso's Infrastructure Network

SUBGOAL: 7.3 – Enhance regional comprehensive transportation system

SUBJECT:

Request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue a Purchase Order to Harbor Diesel & Equipment, Inc dba HD Industries, referencing Contract 2021-0002 ZF Proprietary Parts and Service. This will be a change order to increase the award by \$187,500.00 for a total amount not to exceed \$937,500.00.

BACKGROUND / DISCUSSION:

This change order will add capacity to the current contract to allow for additional corrective and preventative transmission services for Sun Metro bus fleet.

SELECTION SUMMARY:

N/A

CONTRACT VARIANCE:

N/A

PROTEST

N/A

PRIOR COUNCIL ACTION:

On January 5, 2021 City Council approved the award of contract 2021-0002 ZF Proprietary Parts and Service to Harbor Diesel & Equipment, Inc dba HD Industries for a three (3) year term for at total estimated amount of \$750,000.00.

AMOUNT AND SOURCE OF FUNDING:

Amount: \$187,500.00

Funding Source: Federal Transit Administration Formula 5307 Grant

Account: 560-3215-60060-531180-P60FTA117-G60205307

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? YES NO

PRIMARY DEPARTMENT: Mass Transit (Sun Metro)

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Deputy Transit Officer

Jerry DeMuro/for

Anthony R. Dekeyzer, Director of Mass Transit

**PROJECT FORM
(Change Order)**

Please place the following item on the **CONSENT** agenda for the Mass Transit Board Meeting of **November 7, 2023**.

STRATEGIC GOAL: No. 7: Enhance and Sustain El Paso's Infrastructure Network

The linkage to the Strategic Plan is subsection 7.3 – Enhance regional comprehensive transportation system

Award Summary:

Request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue a Purchase Order to Harbor Diesel & Equipment, Inc dba HD Industries, referencing Contract 2021-0002 ZF Proprietary Parts and Service. This will be a change order to increase the award by \$187,500.00 for a total amount not to exceed \$937,500.00. This change order will add capacity to the current contract to allow for additional corrective and preventative transmission services for Sun Metro bus fleet.

Department:	Mass Transit (Sun Metro)
Award to:	Harbor Diesel & Equipment, Inc dba HD Industries Long Beach, CA
Total Estimated Amount:	\$187,500.00
Account No.:	560-3215-60060-531180-P60FTA117-G60205307
Funding Source:	Federal Transit Administration Formula 5307 Grant
District(s):	All