



**MASS TRANSIT DEPARTMENT BOARD MINUTES
CITY COUNCIL CHAMBERS
SEPTEMBER 3, 2025**

A meeting of the Mass Transit Department Board was called to order at 11:56 a.m. Board Chair Renard Johnson was present and presiding and the following Board Members answered roll call: Alejandra Chávez, Josh Acevedo, Ivan Niño, Lily Limón, and Chris Canales. Late Arrival: Cynthia Boyar Trejo at 11:58 a.m.; Art Fierro at 11:59 a.m.; and Deanna Maldonado-Rocha at 12:00 p.m.

NOTICE TO THE PUBLIC:

Motion made by Board Member Limón, seconded by Board Member Niño, and unanimously carried to **APPROVE, AS REVISED**, all matters listed under the Consent Agenda (Items approved, postponed, or deleted pursuant to the vote on the Consent Agenda will be shown with an asterisk {*}.)

AYES: Board Chair Johnson and Board Members Chávez, Acevedo, Boyar Trejo, Niño, Limón, and Canales
NAYS: None
NOT PRESENT FOR THE VOTE: Board Members Maldonado-Rocha and Fierro

CONSENT AGENDA – APPROVAL OF MINUTES:

1. *Motion made, seconded, and unanimously carried to **APPROVE** the minutes of the Regular Mass Transit Department Board Meeting of August 5, 2025, and the Special Mass Transit Department Board Meetings of July 22, 2025, and August 18, 2025.

CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT BOARD MEMBERS:

2. NO ACTION was taken on this item.

CONSENT AGENDA – RESOLUTIONS:

3.

***RESOLUTION**

WHEREAS, on October 11, 2022, the Mass Transit Department Board of the City of El Paso ("MTDB") enacted a Resolution renaming the Citizens Advisory Committee ("CAC") and establishing Sun Metro Citizens Advisory Committee ("SMCAC") for the purpose of advising the Mass Transit Department Board ("Board") on matters over which the Board has authority ("Enabling Resolution"); and

WHEREAS, on May 12, 2025, City Council of the City of El Paso ("City Council") directed boards and commissions be standardized; and

WHEREAS, on August 5, 2025 the City Council adopted Ordinance 019766 establishing a set of uniform bylaws to be adopted and followed by all city boards that are advisory in nature; and

WHEREAS, the Board agrees the Enabling Resolution needs to be amended to amend or remove language that contradicts the City's uniform bylaws in order to standardize all the city boards that are advisory in nature, unless otherwise specified by State, Federal, or other applicable law.

NOW THEREFORE, BE IT RESOLVED BY THE MASS TRANSIT DEPARTMENT BOARD OF THE CITY OF EL PASO:

1. That the Enabling Resolution approved by the Mass Transit Department Board of the City of El Paso on October 11, 2022 in regards to the Sun Metro Citizens Advisory Committee be amended to strike sections 2, 3, 4B, 4C, 5 and 6 in their entirety.
2. That the membership, duties, composition and operation of the Sun Metro Citizens Advisory Committee be dictated by the City Code, the Uniform Bylaws adopted by the City Council of the City of El Paso, this resolution, and the Enabling Resolution except as amended herein.
3. That this Resolution take effect when the Uniform Ordinance No. 019766 and Uniform Bylaws adopted by the City Council of the City of El Paso take effect.
4. Except as amended herein, the Enabling Resolution of the Sun Metro Citizens Advisory Committee approved on October 11, 2022 remains in full force and effect.

REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS:

4. Motion made by Board Member Limón, seconded by Board member Chávez, and unanimously carried to **AUTHORIZE** the Director of Purchasing & Strategic Sourcing to issue Purchase Order(s) for Solicitation 2025-0498 New Flyer Training to New Flyer of America, Inc, the sole provider of New Flyer Bus Training for a three (3) year term and for a total estimated amount of \$354,375.00. Supplier will be required to provide an updated sole source letter and affidavit each year. This contract will allow Sun Metro to support the training program and keep technicians up to date with the new bus models.

Contract Variance:

No Contract Variance

Department:	Sun Metro – Mass Transit
Award to:	New Flyer of America, Inc.
City & State:	St. Cloud, MN
Item(s):	All
Initial Term:	3 Years
Option Term:	N/A
Initial Term Estimated Award:	3 Years
Option Term Estimated Award:	N/A
Annual Estimated Award:	\$118,125.00
Total Estimated Award:	\$354,375.00
Account(s):	560-3200-60050-522140-P6017
Funding Source(s):	Sun Metro Operating Fund
District(s):	All

Non-Competitive Procurement under Local Government General Exemption: Section 252.022 - (7) a procurement of items that are available from only one source, including: (A) items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) Departments recommend award as indicated to New Flyer of America, Inc., under the exemption listed above.

It is requested that the City Manager be authorized to establish the funding sources and execute any and all documents necessary for execution of this award.

Board Member Canales commented.

Mr. Jerry DeMuro, Deputy Transit Officer, Sun Metro, commented.

AYES: Board Chair Johnson and Board Members Chávez, Acevedo, Maldonado-Rocha, Boyar Trejo, Niño, Fierro, Limón, and Canales

NAYS: None

5. Motion made by Board Member Limón, seconded by Board member Canales, and unanimously carried to **AUTHORIZE** the Director of Purchasing & Strategic Sourcing to issue Purchase Order(s) for Solicitation 2025-0503 Hardware, Support Service and Software maintenance for passenger information display (PID) to Trapeze Software Group, Inc., dba Vontas, the sole and authorized distributor of the OnRoute for a term of three (3) years for an estimated amount of \$172,192.00. Supplier will be required to provide an updated sole source letter and affidavit each year. This contract will allow Sun Metro to managed digital signage with messaging services to support passenger transit information at the bus stops.

Contract Variance:

The difference based in comparison to the previous contract is as follows: A decrease of \$327,737.00, which represents a 65.56% decrease due to the number of signs included in each contract has a difference of 26 signs.

Department:	Sun Metro – Mass Transit
Award to:	Trapeze Software Group, Inc., dba Vontas
City & State:	Cedar Rapids, IA
Item(s):	All
Initial Term:	3 Years
Option Term:	N/A
Year 1:	\$118,159.00
Year 2:	\$ 26,357.00
Year 3:	\$ 27,676.00
Initial Term Estimated Award:	3 Years
Option Term Estimated Award:	N/A
Total Estimated Award:	\$172,192.00
Account(s):	560 – 3215 – 60060 – 522020 – P6005
Funding Source(s):	Sun Metro Operating Funds
District(s):	All

Non-Competitive Procurement under Local Government General Exemption: Section 252.022 (7)
 (A) items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies, (D) captive replacement parts or components for equipment.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) Departments recommend award as indicated to Trapeze Software Group, Inc., dba Vontas under the exemptions listed above.

It is requested that the City Manager be authorized to establish the funding sources and execute any and all documents necessary for execution of this award.

AYES: Board Chair Johnson and Board Members Chávez, Acevedo, Maldonado-Rocha, Boyar Trejo, Niño, Fierro, Limón, and Canales

NAYS: None

ADJOURN

Motion made by Board Member Limón, seconded by Board Member Canales, and unanimously carried to **ADJOURN** the meeting at 12:02 p.m.

AYES: Board Chair Johnson and Board Members Chávez, Acevedo, Maldonado-Rocha, Boyar Trejo, Niño, Fierro, Limón, and Canales

NAYS: None

Approved as to content:

Anthony DeKeyzer, Director of Mass Transit