

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** July 30, 2024  
**PUBLIC HEARING DATE:** Not Applicable

**CONTACT PERSON(S) NAME AND PHONE NUMBER:**  
Yvette Hernandez, City Engineer, (915) 212-1860  
K. Nicole Cote, Managing Director (915) 212-1092

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** No. 7 – Enhance and Sustain El Paso's Infrastructure Network

**SUBGOAL:** 7.3 – Enhance a regional comprehensive transportation system

**SUBJECT:**

Request that the Managing Director of Purchasing & Strategic Sourcing be authorized to decrease contract 2020-224R Travel Demand Model with Replica, Inc. This change order will decrease referenced contract by \$75,000.00 for a total estimated amount not to exceed \$635,000.00.

**BACKGROUND / DISCUSSION:**

This deductive change order is being requested to decrease capacity to the contract, due to a discount of \$75,000.00 provided by Replica, Inc. while exercising the optional year of this contract.

**SELECTION SUMMARY:**

N/A

**CONTRACT VARIANCE:**

N/A

**PROTEST**

No protest received for this requirement.

**PRIOR COUNCIL ACTION:**

On March 31, 2020 City Council approved the award of contract 2020-224R Travel Demand Model to Replica, Inc. for a three (3) year term and two (2) additional terms of one (1) year to extend the contract for a total amount of \$910,000.00

**AMOUNT AND SOURCE OF FUNDING:**

Amount: ~~(\$75,000.00)~~

Funding Source: 2020 Capital Improvement Plan

Account: 190-4746-38290-580270-PCP20PLANDOCS

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?  YES  NO**

**PRIMARY DEPARTMENT:** Capital Improvement  
**SECONDARY DEPARTMENT:** Purchasing & Strategic Sourcing

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

*Yvette Hernandez*

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Yvette Hernandez, City Engineer

Project Form  
(Change Order)

\*\*\*\*\*Posting Language Below\*\*\*\*\*

Please place the following item on the **Consent Agenda** for the City Council of **July 30, 2024.**

**Strategic Goal 7 - Enhance and Sustain El Paso's Infrastructure Network**

The linkage to the Strategic Plan is subsection 7.3 – Enhance a regional comprehensive transportation system

**Award Summary:**

The request that the Managing Director of Purchasing & Strategic Sourcing be authorized to decrease Contract 2020-224R Travel Demand Model. This will be a change order to decrease the award by \$75,000.00 for a total amount not to exceed \$635,000.00. This deductive change order is due to a discount provided while exercising the optional year of this contract.

Department:	Capital Improvement
Award to:	Replica, Inc.
City & State:	Leawood, KS
Current Contract Estimated Amount:	\$710,000.00
Change Order Amount:	-\$ 75,000.00
Total estimated Amount not to Exceed:	\$635,000.00
Account(s):	190-4746-38290-580270-PCP20PLANDOCS
Funding Source(s):	2020 Capital Improvement Plan
District(s):	All

This was a Request for Proposals – Service Contract.